

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.

Regular Meeting July 13, 2021

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, Stalling, and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of June 7, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on June 8, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Acampora. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of July 2021:

	Bills	Amount
1	defender	\$ 222.20
2	access health	\$ 470.00
3	all hands	\$ 2,449.24
4	van winkle auto supply	\$ 141.52

5	liberty mutual	\$ 4,574.94
6	new jersey american water	\$ 3,527.36
7	common cents	\$ 3,694.20
8	optimum	\$ 170.15
9	esi	\$ 2,415.00
10	cit	\$ 96.75
11	koerner koerner	\$ 146.00
12	liberty mutual	\$ 749.00
13	Taylor oil	\$ 438.35
14	atlas welding	\$ 43.18
15	Witmer public safety	\$ 20.00
16	Sendzik Sendzik	\$ 4,048.00
17	Howell myintadoc	\$ 4,500.00
18	csm	\$ 3,507.00
	Total Bills	\$ 31,212.89

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for July 2021. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – Yes
Stalling - Yes
Bailey – Yes
Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Sendzik & Sendzik: Financial notice to Robert Elliott, CPA
Barry Osborn – merger with Koerner & Assoc
Monthly Fire Bureau reports
VFSI – claims letter for water damage to the fire house

Sent:

None

COMMITTEES

Joint Board Meeting

Next meeting is scheduled for 9/2/21 at 7:30pm at Station 19-5.

Chief's Report

Chief Romano turned in the all reports.

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Chief Engineer

Chief Engineer Gilsenan provided the following report:

Ladder 490 – aluminum ladder stop bar needs to be replaced

Engine 475 – air conditioning is still leaking on the radios

Engine 480 – no issues

Tanker 495 – awaiting receipt and installation of new tank indicator lights

Vehicle 486 – no issues

Bush 494 – needs to be aligned.

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Chief Engineer Gilsenan is requesting that the locks on the engineer's door be replaced. Recently there have been items that have disappeared from the engineer's room and replacing the locks may alleviate this issue. Mr. Keys will be contacted and the locks will be placed.

Assistant Chief Scarlato stated that a high-rise pack has disappeared from Engine 480. All trucks have been checked, the firehouse has been searched, and other local companies have been contacted and the high-rise pack has not been located.

Purchaser:

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase sixteen (16) sets of turnout gear at a cost of \$4,094 per set. The motion passed unanimously by the Board.

The EMS medical bags that were approved at the previous meeting were never ordered. The purchase information for the bags have been provided to the Purchaser and the bags will be ordered.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase new 3,000-gallon folding pool for Tanker 495, at a cost not to exceed \$3,000. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase three (3) garden hoses and a cart rack for the hose, at a cost not to exceed \$1,100. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase miscellaneous materials for the engineer's room, at a cost not to exceed \$2,000. The motion passed unanimously by the Board.

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An equipment list for the new Urban Interface truck will be sent to the Board's QPA so that he can begin to order the equipment.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase three (3) APX 8500, Dual Head radios for the new command vehicle at a cost not to exceed \$30,000. The motion passed unanimously by the Board.

Chief Romano stated that he would like to see the engine number for the new Urban Rescue truck changed from 477 to 474. He stated that since it is a Class A pumper, that this number would better align with County numbering system. The Board agreed to review this request and report the findings at the next meeting.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase a new nozzle to replace the missing high-rise pack for Engine 480, at a cost not to exceed \$850. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase lumber and a chop saw to construct training props, not to exceed \$300. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase four (4) small and four (4) large MSA masks. The motion passed unanimously by the Board.

TRUCK COMMITTEE:

New Engine: Progress

New Command Vehicle: Progress

OLD BUSINESS:

The Board has received the claims denial notice from VFIS for the water damage claim filed for the 2nd floor elevator vestibule. The fire company will be notified of this denial.

NEW BUSINESS:

Ladder 490 will have the ladder tested on 7/16/21 and the Board will need someone present for the entirety of the testing.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

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APPLICATIONS/TERMINATIONS: None

The fire company has submitted applications for the following:

Junior fire fighter – Daniel Bailey

Fire Fighter – Tito Acevedo

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling, to accept the applications for membership as presented to the Board. The motion passed unanimously by the Board.

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of July 2021:

July 2021

Operating Account

Opening Balance	\$34,646.24
Interest	\$3.54
Canceled Checks	
Transfers	<u>\$30,000.00</u>
	\$64,649.78

NJ PERS TEPS

Bills Paid	\$31,212.89
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$33,436.89</u>

Savings Account

Opening balance	\$2,518,234.73
Deposit (Howell Twp)	\$174,261.50
Interest	<u>\$465.84</u>
	\$2,692,962.07

Transfers	<u>\$30,000.00</u>
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Ending Balance \$2,662,962.07
69 RAMTOWN GREENVILLE RD.
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Payroll Account

Opening Balance	\$24,786.85
Interest	\$1.24
Transfer	
ADP	
	<hr/>
	\$24,788.09
Payroll	\$11,292.16
Fees	\$5,888.12
Fees - taxes	
Ending Balance	<hr/>
	\$7,607.81

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.


PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bommer and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:30 hours.

Respectfully submitted:


Michael L. Acampora
Clerk