

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting October 11, 2022

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 17, 2021
- Published in the Howell Times on November 27, 2021
- Filed written notice with the Township Clerk on November 15, 2021
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, Romano, and Acampora all in attendance.

It was noted that there were two (2) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of September 12, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on September 13, 2022.

A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Bailey. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of October 2022:

	<b>Bills</b>	<b>Amount</b>
1	penguin management	\$ 1,560.00
2	Carlos arcos	\$ 671.26

3	van wickle auto	\$ 233.62
4	Sendzik Sendzik	\$ 2,880.92
5	csm	\$ 356.00
6	liberty mutual ins.	\$ 7,699.50
7	fire and safety	\$ 10,550.50
8	new jersey american water	\$ 8,095.55
9	cit	\$ 96.75
10	optimum	\$ 169.81
11	netlink web services	\$ 199.00
12	Motorola solutions	\$ 7,439.50
13	taylor oil	\$ 942.54
14	verizon wireless	\$ 760.42
15	fire flow service	\$ 4,865.80
16	common cents	\$ 166.46
17	elite vehicle solutions	\$ 150.00
18	atlas welding supply	\$ 43.18
19	grainger	\$ 1,122.60
20	gsb	\$ 20,834.10
21	state of new jersey	\$ 7.50
22	Jim Gaul	\$ 130.95
23	American uniform	\$ 340.00
24	crown trophy	\$ 80.00
25	john Thompson	\$ 200.00
	<b>Total Bills</b>	<b>\$ 69,595.96</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for October 2022. A roll call vote was taken with the following results:

Scarlato – Yes  
 Stalling - Yes  
 Bailey – Yes  
 Romano – Yes  
 Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Monthly purchase report from William Newberry  
 Fire Bureau monthly reports  
 CNC3 tax information from the Township of Howell  
 QuickBooks Adjustments from Koerner & Koerner  
 Request for funding raising event from Burrito Bowl (forwarded to the fire company)

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

Commissioner Tice – general radio communication upgrade costs per district  
Copy of shared services agreement  
Glatfelter Insurance – Confirmation that all fire fighters have been added to life insurance policy  
Sendzik & Sendzik – Open Public Records Request form for voter registration list  
Notice of Special Election  
Affidavit of publication  
Dept. of Community Affairs Application Certification  
Resolution for Application to Local Finance Board  
Chief Murphy – Equipment purchase list

## **Sent:**

Request to R. Hutchinson (Twp. of Howell) for CNC3 tax information  
Sendzik & Sendzik - 2023 meeting schedule

## **COMMITTEES**

### **Joint Board Meeting**

The Special Election for the approval to spend \$1MM on the upgrades to the communications system will take place on Saturday, October 29, 2022, from 2pm – 9pm. The Chief was requested to send out an E-dispatch reminder notice on that day for all members to come out and support this referendum. Next meeting will be Thursday, December 1, 2022, at 7:30pm.

### **Chief's Report**

Chief Murphy submitted all reports since the last meeting.

### **Chief Engineer**

Chief Engineer reported the following:

Ladder 490 – no issues

Engine 475 – minor oil leak will be addressed when Fire & Safety is on-site

Engine 480 – All batteries will be replaced by Fire & Safety on site within the next 2 weeks

Utility 488 – All batteries have been replaced, needs to go to T & T for an oil change

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – vehicle would not start so it was towed to the Front-End shop. It has been there for 7 days and they cannot seem to replicate the problem. All is working fine. Will pick up vehicle by the end of the week.

Utility 487 – needs shocks and seat cover

Vehicle 466 – no issues

Vehicle 467 – needs new batteries, as it has needed to be jumped a few times

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Purchaser:

QPA Newberry reported on the status of the following equipment:

- MSA detectors – no update. Following up with vendor
- Ship date on Motorola charges is 12/2/22
- Halligan bars have been ordered through All Hands
- Hose order has been received and is being placed this week

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase the following EMS supplies: nasal airway kits; disposable light pens; nasopharyngeal airways; glucose gel; suction tube; Adult and pediatric AED pads; AED batteries (backup). The motion passed unanimously by the Board.

The Chief discussed upgrading all the emergency lights on Tanker 495 to LED packages. He will work on obtaining prices and bring the information back to the Board.

## **TRUCK COMMITTEE:**

New Engine:

The Auxiliary pump has been received back from the manufacturer and has been reinstalled in the truck and has passed all flow testing. The Board is requesting another site inspection prior to the truck leaving the FL plant. It was noted that the trip will be quick, possibly leave on a Sunday, inspect on Monday, and fly back Monday evening. Chairman Scarlato is coordinating with Fire & Safety and will keep all commissioners and line officers abreast of the schedule to determine who will be attending the inspection.

New Command Vehicle:

No items

Old Command Vehicle:

Received the check from GOVBIDS.COM in the amount of \$11,100.00

## **OLD BUSINESS:**

The election to approve the \$1MM spending referendum for the communications upgrade will be Saturday, October 29, 2022, from 2pm – 9pm. All fire fighters, families, and friends are requested to come out and support the referendum.

All fire fighter physicals are complete and up to date for 2022.

**NEW BUSINESS: None**

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of October 2022:

## October 2022

### Operating Account

Opening Balance	\$34,975.36
Interest	\$4.12
Canceled Checks	
Transfers	<u>\$70,000.00</u>
	<b>\$104,979.48</b>

### NJ PERS TEPS

Bills Paid	\$69,595.96
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$35,383.52</u>

### Savings Account

Opening balance	\$2,568,796.62
Deposit (Howell Twp)	\$229,700.00
GOVBIDS.com	\$11,100.00
Interest	<u>\$1,384.70</u>
	<b>\$2,810,981.32</b>

Transfers	<u>\$70,000.00</u>
Ending Balance	<b>\$2,740,981.32</b>

### Payroll Account

Opening Balance	\$22,100.35
Interest	\$7.38
Transfer	

ADP	<u>\$22,107.73</u>
Payroll	\$11,218.88
Fees	\$5,146.49
Fees	<u>\$147.95</u>
Ending Balance	<b>\$5,594.41</b>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

**PUBLIC COMMENT:** There were three (3) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:55 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk