

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790
Regular Meeting June 8, 2021

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.nifredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, and Acampora in attendance. Commissioners Stalling was not in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of May 10, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on May 11, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Acampora. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailer presented the following bills for payment for the month of June 2021:

Bills	Amount
Joe Gilsenan - Phone	\$ 150.00
Pete Realmuto - Phone	\$ 150.00
Colin Murphy - Phone	\$ 150.00
Sal Scarlato - Phone	\$ 150.00

Ricky Romano - Phone	\$ 150.00
Greg Scarlato - Phone	\$ 150.00
William Bommer - Phone	\$ 150.00
Michael Acampora - Phone	\$ 150.00
James Bailey - Phone	\$ 150.00
Rich Stalling - Phone	\$ 150.00
Brick MUA	\$ 7,781.80
Access Health Services	\$ 8,700.00
Optimum	\$ 340.70
Witmer	\$ 157.82
Taylor Oil	\$ 138.50
Verizon Wireless	\$ 304.72
Bobs Uniforms	\$ 895.85
Ramtown Fire Co	\$ 7,250.00
Joe Doyle	\$ 615.00
Netlink	\$ 199.00
Batteries Plus Bulbs	\$ 115.89
Defender Emergency Products	\$ 1,740.25
Sal Scarlato (computer)	\$ 42.64
W. G. Newberry	\$ 1,500.00
Liberty Mutual	\$ 3,825.94
NJ American Water	\$ 3,527.36
James Bailey	\$ 135.16
Totals	\$ 38,770.63

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for June 2021. A roll call vote was taken with the following results:

- Scarlato – Yes, present on own bills
- Bommer – Yes, present on own bills
- Bailey – Yes, present on own bills
- Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Sendzik & Sendzik: Notification to ESC of NJ for Coop Pricing

Monthly Fire Bureau reports

Liberty Mutual Insurance Loss Prevention Audit

NJ State Assoc. of Fire Districts – minutes from 3/6/21 meeting

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Purchasing report from QPA Newberry
Joint Board meeting minutes from 3/4/21
Request for fire incident report
Purchase order for 2021 Tahoe

Sent:

None

COMMITTEES

Joint Board Meeting

Meeting was held on 6/3/2021 at 19:30 hours at Station 19-4.

Progress was reported on items. No update on radio project as Commissioner Tice was not present at the meeting. Chief Lewis reported hiring another bureau inspector and that Howell Day will be held 9/25/21 from 3pm – 8pm, concluding with fireworks.

Next meeting is scheduled for 9/2/21 at 7:30pm at Station 19-5.

Chief's Report

Assistant Chief Scarlato tuned in the call reports.

Chief Romano was absent due to a death in the family and Assistant Chief Murphy was at work.

Assistant Chief Scarlato reported that the router has been replaced and the laptops in vehicles 466 and 467 have been updated with new software.

Chief Scarlato states that they still need two (2) additional Hotspots in the vehicles, as they are no longer using the Air cards.

Chief Engineer

Chief Engineer Gilsonan provided the following report:

Ladder 490 – no issues

Engine 475 – the air condition condenser line has been replaced

Engine 480 – window switch on passenger side officer's seat needs to be replaced

Tanker 495 – awaiting receipt and installation of new tank indicator lights

Vehicle 486 – generator exhaust has been repaired. Front scene lights have been fixed

Bush 494 – the pump and engine has been rebuilt both are working. The air condition has been recharged and is presently working. Vehicle still needs to be aligned.

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

Received three (3) Halligan bars from All Hands and are awaiting receipt of the rest of the items that were ordered.

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The SCBAs for the new truck have been ordered.

The radios for the new truck and vehicle 466 have been ordered.

Still need updated quote from Elite reflecting the correct vehicle as 2021 Chevy Tahoe.

The Board is still awaiting receipt of the list of fire fighters that need new gear. The list will allow the Board to determine how many sets of gear we can purchase based upon the approved budget and the cost of the gear.

No quote has been received pertaining to the new pool for Tanker 495.

Assistant Chief Scarlato stated that they do not have any spare batteries for their portable radios. A motion was made by Commissioner Bailer and seconded by Commissioner Bommer to purchase four (4) replacement batteries for the portable APX 8000XE, at a cost of \$100, not to exceed \$400. The motion passed unanimously by the Board.

Assistant Chief Scarlato discussed the upgrade to the medical bags that were never purchased in 2020. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase six (6) new medical bags for all the vehicles at a cost of \$380.00 per bag, not to exceed \$2,280.00. The motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase three (3) portable suction units with charging units, each at a cost of \$1,400.00, total cost not to exceed \$4,000.00. The motion passed unanimously by the Board.

TRUCK COMMITTEE:

New Engine: Pre-Construction meeting was held at the Pierce plant in FL on 5/13 and 5/14/21. The meeting went well, and a lot was accomplished. The design plans were reviewed, and modifications were approved. The truck has officially been ordered. The chassis is scheduled for delivery in August or September 2021. The Board will receive weekly updates only the chassis has been received and the build begins.

New Command Vehicle: The Board will be finalizing the quote to purchase the 2021 Tahoe at this meeting and QPA Newberry will order the vehicle.

OLD BUSINESS: NONE

NEW BUSINESS:

A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to approve RESOLUTION #06082021-01 RESOLUTION AUTHORIZING CONTRACT WITH APPROVED EDUCATIONAL SERVICES COMMISSION OF

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NEW JERSEY COOPERATIVE CONTRACT VENDORS. A roll call vote was taken with the following result:

Scarlato – Yes
Bommer – Yes
Bailey - Yes
Acampora – Yes

The motion passed unanimously 4-0.

Clerk Acampora reported that the Board has filed an insurance claim for the water damage to the building in the 2nd floor vestibule by the elevator. He is waiting to hear back from the adjuster to schedule an appointment to review the damage.

GOOD AND WELFARE: It was noted that Chief Romano's aunt had passed away which is the reason for his absence this evening. The Board sends its thoughts and prayers to Chief Romano and his family.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: 2nd Quarter 2021 payroll has been calculated, submitted, and approved by Chairman Scarlato and Clerk Acampora. Treasurer Stalling will be transferring \$16,000.00 to cover the payroll.

TREASURER'S REPORT: Commissioner Bommer reported the following balances for the Board's account activity for the month of June 2021:

June 2021

Operating Account

Opening Balance	\$33,209.30
Interest	\$2.57
Canceled Checks #14676	\$205.00
Transfers	\$40,000.00
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	\$73,416.87

NJ PERS TEPS

Bills Paid	\$38,770.63
Bills Paid Bills (Radio Consulting)	

Service Charge	
Ending Balance	<u>\$34,646.24</u>

Savings Account

Opening balance	\$2,573,844.88
Deposit	
Interest	<u>\$389.85</u>
	\$2,574,234.73

Transfer to payroll	\$16,000.00
Transfer to operating	<u>\$40,000.00</u>
Ending Balance	\$2,518,234.73

Payroll Account

Opening Balance	\$8,786.10
Interest	\$0.75
Transfer	\$16,000.00
ADP	
	<u>\$24,786.85</u>

Payroll	
Fees	
Fees	
Ending Balance	<u>\$24,786.85</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were four (4) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bommer and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:

Michael L. Acampora
Clerk

