

Resolution No. ~~2020-~~

RESOLUTION AUTHORIZING PREPAYMENT OF CERTAIN BILLS FOR 2020

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, has budgeted funds for the payment of obligations including utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Board, and contract and other obligations of the Board; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule or cancellation of meetings; and

WHEREAS, this issue is compounded by the provisions of P.L. 2018, c. 127, which, among other things, requires the Board to complete certain payments within 60 days of invoice; and

WHEREAS, pursuant to Local Finance Notice 2019-02, the District may exercise its authority based upon N.J.S.A. 40A:5-17 to permit the Fire District Chairman and Treasurer to pay bills between Board meetings and submit a list of bills paid to the Board at its next meeting for inclusion in the official minutes; and

WHEREAS, the Fire District Chairman and Board Attorney recommend that the Board adopt a resolution providing for the prepayment of these items so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, that the Fire District Chairman and Treasurer be and are hereby authorized and directed to make prepayment of the following items prior to the same appearing on the next meeting's list of bills and claims, for the remainder of calendar year 2020, provided the Fire District Chairman and Treasurer certify to receipt of the goods or services in accordance with N.J.S.A. 40A:5-16(b) as applicable, and the Fire District Chairman, after consulting with the Treasurer, certifies to the availability of funds for each prepayment:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.);
2. Debt service as evidenced by pre-authorized bonds and/or notes;
3. Health, dental and other insurance premiums and/or claims;

4. Governmental fees and other statutory payments (school, county, sewerage authority, state and county fees);
5. Bills pertaining to the advertising, printing and mailing costs of the Board;
6. Third party fees collected through pre-authorized credit/debit card processing;
7. Bills for construction projects that are subject to the 30-day prompt payment law (N.J.S.A. 2A:30A-1 et. seq);
8. Bills for goods and services subject to the 60-day prompt payment law (P.L. 2018, C. 127);
9. Purchase of Investments;
10. Claims for contracted service, requisitioned items and other procurement as the Board has authorized when necessary for continuity of operations; and
11. Other items with written authorization of the Board Chairman; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION

I, **MICHAEL L. ACAMPORA**, Clerk of the Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, do hereby certify that the

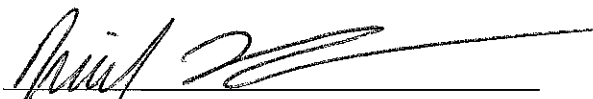
foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 12th day of May, 2020.

I do further certify that said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, is composed of - 5 - members, and that - 5 - were present and - 5 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, on this ~~12th~~ day of ~~May~~, 2020.

9th June



MICHAEL L. ACAMPORA, CLERK
Board of Fire Commissioners
Fire District No. 4
Township of Howell

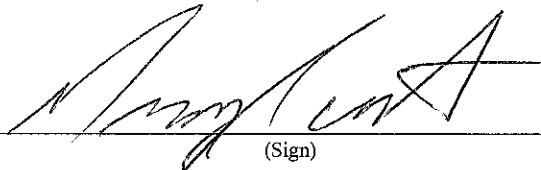
CERTIFICATION UNDER OATH

The Board of Fire Commissioners of Fire District No. 4, Township of Howell, County of Monmouth, State of New Jersey, will exercise its authority to prepay certain bills as detailed/itemized on the attached list of bills dated _____.

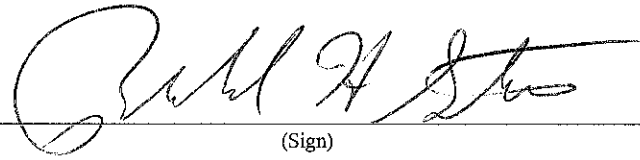
With regard to said prepayments:

1. The Fire District Chairman and Treasurer hereby certify to the receipt of the goods and services in accordance with N.J.S.A. 40A:5-16(b) as applicable; and
2. The Fire District Chairman, after consulting with the Treasurer, hereby certifies to the availability of funds for each prepayment.

FIRE DISTRICT CHAIRMAN: Gregory SCARLATO
(Print Name)

FIRE DISTRICT CHAIRMAN:  6-9-20
(Sign) (Date)

FIRE DISTRICT TREASURER: Richard H Stalling
(Print Name)

FIRE DISTRICT TREASURER:  6-9-20
(Sign) (Date)