

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting December 8, 2020

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2019
- Published in the Howell Times on December 21, 2019
- Filed written notice with the Township Clerk on December 16, 2019
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.nifiredistricts.org](http://www.nifiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, and Acampora all in attendance. Commissioner Bommer and Stalling were not in attendance due to COVID-19 quarantine exposure.

It was noted that there were four (4) members of the public in attendance, including the Board's auditor Robert Elliott.

Prior to the start of the regular agenda items, Robert Elliott provided the Board with his review of the 2019 audit. Mr. Elliott noted that the Board maintains good records and its financial condition is strong. Open items to be addressed in 2021 are pension funding and capital expenditures. Mr. Elliott stated that audit is satisfactory and in compliance with state regulations.

### **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of November 9, 2020 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on November 10, 2020.

A motion to approve the minutes was made by Commissioner Bailey and seconded by Clerk Acampora. The motion passed unanimously by the Board.

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**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of December 2020:

<b>Bills</b>	<b>Amount</b>
verizon	\$ 304.10
witmer	\$ 164.14
tasc fire	\$ 481.50
save lives	\$ 621.01
brick utilites	\$ 7,781.00
cit	\$ 96.75
american uniform	\$ 162.98
continental fire	\$ 50,037.00
taylor oil	\$ 119.25
greg scarlato	\$ 60.90
defender	\$ 181.80
ramtown fire company	\$ 32,583.33
all hands fire	\$ 350.00
ramtown fire company stipends	\$ 18,760.00
joe gilsenan	\$ 150.00
rickey romano	\$ 150.00
colin murphy	\$ 150.00
Chris Maher	\$ 150.00
Sal Scarlato	\$ 150.00
Mike Acampora	\$ 150.00
James Bailey	\$ 150.00
Bill Bommer	\$ 150.00
Rich Stalling	\$ 150.00
Greg Scarlato	\$ 150.00
Sendzik & Sendzik	\$ 276.80
Edwards Tire	\$ 550.64
NJ American Water	\$ 3,358.00
<b>Totals</b>	<b>\$ 117,389.20</b>

A motion was made by Clerk Acampora and seconded by Commissioner to pay the bills for November 2020. A roll call vote was taken with the following results:

Scarlato – Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously 3-0.

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## **COMMUNICATIONS**

### **Received**

Sendzik & Sendzik: Notice of Special Meeting-Budget Introduction  
2021 Annual Notice of Regular and Workshop Meetings

Minutes from NJ State Association of Fire Districts meeting 9/19/2020

### **Sent:**

Letters to firefighters Rapplyea and Weber pertaining to delinquent physicals

## **COMMITTEES**

### **Joint Board Meeting**

The Joint Board meeting scheduled for 12/3/2020 was canceled due to COVID-19.  
The next Joint Board meeting will be 3/4/2021. I do not know which department will be hosting the March meeting.

### **Chief's Report**

No officers were present at the meeting to provide a report.

### **Chief Engineer**

Ladder 490 – frontend alignment was completed and it handles great  
Engine 475 – no issue  
Engine 480 - no issues  
Tanker 495 – no issues  
Bush 494 – No issues  
Utility 487 – front seat still needs to be fixed

### **Purchaser:**

New gear has been received and three (3) nametags had to be returned due to incorrect spelling.

New boots for Chief Romano are on order.

## **TRUCK COMMITTEE:**

Progress

## **OLD BUSINESS:**

A motion was made by Commissioner Bailey and seconded by Clerk Acampora to accept the SOGs submitted by the line officers for a new COVID-19 exposure guideline. The motion was unanimously approved by the Board.

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## NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Clerk to approved Resolution #12082020-02 RESOLUTION SETTING DATE, TIME AND PLACE OF THE ANNUAL FIRE DISTRICT ELECTION PURSUANT TO NJSA 40A:14-72(B). The motion was unanimously approved by a roll call vote of 3 – 0, with the following results:

Scarlatto - Yes  
Bailey – Yes  
Acampora – Yes

A motion was made by Commissioner Bailey and seconded by Clerk to approved Resolution #12082020-03 RESOLUTION ESTABLISHING A TEMPORARY DUDGET PURSUANT TO NJSA 40A:14-78.17. The motion was unanimously approved by a roll call vote of 3 – 0, with the following results:

Scarlatto - Yes  
Bailey – Yes  
Acampora – Yes

A motion was made by Commissioner Bailey and seconded by Clerk to approved Resolution #12082020-04 RESOLUTION ACCEPTING ANNUAL AUDIT AND AUTHORIZING PUBLICATION OF SYNOPSIS PURSUANT TO NJSA 40A:5A-16- AND NJSA 40A:14-89. The motion was unanimously approved by a roll call vote of 3 – 0, with the following results:

Scarlatto - Yes  
Bailey – Yes  
Acampora – Yes

A motion was made by Commissioner Bailey and seconded by Clerk to approved Resolution #12082020-5 RESOLUTION CERTIFYING COMPLIANCE WITH NJSA40A:5A-17, BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.4, TOWNSHIP OF HOWELL. The motion was unanimously approved by a roll call vote of 3 – 0, with the following results:

Scarlatto - Yes  
Bailey – Yes  
Acampora – Yes

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

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## PAYROLL:

Chairman Scarlato noted that he spoke with Treasurer Stalling and he will be making a transfer of \$15,000.00 to cover the 4<sup>th</sup> Quarter 2020 payroll.

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of December 2020:

### December 2020

#### Operating Account

Opening Balance	\$42,454.43
Interest	\$3.64
Transfers	
Transfers	<u>\$120,000.00</u>
	<b>\$162,458.07</b>

#### NJ PERS TEPS

Bills Paid	\$117,389.20
Bills Paid	
Bills (Radio Consulting)	
Service Charge	<u>\$0.00</u>
Ending Balance	<b>\$45,068.87</b>

#### Savings Account

Opening balance	\$2,451,818.20
Deposit	\$277,368.43
Interest	<u>\$530.33</u>
	<b>\$2,729,716.96</b>

Transfers	\$15,000.00
Transfers	<u>\$120,000.00</u>
Ending Balance	<b>\$2,594,716.96</b>

#### Payroll Account

Opening Balance	\$8,018.35
Interest	\$1.67
Transfer	\$0.00
ADP	<u>                    </u>

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88 RAMTOWN-GREEN ~~\$8,020.02~~  
HOWELL, N.J. 07731-2796

Payroll	\$0.00
Fees	\$0.00
Fees	
Ending Balance	<u>\$8,020.02</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

**PUBLIC COMMENT:** There were no members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:25 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk