

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting April 12, 2022

Chairman Gregory Scarlato called the meeting to order at 20:20 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 17, 2021
- Published in the Howell Times on November 27, 2021
- Filed written notice with the Township Clerk on November 15, 2021
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, Romano, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of March 7, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on March 8, 2022.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of April 2022:

	<b>Bills</b>	<b>Amount</b>
1	vfis	\$ 44,611.07
2	liberty mutual	\$ 9,388.00

3	wireless electronics	\$ 900.00
4	taylor oil company	\$ 1,693.39
5	monmouth county clerk	\$ 790.21
6	csn	\$ 356.00
7	new jersey american water	\$ 3,778.48
8	optimum	\$ 169.21
9	jersey coast fire	\$ 182.10
10	netlink web service	\$ 199.00
11	superintendent of elections	\$ 80.00
12	cit	\$ 96.75
13	roberts electronics	\$ 312.00
14	ramtown fire co	\$ 23,833.33
15	howell twp board of commissioners 1	\$ 979.49
16	witmer	\$ 2,084.00
17	atlas welding	\$ 43.18
18	verizon	\$ 380.12
19	fire safety	\$ 362.50
20	defender	\$ 5,147.92
21	gannet new jersey news paper	\$ 114.20
22	mike acampora	\$ 60.00
23	netlink web service	\$ 199.00
24	sendzik sendzik	\$ 1,512.00
25	continental	\$ 65,280.00
26	w.g newberry	\$ 1,500.00
<b>Total</b>		<b>\$ 64,051.95</b>

A motion was made by Clerk Acampora and seconded by Commissioner Bailey to pay the bills for April 2022. A roll call vote was taken with the following results:

Scarlato – Yes

Stalling - Yes

Bailey – Yes

Romano - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Monthly purchase report from William Newberry

Fire Bureau monthly reports

Fire Bureau – notification of vacant building for training purposes

Email from Howell Twp (Brian Geoghegan(radio project))

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Sendzik & Sendzik – SCBA and facial hair correspondence  
Notification to Howell Twp regarding passing of 2022 budget  
Howell Twp. Purchase Orders for quarterly budget payments  
VFIS renewal questionnaire  
2020 Census questionnaire

**Sent: None**

## COMMITTEES

### **Joint Board Meeting**

Commissioner Bailey is going to attend a radio project meeting on 4/14/22 @ 3pm at town hall, if his schedule permits him. He will report back to the Board with his findings.

Next meeting will be on 6/2/22 at 7:30pm at station 19-3

### **Chief's Report**

Chief Murphy submitted all reports since the last meeting.

The SCBA bottles on Engine 480 are going to be certified/tested on 4/20/22.  
All radios have been reprogrammed, including the radio for new engine 477.

### **Chief Engineer**

Chief Engineer Gilseman was not in attendance, due to the ailing health of his mother.  
Chairman Scarlato reported the following:

Ladder 490 – no issues

Engine 475 – no issues

Engine 480 – generator still not working properly. Stating there is a clutch issue now

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – the fuel tanks and pumps need to be replaced along with fuel tank.

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

### **Purchaser:**

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase a five (5) bank portable radio charger, at a cost not to exceed \$1,400.00. Motion passed unanimously by the Board.

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A motion was made by Commissioner Stalling and seconded by Commissioner Romano renew the annual service contract with ESI for annual maintenance service on the Holmatro tools, not to exceed \$2,700.00 Motion passed unanimously by the Board.

Assistant Chief Scarlato stated that the fire wall for our computer systems has been upgraded and installed by CSM. The cost is \$1,609.00. A motion to was passed at a previous meeting approving this installation.

Chairman Scarlato is going to contact Common Scents and place an order to replenish the fire company's supply of Narcan. He is awaiting receipt of a new prescription from the township doctor.

## **TRUCK COMMITTEE:**

New Engine: Progress

New Command Vehicle: The Chief approved the graphics for the vehicle and the shop is waiting to receive the command box for installation

## **OLD BUSINESS:**

Chairman Scarlato reminded everyone that the fire company physicals will be performed on 5/7/22 at 9am at the fire house. The sign-up sheet is located in the hallway.

A new compressor has been ordered for the bays and should be received within the next week to 10 days.

## **NEW BUSINESS:**

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to pass Resolution 04122022-01 Extending Contract for Preventative Maintenance/Repair to Fire Apparatus and Vehicles. A roll call vote was taken with the following results:

Scarlato – Yes  
Stalling – Yes  
Bailey – Yes  
Romano – No  
Acampora – Yes

The motion passed by a vote of 4 – 1.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to pass Resolution 04122022-02 Resolution Supporting Senate Bill No. 1697. A roll call vote was taken with the following results:

Scarlato – Yes  
Stalling – Yes  
Bailey – Yes  
Romano – Yes  
Acampora – Yes

The motion passed by a vote of 5 – 0.

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## GOOD AND WELFARE:

Chief Engineer Gilseman was not able to attend tonight's meeting, as his mother is not doing well. The board sends our prayers out to his family.

## JOINT PURCHASING COMMITTEE: None

## APPLICATIONS/TERMINATIONS: None

## PAYROLL: None

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of April 2022:

April 2022	
<b>Operating Account</b>	
Opening Balance	\$48,086.90
Interest	\$5.47
Transfers	\$100,000.00
Transfers	\$60,000.00
	<hr/>
	<b>\$208,092.37</b>
NJ PERS TEPS	
Bills Paid	\$164,051.95
Bills Paid	
Bills (Radio	
Consulting)	
Service Charge	
Ending Balance	<hr/>
	<b>\$44,040.42</b>
<b>Savings Account</b>	
Opening balance	\$2,581,917.32
Deposit	
Interest	\$432.96
	<hr/>
	<b>\$2,582,350.28</b>
Transfers	<hr/>
	\$75,000.00
Ending Balance	<hr/>
	<b>\$2,507,350.28</b>

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## Payroll Account

Opening Balance	\$9,006.35
Interest	\$1.29
Transfer	\$15,000.00
ADP	
	<hr/>
	<b>\$24,007.64</b>
Payroll	\$10,874.30
Fees	\$4,962.33
Fees	\$139.58
	<hr/>
Ending Balance	<b>\$8,031.43</b>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

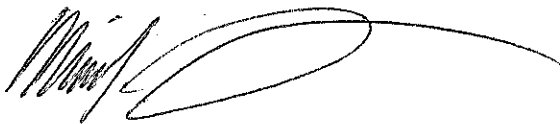
**PUBLIC COMMENT:** There were six (6) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:35 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk