

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting February 9, 2021

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of January 11, 2021 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on January 12, 2021.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of February 2021:

Bills	Amount
Robert's electronics and security	\$ 280.00
Witmer	\$ 1,450.07
Taylor oil	\$ 456.13
defender	\$ 3,328.46

new jersey American water	\$ 3,527.36
cit	\$ 96.75
van wickle auto supply	\$ 737.96
net link web services	\$ 199.00
Verizon wireless	\$ 304.20
blue tarp	\$ 42.64
Koerner an Koerner	\$ 449.50
alpine software	\$ 7,046.03
optimum	\$ 180.15
air power international	\$ 1,950.00
csm	\$ 356.00
all hands fire	\$ 350.00
Witmer	\$ 722.00
Totals	\$ 21,476.25

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for February 2021. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – yes
Stalling - Yes
Bailey – Yes
Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Sendzik & Sendzik: Notice to Bidders notice
Koerner & Koerner: 1099s
Monthly Fire Bureau reports
Annual Worker Comp summary from Liberty Mutual Insurance

Sent:

2020 Expenditure list over \$17,500 sent to NetLink for posting to website

COMMITTEES

Joint Board Meeting

The next Joint Board meeting will be 3/4/2021 at Station 19-3.

Chief's Report

All monthly reports were presented by the Chief.

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South Monmouth Chief's Association will begin holding in-person meetings beginning in March 2021.

Chief Engineer

Ladder 490 – actuator valve is leaking
Engine 475 – Heating core has been replaced
Engine 480 – steering column has been fixed
Tanker 495 – valve has been fixed in-house. Shore line needs replacing
Vehicle 486 – no issues
Bush 494 – front flashers are not working
Utility 487 – no report
Vehicle 466 – no issues
Vehicle 467 – no issues

Purchaser:

White helmet has been received
1st aid supplies need to be replenished at a cost not to exceed \$500.00, as per the Chief's budget.

TRUCK COMMITTEE:

New Engine: The chassis had to be changed in order to handle the increased weight load. Pre-construction meeting estimated to be in April 2021.

New Command Vehicle: Purchaser Bailey, Chief Murphy, and Chief Scarlato will work with our QPA on the specs for the new vehicle.

OLD BUSINESS:

Chairman Scarlato confirmed that the Board Elections will be held on Tuesday, April 20, 2021 from 2pm – 9pm. The election will be held in person.

NEW BUSINESS:

CO meters – 2 located in Engine 480; one in Engine 475; one in Ladder 490.
The Board has received maintenance contract for the calibration of all our meters every 90 days. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to execute the maintenance contract for the maintenance of the CO meters. The motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to allow the Board's Qualified Purchasing Agent (QPA – William Newberry) to award the

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annual service contract once the bids have been opened, reviewed, and approved by the Board. The motion passed unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

The certified letter received was received back from James Rappleyea, but one has not been received back yet from Otto Weber.

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of February 2021:

February 2021

Operating Account

Opening Balance	\$44,282.17
Interest	\$1.70
Canceled Checks	
Transfers	<u>\$20,000.00</u>
	\$64,283.87

NJ PERS TEPS

Bills Paid	\$21,476.25
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$42,807.62</u>

Savings Account

Opening balance	\$2,555,268.96
Deposit	
Interest	<u>\$418.92</u>
	\$2,555,687.88

Transfers	<u>\$20,000.00</u>
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Ending Balance **\$2,535,687.88**

Payroll Account

Opening Balance \$7,462.28

Interest \$0.87

Transfer

ADP \$36.76

\$7,499.91

Payroll

Fees \$97.65

Fees

Ending Balance **\$7,402.26**

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION:

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to adjourn to an Executive session to discuss personnel issues. Motion passed unanimously by the Board at 20:41 hours.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to return to the regular business meeting. Motion passed unanimously by the Board and meeting resumed at 21:50 hours.

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:55 hours.

Respectfully submitted:



Michael L. Acampora
Clerk