

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting March 10, 2020

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2019
- Published in the Howell Times on December 21, 2019
- Filed written notice with the Township Clerk on December 16, 2019
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to waive the reading of the February 11, 2020 meeting minutes, as Clerk Acampora had laryngitis and cannot read the minutes. Commissioner Bommer's motion also stated to approve the minutes as they were posted to the Board's website. The motion passed unanimously by the Board.

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PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
Gregory Scarlato	\$ 108.00
Taylor oil	\$ 91.36
Witmer public safety group	\$ 1,585.00
defender	\$ 1,024.90
defender	\$ 193.88
brick township municipal utilities	\$ 7,781.40
American uniform an supply	\$ 28.00
airpower international	\$ 1,950.00
mohel elliot bauer glass	\$ 925.00
net link web services	\$ 199.00
alpine software	\$ 6,870.69
cit	\$ 97.00
new jersey American water	\$ 3,358.00
reliance graphics inc	\$ 574.00
optimum	\$ 168.93
computer systems and methods	\$ 356.00
Michael acampora	\$ 22.00
valic aig	\$ 43,550.00
central jersey generator	\$ 925.00
Sendzik and Sendzik	\$ 232.51
Pete Realmuto	\$ 175.00
Robert hotmar	\$ 175.00
max nikolof	\$ 175.00
Totals	\$ 70,565.67

A motion was made by Commissioner Stalling and seconded by Clerk Acampora to pay the bills.

A roll call vote was taken with the following results:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Bailey - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

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COMMUNICATIONS

Received

Sendzik & Sendzik: Notice of Budget Adopted Budget sent to the State of NJ
Result of Annual Election results sent to Howell Township
Notice of Non-renewal notice for auto insurance policy
Joint Board meeting minutes from 3/5/2020

Sent

None

COMMITTEES

Joint Board Meeting

Meeting on 3/5/2020 attended by Commissioners Scarlato, Bommer, and Bailey.
The radio survey report will be out by the next Joint Board meeting on 6/4/2020 and will be discussed at the next meeting.
Next meeting is 6/4/2020 at Station 19-5 @ 7:30pm

Chief's Report

All monthly reports were turned in for review the Board

The Chief stated that he received the Howell Twp. OEM guidelines for handling COVID-19. He has received some supplies from OEM (gloves, goggles, masks, Tyvek suits, sterile soap, etc.). He is requesting that the Board try to purchase additional supplies, as he knows that the supplies will be decreasing and he would like to add to his inventory.

Chief Engineer

Brush 494 is out of service getting the pump repaired.
Engine 480 – the new generator should be installed in the next 7 days
Engine 475 – a new switch for the electric reel has been ordered

Purchaser:

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase additional COVID-19 supplies (including but not limited to masks, Lysol wipes, latex gloves, Tyvek suites, etc.) not to exceed a cost of \$500. The motion passed unanimously by the Board.

Chairman Scarlato stated he is awaiting receipt of the price spec from Globe for the new turnout gear that we are looking to purchase. Fire Fighter One will be at the firehouse on 3/17/2020 with gear samples.

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Need to order the fire extinguishers that were approved at the December 2019 meeting.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase materials to be used for the Fire Fighter I class for the MCFA. The cost will not exceed \$500. The motion passed unanimously by the Board.

The adaptor for the fit testing machine still needs to be ordered.

TRUCK COMMITTEE: Chairman Scarlato stated the he is waiting to hear back from salesman at Piece regarding the final truck price.

OLD BUSINESS:

Commissioner Bailey will work with Chief Romano for the disposal of the current foam product that the fire company has on hand.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pay the 2019 LOSAP allocation to the 25 qualifying members totaling \$43,550.00. The check will be made payable to VALIC AIG and will be sent to Eric Anderson (local rep). A roll call vote was taken with the following results:

Scarlato - Yes
Bommer - Yes
Stalling - Yes
Bailey - Yes
Acampora - Yes

The motion passed unanimously by a vote of 5 (yes) and Zero (-0-) no.

A motion was made by Commissioner Bailey and seconded by Commissioner Acampora to pass the changes that were submitted by the Training Standards Committee regarding the qualifications for officer. A roll call vote was taken with the following results:

Scarlato - Yes
Bommer - No
Stalling - No
Bailey - Yes
Acampora - Yes

The motion passed by a vote of 3 (yes) and 2 (no).

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

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PAYROLL: First quarter 2020 payroll report was prepared by Clerk Acampora and reviewed by Chairman Scarlato. Treasurer Stalling will be transferring \$15,000.00 to the payroll account to cover the payment of the 1st quarter payroll.

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:

	March 2020	
Operating Account		
Opening Balance		\$43,285.18
Interest		\$4.72
Canceled Checks		
Transfers		\$70,000.00
		<u>\$113,289.90</u>
NJ PERS TEPS		
Bills Paid		\$69,808.16
Bills Paid		\$757.51
Bills (Radio Consulting)		
Service Charge		
Ending Balance		<u>\$42,724.23</u>
Savings Account		
Opening balance		\$2,235,212.62
Deposit		
Interest		\$1,870.43
		<u>\$2,237,083.05</u>
Transfers		\$70,000.00
Ending Balance		<u>\$2,167,083.05</u>
Payroll Account		
Opening Balance		\$6,831.87
Interest		\$7.18
Transfer		\$15,000.00
ADP		
		<u>\$21,839.05</u>

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Payroll	
Fees	
Fees	
Ending Balance	<u>\$21,839.05</u>

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

PUBLIC COMMENT: There were four (4) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:34 hours.

Respectfully submitted:



Michael L. Acampora
Clerk