

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting December 13, 2022

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 17, 2021
- Published in the Howell Times on November 27, 2021
- Filed written notice with the Township Clerk on November 15, 2021
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, Romano, and Acampora all in attendance.

It was noted that there were six (6) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of November 7, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on November 8, 2022.

A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of December 2022:

	Bills	Amount
1	Sendzik Sendzik	\$ 196.96
2	Sendzik Sendzik	\$ 3,604.50

3	netlink web service	\$ 199.00
4	Verizon wireless	\$ 379.88
5	certup	\$ 60.00
6	Ricky Romano	\$ 417.12
7	fire safety	\$ 3,002.53
8	common cents	\$ 1,366.37
9	American uniform	\$ 192.98
10	csm	\$ 712.00
11	Motorola	\$ 2,000.00
12	mike Acampora	\$ 150.00
13	Greg Scarlato	\$ 150.00
14	James bailey	\$ 150.00
15	Ricky Romano	\$ 150.00
16	rich stalling	\$ 150.00
17	colin murphy	\$ 150.00
18	Sal Scarlato	\$ 150.00
19	Pete Realmuto	\$ 150.00
20	josh d'Arcy	\$ 150.00
21	joe gilsenan	\$ 150.00
22	ramtown fire company	\$ 32,583.33
23	reliance graphics	\$ 970.00
24	fire safety	\$ 2,550.00
25	van wickle auto supply	\$ 2,024.04
26	new jersey american water	\$ 4,299.70
27	w.g newberry	\$ 1,500.00
28	optimum	\$ 169.81
29	liberty mutual ins	\$ 3,848.75
30	brick township mua	\$ 7,781.40
31	cit	\$ 96.75
32	all hands fire	\$ 450.00
33	Howell twp fire district 1	\$ 966.78
34	sttc fire service	\$ 8,100.51
35	Taylor oil	\$ 682.56
36	tt coast	\$ 1,642.93
37	continental	\$ 1,531.20
38	Monmouth county clerk	\$ 855.38
39	ramtown fire company	\$ 16,995.00
40	Fire & Safety (474)	\$ 550,395.00
	Total Bills	\$ 651,074.48

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A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for December 2022. A roll call vote was taken with the following results:

Scarlato – Yes
Stalling - Yes
Bailey – Yes
Romano – Yes
Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry
Fire Bureau monthly reports
Sendzik & Sendzik – Resolution Introducing and Approving 2023 Budget
Notice of Meeting Schedule 2023
Notice of Special Capital Projects
Affidavit of Publication to Asbury Park Press
Resolution Establishing Temporary Budget for 2023

Chief Murphy – Equipment purchase list

Sent:

Procedures for Purchasing Equipment in 2023 to Ramtown Fire Company Line Officers

COMMITTEES

Joint Board Meeting

Commissioners Romano, Bailey, and Acampora attended the meeting on 12/1/22 at station 19-5.

The radio project election was discussed and it was highly recommended by the Joint Board President that we attend the next Town Council meeting to support the Bond Issuance and approval by the town. The Bond Issuance will be heard by the DCA in Trenton on 12/14/22. If they approved the Bonding, then the Town Council will have Special meeting on 12/16/22 to approve the radio project and the Bonding and move forward with the project.

Next meeting will be Thursday, March 2, 2023, at 7:30pm at Station 19-1.

Chief's Report

Chief Murphy submitted all reports and thanked the Board for all their assistance throughout 2022.

No other line officers offered reports.

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Chief Engineer

Chief Engineer Gilseman provided the following report:

Ladder 490 – no issues

Engine 475 – no issues

Engine 480 – tires have been replaced and servicing is working on repairing minor maintenance issues

Utility 488 – no issues

Tanker 495- one tire was replaced due to a piece of rebar that was found in the tire

Vehicle 486 – back-up alarm has been fixed

Bush 494 – vehicle stalled out again while driving. It has been driven to Larson Ford and awaiting the diagnosis.

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

QPA Newberry reported on the status of the following equipment:

- MSA detectors – no update. Anticipated ship date was 12/14/22
- Ship date on 5 small Motorola charges is February 2023
- Waiting to finish the sizing and order will be placed.
- Hose order has been ordered with an estimated time of receipt of 20 weeks
- Turbo Jet nozzle for Engine 474 ship date of January 2023
- 3 nozzles for 494 – ship date of January or February 2023
- New 5” intake for Engine 474 – 2-to-4-week lead time from distributor
- Hose – approximately 14 weeks out, estimated delivery April 2023
- Globe Supreme Boots – waiting on size confirmation and order will be placed
- Helmets – working to find a vendor with the shortest lead time
- Smoke machine fluid – ordered from vendor
- Streamlight 90540 – ordered
- 3 Vulcan lights

Clerk Acampora stated that Purchaser Newberry informed us that the vendor was trying to contact Chief Murphy to obtain the final boot sizing for additional firefighters.

Purchaser Newberry informed the vendor to place the order for what he has and we will handle the other firefighters at another time.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase the following equipment (see attached list)

- 4 wildfire jackets (\$376 each)
- 4 wildland helmets (\$269 each)

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- Water Gel for fire burns (\$1,500)
- 1 replacement laptop for Engine 480 - \$10,000

The motion was passed unanimously by the Board.

Chief Murphy is still looking to purchase 6 - Cutters Edge chain saw blades (404 pitch, .03 gauge, 16" length) and also K-12 blades (14"). Purchaser Bailey will send the information for QPA Newberry for availability and price quotes.

Safety Officer Gilsenan stated some of the apparatus to not have any traffic cones on them and they would come in handy when at long term events and roads need to be closed. The Board will work on purchasing 25 cones.

Clerk Acampora distributed the 2023 Purchasing procedures to the Board and Line officers and discussed how equipment purchasing will be handled in 2023.

TRUCK COMMITTEE:

New Engine:

Engine 474 arrived today at the station. The Board will review what has been spent YTD and determine what, if any, funds are still available to be used towards equipment purchases for this engine. Engineer training will be on Saturday (1/7/23) at 9am. The truck will not have water in the pump until this training has occurred. Engineers will be able to drive the vehicle on the road after Friday (12/16/22) when it will be registered. It was determined that the Chief will have the discretion to determine whether or not the truck will be used in the upcoming Santa ride.

OLD BUSINESS:

None

NEW BUSINESS:

Chairman Scarlato stated a local boy scout troop had approached the Ramtown Fire Company to be their charter sponsor, as the Howell Elks have decided to no longer be their charter sponsor. A presentation was made to Ramtown Fire Company at their last company meeting. The fire company voted and approved to move forward with being the charter sponsor. The fire company president contacted the Board to determine if the Boards insurance will cover this. After much investigation by the Chairman and Clerk Acampora, the Board has determined that they are not approving to be the charter sponsor, based on information received from our legal counsel and insurance representative.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass resolution #12132022-02 RESOLUTION ESTABLISHING A TEMPORARY BUDGET PURSUANT TO NJSA 40:14-78.17. A roll call vote was taken with the following results:

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Scarlato – yes
Stalling – yes
Bailey – yes
Romano – yes
Acampora- yes
Motion passes by vote of 5 – 0

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: Treasurer Stalling will be transferring funds to cover the 4th quarter 2022 payroll.

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of December 2022:

December 2022

Operating Account

Opening Balance	\$45,863.00
Interest	\$2.98
Transfers	\$650,000.00
Transfers	
	<hr/>
	\$695,865.98

NJ PERS TEPS	
Bills Paid	\$651,074.48
Bills Paid	
Bills (Radio Consulting)	
Service Charge	<hr/>
	\$0.00
Ending Balance	\$44,791.50

Savings Account

Opening balance	\$2,722,726.83
Deposit-Township	\$287,125.00
Interest	<hr/>
	\$1,849.11

\$3,011,700.94

Transfers	\$65,000.00
Transfers- Payroll	\$17,000.00
Ending Balance	<u>\$2,929,700.94</u>

Payroll Account

Opening Balance	\$5,620.64
Interest	\$4.62
Transfer ADP	
	<u>\$5,625.26</u>
	\$0.00
Payroll	\$0.00
Fees	\$0.00
Fees	
Ending Balance	<u>\$5,625.26</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:30 hours.

Respectfully submitted:



Michael L. Acampora
Clerk