

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting December 14, 2021

Chairman Gregory Scarlato called the meeting to order at 20:20 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, Stalling, and Acampora all in attendance.

It was noted that there was one (1) member of the public in attendance.

### **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of November 8, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on November 9, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Bailey. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of December 2021:

	<b>Bills</b>	<b>Amount</b>
1	Taylor oil	\$ 959.00
2	Liberty Mutual	\$ 3,825.42
3	NJ American Water	\$ 3,778.48

4	Brick MUA	\$	7,781.40
5	Wireless Electronics	\$	780.00
6	CSM	\$	712.00
7	Ramtown Fire Company	\$	32,583.33
8	Witmer	\$	67.00
9	Witmer	\$	1,250.00
10	Access Compliance	\$	275.00
11	CIT	\$	96.75
12	Verizon Wireless	\$	326.29
13	Garden State Garage Doors	\$	265.00
14	Defender	\$	8,551.73
15	Grainger	\$	1,650.93
16	SafeGuard Business System	\$	256.67
17	Koerner & Koerner	\$	2,378.00
18	Sendzik & Sendzik	\$	2,430.00
19	Sendzik & Sendzik	\$	205.80
20	Motorola Solutions	\$	25,681.75
21	Cell Phone - Mike Acampora	\$	150.00
22	Cell Phone - Greg Scarlato	\$	150.00
23	Cell Phone - William Bommer	\$	150.00
24	Cell Phone - James Bailey	\$	150.00
25	Cell Phone - Rich Stalling	\$	150.00
26	Cell Phone - Ricky Romano	\$	150.00
27	Cell Phone - Colin Murphy	\$	150.00
28	Cell Phone - Sal Scarlato	\$	150.00
29	Cell Phone - Pete Realmuto	\$	150.00
30	Cell Phone - Joe Gilsenan	\$	150.00
31	Netlink	\$	199.00
32	Robert Kelly - Pension	\$	7,316.94
33	All Hands Fire	\$	975.00
34	Michael Acampora	\$	63.98
35	James Eadicicco - Pension	\$	3,669.85
36	Prudential Retirement (Greg & Rich)	\$	16,589.18
37	Greg Scarlato	\$	113.30
	<b>Totals</b>	<b>\$</b>	<b>124,281.80</b>

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for December 2021. A roll call vote was taken with the following results:

- Scarlato – Yes
- Bommer – abstained
- Stalling - Yes
- Bailey – Yes
- Acampora – Yes

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The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

Monthly purchase report from William Newberry  
Sendzik & Sendzik - Notice of Meeting Schedule 2022  
Notice of Workshop meetings 2022  
Affidavit of Publication for Board's Official Newspaper  
Notice of Special meeting - Capital Projects  
Final pension pay-out: Robert Kelly  
Joint Board meeting minutes 12/2/21  
Fire Bureau reports for November 2021

### Sent:

None

## COMMITTEES

### Joint Board Meeting

Meeting held at 19-1.

Joint Board discussed moving forward with the radio project. The total infrastructure expense that will be divided by the 5 districts and the township is approximately \$2.2MM. All Board's will be responsible for any radio equipment upgrades that each individual district will need. The Joint Board voted to move forward with the project. The project will be Bonded by the township for the full amount of the project and each individual district will be responsible for their portion of the debt and each district will work out the dollar amount with the township. There may be additional joint board meetings that will need to be scheduled other than the regular quarterly meetings in order to get this project going.

### Chief's Report

Chief Romano submitted not reports.

He thanked the Board for working with him over the past 2 years, as Assistant Chief Murphy will be the new Chief in 2022. The Board thanked Chief Romano for all that he has done over the past 2 years.

### Chief Engineer

Chief Engineer Gilsenan was absent to to current health issues.  
Chairman Scarlato and Treasurer Stalling provided the following report:  
Ladder 490 – no issues  
Engine 475 – no issues

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Engine 480 – oil is still leaking from the generator

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – no issues

Utility 467 – no issues

Vehicle 466 – oil has been changed, brakes serviced, and tires rotated

Vehicle 487 – needs a front end alignment and possible ball joint replacement

## Purchaser:

QPA William Newberry has provided an updated report via email addressing all equipment ordered and the status of additional items on order.

The shark fin antennas have not been received yet.

A motion was made by Commissioner Acampora and seconded by Commissioner Bailey to purchase a Ziko ladder for Engine 480, not to exceed \$5,183.27. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Acampora to purchase one (1) small shop vac (\$35) and twenty (20) pails of ice melt (\$12.97 each). The motion passed unanimously by the Board.

## **TRUCK COMMITTEE:**

New Engine: Chassis is now scheduled to be received at the plant in February 2022

New Command Vehicle: The vehicle is complete and it is waiting to be shipped to the East coast. Hoping for delivery in January 2022 and the vehicle will be sent to Elite for radio and light package installation

## **OLD BUSINESS:**

Special budget meeting will be held on 12/15/21 from 6pm-9pm and everyone is requested to come out and support the budget.

## **NEW BUSINESS:**

Chairman Scarlato read a letter of resignation from Commissioner Bommer stating that due to his relocation out of town, he will be resigning from the Board at the end of the meeting. Chairman Scarlato thanked Commissioner Bommer for his years of service on the Board and stated he will be greatly missed.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to accept Commissioner Bommer's letter of resignation. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling, to appoint Ricky Romano to fill Commissioners Bommer spot on the Board until the February 2022 election. A roll call motion was taken with the following result:

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Scarlato – Yes

Bommer – abstained

Stalling – Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously by the Board.

## GOOD AND WELFARE:

Chief Engineer Gilsenan is having heart issues again and may need additional heart surgery in the coming months. The Board will be in constant contact with him over the next few weeks to see how he is progressing.

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

## PAYROLL:

A transfer in the amount of \$15,000.00 will be made to cover the Fourth quarter payroll.

**TREASURER'S REPORT:** Commissioner Bailey reported the following balances for the Board's account activity for the month of December 2021:

<b>December 2021</b>	
<b>Operating Account</b>	
Opening Balance	\$32,530.30
Interest	\$4.40
Transfers	\$110,000.00
Transfers	
	<b>\$142,534.70</b>
<b>NJ PERS TEPS</b>	
Bills Paid	\$124,281.80
Bills Paid	
Bills (Radio Consulting)	
Service Charge	\$0.00
Ending Balance	<b>\$18,252.90</b>
<b>Savings Account</b>	
Opening balance	\$2,632,115.10
Deposit	\$282,968.75
Interest	\$467.46

		<b>\$2,915,551.31</b>
	Transfers	\$110,000.00
	Transfers	
	Ending Balance	<b>\$2,805,551.31</b>
<b>Payroll Account</b>		
	Opening Balance	\$5,694.86
	Interest	\$0.75
	Transfer	\$0.00
	ADP	
		<b>\$5,695.61</b>
		\$0.00
	Payroll	\$0.00
	Fees	\$0.00
	Fees	
	Ending Balance	<b>\$5,695.61</b>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

**PUBLIC COMMENT:** There were five (5) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:25 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk