

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting June 13, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey and Acampora all in attendance. Commissioner Bommer was not in attendance.

It was noted that there were eleven (11) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of May 9, 2017 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house.

Clerk Acampora made a motion to forego the reading of the minutes from May 2017 regular meeting. He stated that minutes have been completed and will be posted for review. If anyone has any changes or questions, please see me.

A motion to approve the Clerk's request was made by Commissioner Stalling and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
brick utilities	\$ 7,781.40
atlas welding supply	\$ 151.29
cit	\$ 97.00
american uniform supply	\$ 458.91
verizon	\$ 196.36
optimum	\$ 172.00
netlink web services	\$ 199.00
fire fighters equipment	\$ 723.20
witmer public safety	\$ 2,574.00
taylor oil	\$ 434.62
defender	\$ 1,142.62
Robert hotmar	\$ 23.96
Lou Orlando painting	\$ 400.00
lowes	\$ 522.91
Total Bills	\$ 14,877.27

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Bailey – Yes
- Scarlatto – Yes
- Stalling – Yes
- Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Sent

VFIS Insurance – request for insurance rider for Marlboro Tanker drill

Received

Liberty Mutual Audit review – performed by Risk Control Services

Liberty Mutual Audit – from NEIS

Joint Board minutes from 3/2/17 meeting

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Medical Bill – Sal Scarlato

Request for use of the garage bays by Fire fighter Lawlor

Sendzik & Sendzik: Resolution for HVA bid awarding

Bid Award letter

Letter to Joe Consiglio regarding bid questions

E-Board meeting minutes from 5/25/17

NJ State Fire District meeting minutes from 3/4/17

NJ Census survey

Liberty Mutual credit - \$6,382.06

Fire Bureau reports for April 2017

COMMITTEES

Executive Board

Meeting on 5/25/17 attended by Commissioners Scarlato and Bommer.

Nothing to report

The next meeting will be on 6/22/17.

Chief's Report

All reports were submitted by Chief Eadicicco.

The Chief reported that the radio is mounted in Engine 475 and operational.

Chief Engineer

Chief Engineer stated that the back bumper on Engine 475 has been repaired.

We received replenishment of HAZMAT supplies from the town from a prior incident.

Purchaser

Four (4) black helmets, rescue rope and hardware have been received.

Most fire fighters have received their station shorts. There are still several pairs that are on back order.

Chief is requesting to purchase materials to build training props in the amount \$400.

The fire prevention wooded house needs to be fixed, cost not to exceed \$500.

SCBA masks – three (3) medium masks at a cost of \$300 per mask

Three (3) voice amplifiers for the three (3) masks at a cost of \$400 per amplifier

The Chief is looking for a 100% cotton station shirt to go with the pants and shorts.

He is requesting fifty (50) fire company patches to be sewn on the sleeves of the shirts.

One (1) length of 5" hoses needs to be sent to Tasc for coupling repair.

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A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase all of the equipment listed above. The motion passed unanimously by the Board.

The Chief stated that he would like to purchase additional portable radios for Engine 475, Ladder 490, and Brush 494. The radios were previously budget in the 2015 radio budget. He is requesting the following radios:

Eight (8) – APX 6000, total cost is \$32,000.00

Four (4) dual band APX 8000, total cost is \$32,000.00

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase the portable radios. The motion passed unanimously by the Board.

The oxygen fill station will be installed and serviced for \$1,600.00

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to have the oxygen fill station serviced and installed. Motion passed unanimously by the Board.

The Chief stated that the computer from vehicle 467 will be mounted and installed in Engine 475.

OLD BUSINESS:

Chairman Scarlato stated that Access Health Systems contacted him and stated that three (3) had contacted her and stated they would be attending station 19-3 physicals and that no members ever showed up. The line officers will need to keep tabs on who is attending what physical dates and let the board know prior to their attendance.

The HVAC bids were reviewed by our attorney and after discussion with the Board, the bid has been awarded to Automatic Building Controls.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass Resolution #06132017-05 Resolution Accepting Bids and Authorizing an Award of Contract for the Provisions and Installation of Air Handlers and Condensing Units with associated Electrical and Piping As Well As Other Repairs to the Boiler System. A roll call vote was taken with the following result:

Scarlato – Yes

Bailey – Yes

Stalling – Yes

Acampora – Yes

The motion passed unanimously by the Board by a count of four (4) yes and zero (-0-) no.

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NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve Fire fighter Lawlor's request for use of the bays on 6/24/17. The motion passed unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: Second quarter payroll with calculated and reviewed by Chairman Scarlato and Clerk Acampora. In order to cover the payroll, a transfer in the amount of \$15,000.00 was approved at the previous night's workshop.

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 18,510.54
INTEREST	\$ 1.83
TRANSFER	\$ 65,000.00
SUB-TOTAL	\$ 83,512.37
NJ – PERS TEPS Payment	\$
SERVICE CHARGE	\$
BILLS PAID	\$ 62,797.94
CLOSING BALANCE	\$ 20,714.43

SAVINGS ACCOUNT

OPENING BALANCE	\$1,791,262.53
INTEREST	\$ 257.43
SUB-TOTAL	\$1,791,519.96
TRANSFER TO PAYROLL	\$ 15,000.00
TRANSFER TO CHECKING	\$ 65,000.00
CLOSING BALANCE	\$1,711,519.96

PAYROLL ACCOUNT

OPENING BALANCE	\$ 8,576.14
TRANSFER	\$15,000.00

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INTEREST	\$ 1.45
SUB-TOTAL	\$23,578.07
PAYROLL	\$
FEES	\$
CLOSING BALANCE	\$ 23,578.07

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Acampora, and passed unanimously by the Board.

PUBLIC COMMENT: There was fifteen (15) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:20 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board