

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790  
**Regular Meeting August 10, 2021**

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, and Acampora in attendance. Commissioners Stalling was not in attendance.

It was noted that there were four (4) members of the public in attendance.

## **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of July 12, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on July 13, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Bailey. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of August 2021:

|   | <b>Bills</b>   | <b>Amount</b> |
|---|----------------|---------------|
| 1 | defender       | \$ 4,689.07   |
| 2 | liberty mutual | \$ 3,076.94   |
| 3 | front end shop | \$ 921.88     |
| 4 | optimum        | \$ 170.15     |

|    |                                 |                     |
|----|---------------------------------|---------------------|
| 5  | cit                             | \$ 96.75            |
| 6  | Motorola solutions              | \$ 8,379.75         |
| 7  | Taylor oil                      | \$ 405.92           |
| 8  | Verizon wireless                | \$ 303.95           |
| 9  | koener keener                   | \$ 2,407.00         |
| 10 | csm                             | \$ 356.00           |
| 11 | Motorola solutions              | \$ 47,529.75        |
| 12 | office of Monmouth County clerk | \$ 752.55           |
| 13 | csm                             | \$ 356.00           |
| 14 | Salvatore Scarlato              | \$ 200.00           |
| 15 | netlink web service             | \$ 199.00           |
| 16 | ramtown fire company            | \$ 23,833.33        |
| 17 | Grainger                        | \$ 448.18           |
| 18 | Pete Realmuto                   | \$ 116.89           |
| 19 | Sal Scarlato                    | \$ 149.25           |
|    | <b>Total Bills</b>              | <b>\$ 94,392.36</b> |

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for August 2021. A roll call vote was taken with the following results:

Scarlato – Yes  
Bommer – Yes  
Bailey – Yes  
Acampora – Yes

The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

Sendzik & Sendzik: Email regarding Pension contributions

### Sent:

None

## COMMITTEES

### Joint Board Meeting

Next Meeting will be held on 9/2/2021 at 19:30 hours at Station 19-5.

Howell Day will be held 9/25/21 from 3pm – 8pm, concluding with fireworks.

### Chief's Report

Chief Romano was absent from the meeting.

Assistant Chief Murphy turned in the call reports.

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

Chief Scarlato stated that the new radio has been installed in vehicle 466. He also stated the new suction units have been received and installed in the trucks. We will need to order additional replacement canisters for the units.

## Chief Engineer

Chief Engineer Gilsenan provided the following report:

Ladder 490 – no issues

Engine 475 – A/C in still leaking and is being looked at by the servicer.

Engine 480 – no issues

Tanker 495- tank indicator lights have been replaced

Vehicle 486 – no issues

Bush 494 – Vehicle has been aligned

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Apparatus have begun to receive their annual maintenance. So far, Engine 475 and Tanker 495 have been completed. All other apparatus will be completed within the next 30 -60 days. Any outstanding UL issues will be address when the annual maintenance is being completed.

## Purchaser:

The following equipment has been ordered:

- 17 sets of turnout gear
- EMS jump bags
- Pool for Tanker 495
- Hose reel and cart for the engine bay
- Five (5) portable radios
- APX 8500 for the new truck (?) – will look into this to see if it has been ordered
- MSA masks

Assistant Chief Scarlato stated that his portable radio needs service.

## **TRUCK COMMITTEE:**

**New Engine:** An equipment list has been sent to William Newberry (QPA) to obtain price quotes and to start ordering the equipment so it is here when the truck arrives.

After further discussion, the Board has decided to change the new engines number to 19-474. The manufacturer has been notified of the change.

**New Command Vehicle:** Progress

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## OLD BUSINESS:

Clerk Acampora stated that he sent Kate Sendzik all of the payroll information that was requested. The Board is hoping that both our accountant and solicitor can attend the September 2021 meeting in order resolve all outstanding pension issues.

## NEW BUSINESS:

Commissioner Bommer requested that we contact our solicitor in order to determine how long we need to save prior years records? He would like dispose of any old records that we do not need to keep in order to make additional room in our storage area.

**GOOD AND WELFARE:** It was noted that Commissioner Stalling's father passed away, which is the reason for his absence this evening. The Board sends its thoughts and prayers to Commissioner Stalling and his family.

**JOINT PURCHASING COMMITTEE:** None

**APPLICATIONS/TERMINATIONS:** None

**PAYROLL:** 2<sup>nd</sup> Quarter 2021 payroll has been calculated, submitted, and approved by Chairman Scarlato and Clerk Acampora. Treasurer Stalling will be transferring \$16,000.00 to cover the payroll.

**TREASURER'S REPORT:** Commissioner Bailey reported the following balances for the Board's account activity for the month of August 2021:

|                          | <b>August 2021</b> |                     |
|--------------------------|--------------------|---------------------|
| <b>Operating Account</b> |                    |                     |
| Opening Balance          |                    | \$33,436.89         |
| Interest                 |                    | \$3.08              |
| Canceled Checks          |                    |                     |
| Transfers                |                    | \$95,000.00         |
|                          |                    | <hr/>               |
|                          |                    | <b>\$128,439.97</b> |
| <br>                     |                    |                     |
| NJ PERS TEPS             |                    |                     |
| Bills Paid               |                    | \$94,392.36         |
| Bills Paid               |                    |                     |
| Bills (Radio Consulting) |                    |                     |
| Service Charge           |                    |                     |
|                          |                    | <hr/>               |
| Ending Balance           |                    | <b>\$34,047.61</b>  |

**Savings Account**

|                 |                       |
|-----------------|-----------------------|
| Opening balance | \$2,662,962.07        |
| Deposit         |                       |
| Interest        | \$435.01              |
|                 | <u>\$2,663,397.08</u> |
| Transfers       | \$95,000.00           |
| Ending Balance  | <u>\$2,568,397.08</u> |

**Payroll Account**

|                 |                   |
|-----------------|-------------------|
| Opening Balance | \$7,607.81        |
| Interest        | \$0.66            |
| Transfer        |                   |
| ADP             | \$73.52           |
|                 | <u>\$7,681.99</u> |
| Payroll         |                   |
| Fees            |                   |
| Fees            |                   |
| Ending Balance  | <u>\$7,681.99</u> |

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

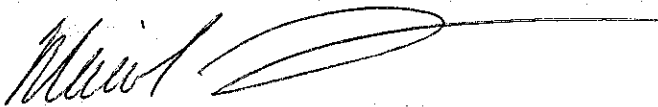
**PUBLIC COMMENT:** There were four (4) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Bommer and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk