

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Workshop Meeting November 13, 2017

Chairman Gregory Scarlato called the meeting to order at 19:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 16, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was recorded that there zero (-0-) members of the public present.

Critical Correspondence

Clerk Acampora referenced all correspondence that was received and sent out, as will be noted in the next regular meeting minutes on 11/14/17.

Old Business

New garage door openers were approved at the prior business meeting for an amount not to exceed \$10,000 for three (3) garage doors. The line officers have provided us with an updated cost quote of \$12,475 to complete all six (6) garage doors. This would be cost savings of \$7,525 to complete all six (6) doors. Discussion will be made at next meeting to move forward with all six (6) doors and increase the dollar amount to \$12,475.

The knox box for Engine 475 has been received. We will contact the Chief of the Fire Bureau (Robert Lewis) for installation.

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Two (2) new gas meters that were approved at October's meeting have not been ordered yet.

The new desk top computer for the commissioner's office and the new laptop computer for the Treasurer have been received. The old laptop has been cleared up and "de-bugged" and will be used as the Training Officer's computer in 2018.

Still determining what type of automatic floor scrubber to purchase. This will be completed by the end of the month.

The computer that contains the software for the buildings alarm system is no longer working. The old commissioner's desktop computer will be used in its place. Waiting for the alarm company to come and install the alarm software on the old desktop.

Discussed using the Red Alert system for electronic notification of fire calls and doing away with E-dispatch.

New Business: None

Kiosk swipe in system for calls was discussed. The timeframe for carding in to a call may have to be reduced from 45 minutes.

Executive Session: None

New Truck: None

Payroll: None

Treasurers Report: Following the completion of the voucher and check entry by Treasurer Stalling, he reported 26 bills totaling \$68,878.18. In order to cover the expenses, \$69,000.00 will be transferred to the General account. The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey. The Motion passed unanimously by the board.

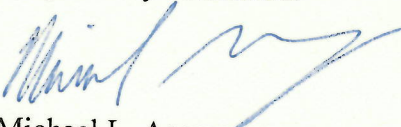
Good and Welfare: None noted

Public Comment: There were zero (-0-) members of the public present and there was no public comment offered.

Adjournment: This concluded the business for the workshop, so a motion to adjourn was made by Commissioner Bommer and seconded by Commissioner Bailey. Motion passed unanimously by the board.

The meeting was closed at 21:00 hours.

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Respectfully submitted:  DISTRICT No. 4 — RAMTOWN
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Michael L. Acampora

Clerk

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