

### **Workshop Meeting, February 10, 2014**

Chairman Raymond Equils called the meeting to order at 19:04 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. It was also recorded that there was one (1) line officer or firefighter present; and there were zero (0) members of the public present at the start of the meeting.

Purchaser Eadicicco began to prepare the vouchers and enumerate the bills, for forwarding to Treasurer Stalling, for processing into checks.

**CRITICAL CORRESPONDENCE:** Clerk Kelly reported the following:  
Liberty Mutual Insurance Group – Updated Billing Invoices for various Workers' Compensation Injury Claims for F/F's J. Thompson, K. Miller, S. Scarlato, and T. Smigelsky;  
Alpine Software – Renewal of Service Contract;  
2013 L.O.S.A.P Calculations for Contribution Payment;  
NJ-DCA, Office of Local Government Services – Approved 2014 Budget Document, as Amended.

**OLD BUSINESS:** Nothing was presented.

**NEW BUSINESS:** Clerk Kelly reported all paperwork is complete for the upcoming election. All legal notices published; Absentee Ballots submitted to County Election Board; Request for Voter Registrations Lists submitted which will be picked up on Friday the 14<sup>th</sup>; Judge and 2 Clerks appointed; and all applicable payment vouchers for workers, courier, and refreshments are on tonight's bill list.

Commissioner Eadicicco asked if any commissioners had any objections to the board paying for car washes of the command vehicles. Chairman Equils responded that that function is the responsibility of the officer assigned the vehicle, per the "Agreement for Use" that they sign. He also noted he has the new agreements for the 2014 year, for signing by the line officers. This concluded discussion on this item.

Chairman Equils reported it is time to do the 2014 review of Driver License Abstracts.

He also reported he has a copy of the enabling resolution for creating the Joint Board, recently enacted by District 2. All informally agreed to modify it for use by this district, after which it will be adopted, thereby completing the process started at the September and December 2013 meetings.

Vice Chairman Scarlato asked if the board would support his proposal to have new firefighters be present at the first board meeting, following their becoming active. Purpose is to swear the firefighter in, and to allow them the opportunity to get familiar with who the board is and what it does.

It was informally agreed to incorporate this into the agenda for regular meetings.

Mr. Scarlato then reported the batteries for the Thermal Imaging Camera in Engine 478 are dead and need to be replaced; even though this is traditionally the time of year that the board does not make purchases.

Chief Engineer Kelly recommended purchasing them from Bullard, the camera manufacturer, at a cost of \$300.00.

All agreed the camera needed to be in service; and a motion authorizing the purchase was made by Commissioners Scarlato and Eadicicco, and passed unanimously by the board.

**NEW TRUCK .....** Clerk Kelly reported he has been unable to print out several of the drawings or specifications sent by Jim Phillips, due to the "Word Pad" program on the computer in the officer's room. He will seek a resolution of the problem with Mr. Phillips.

The board then reviewed the list of items generated at the February 1 Pre-Construction Meeting at KME/Kovatch. Each item was reviewed and decided individually.

Items #1 through #54 were acceptable as presented, to all commissioners.

Item #55 was acceptable, with the added change "To locate the twist lock receptacle to the inside of the R3 Compartment, on the right hand side of the adjustable shelf.

Items #56 through #60 were also accepted as presented.

On the "CHANGES AND CLARIFICATIONS UNRESOLVED AT THE MEETING"

Item #1 was accepted as presented.

Item #2 was DECLINED.

Item #3 was accepted, following the sample review in daylight, by Chairman Equils.

Two (2) other issues were also decided:

On Wheels and Covers: The Board chose "Selection "B.""

Lastly, the board decided it wanted a fixed divider to support the shelving in the Officer Side Forward Compartment. They also want a Pull-Out Tool Board in this compartment.

**TREASURER'S REPORT .....** Following the completion of the voucher and check entry by Treasurer Stalling; he reported bills totaling \$80,569.90, requiring a transfer of \$80,000.00. These amounts agreed with the calculations prepared by Purchaser Eadicicco.

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Scarlato, and passed unanimously by the board.

**GOOD AND WELFARE .....** Nothing was presented.

**PUBLIC COMMENT .....** There was one (1) firefighters and zero (0) members of the public present, and there were no other comments offered.

**ADJOURNMENT .....** This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Stalling and Eadicicco, and passed by the board.

The meeting closed at 21:30 hours.

Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk

**02/10/2014**