

### Regular Meeting, November 11, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present.

It was noted that one (1) chief, seven (7) firefighters, zero (0) junior firefighters, and zero (0) members of the public were present at the start of the meeting.

**ADMINISTERING the OATH of OFFICE:** Chairman Equils administered the Oath of Office to 2 new firefighters; Austin I. Higgins and Gregory A. Scarlato.

The Clerk reported that the minutes of the Regular Workshop Meeting of October 13 were posted. The Clerk then read the minutes of the Regular Meeting of October 14. A motion to approve both sets of minutes was made by Commissioners Scarlato and Eadicicco, and passed by the board.

**PAYMENT OF BILLS .....** Purchaser Eadicicco presented the following bills:

Roberts Electronics & Security	\$130.00
LabCorp	352.80
Advanced Automotive & Diesel	66.45
Robert Nichols	248.20
ERS Fleet Repair	5,571.54
Fire & Safety Services, Ltd.	906.81
First Priority Emergency Vehicles	1,521.80
Taylor Oil Company	554.81
ESI Equipment Company	413.00
NetLink Web Services, LLC	199.00
Liberty Mutual Insurance Group	4,040.66
NJ American Water Company	2,528.80
Verizon Wireless	46.69
Bricktown Medical Group, PA	480.00
TASC Fire Apparatus	+ 235.95
<b>TOTAL BILLS</b>	<b>\$17,296.51</b>

The bills were paid on a motion by Commissioners Stalling and Scarlato, and passed by the board.

**COMMUNICATIONS .....** The following outgoing correspondence was recorded:

D. Esbach/Glatfelter Claims	Graphics Bill – 488 MVA Claim
Bricktown Medical Group, PA	Accounts Receivable
Nicholas Nichols	Working Papers – Junior Firefighter

The following correspondence was received:

Nicholas Nichols	Application – Junior Firefighter
Gregory A. Scarlato	Medical Evaluation Form
Austin I. Higgins	Medical Evaluation Form
Chief Engineer Martin Kelly	Disposal of Old Gasoline Generator
Congressman Chris Smith	Assistance to Firefighters Grant
NJ State Assoc of Fire Districts	Minutes and Notice of Annual Meeting
Howell Police Department	2 Background Reports – G.A. Scarlato & A.I. Higgins
Bricktown Medical Group, PA	Account Statement
Prudential Insurance	Conversion for Merle Charters
Amboy Bank	3 Account Statements
Ford Motor Company	Lease/Purchase Fleet Information
William B. McMahon	Medical Examination Form
Darley Company	Account Statement – Balances Not Owed
Underwriter Laboratories	Information for 2014 Testing Program
ESI Equipment	State Contract & Business Registration Certificate
AllCom Communications	Business Registration Certificate

#### **COMMITTEES.....**

Executive Board ..... Chairman Equils reported on the meeting held Oct 23 attended by himself only. Alternate Scarlato was absent. He reported 2 new bureau vehicles were ordered, with one of them being a pick-up truck. Otherwise, it was a routine meeting, with bills being approved, with the next meeting being scheduled for November 20. (Attachments in file).

Chief's Report ..... Chief Jim Bailey submitted his vehicle report. No other reports were received. Vehicle report was also submitted by Asst Chief Eadicicco.

He reported there were no traffic safety vests, noting several firefighters need them. He requested purchasing 15 vests. This item was held over for "Purchasing."

He reported the rear cargo net was installed in Unit 466. He also reported that at the next frill, hose will be swapped between Units 478 & 490, with the older hose going onto 478.

Chief Engineer .....No review tonight.

Purchaser ..... Purchaser Eadicicco reported he is working on tying up any loose ends.

He reported the Annual Testing/Service on fire extinguishers is happening tomorrow, and that some turn-out gear was delivered.

Clerk Kelly reported dates for Aerial and Pump Testing were set and confirmed with Underwriters Laboratories.

On the issue of Traffic Vests: Commissioners Scarlato and Eadicicco made a motion to purchase the requested vests, after researching the best pricing; noting that no dollar amount was available tonight. The motion was passed unanimously by the board.

**NEW TRUCK** ..... Commissioner Scarlato reported looking for a date in early December to visit the factory, nothing concrete yet though.

Clerk Kelly reported a motion is needed to affirm the Special Meeting to review equipment for the truck. Commissioners Eadicicco and Kelly made a motion setting Saturday, December 6, at 09:00 hours. Motion passed by the board. Information packet will be distributed.

**OLD BUSINESS .....** Clerk reported various items: The claim for lost radios still needs to be done; Glatfelter Claims reported they allowed around \$700.00 in the loss claim, for replacement of the graphics on Unit 488. Therefore, there will be no additional reimbursement for the \$300.00 invoice from the graphics company. Claim is now fully satisfied and closed.

Clerk reviewed letter from Congressman Chris Smith regarding federal firefighter grants. Chairman Equils will contact the grant writer in response to it.

Reported on report from Mr. Jay C. Sendzik ( the district's counsel) stating that pension enrollments for Scarlato, Stalling, and Eadicicco are all completed. Phase 2 will involve the state calculating amounts owed for them and Clerk Kelly. Final phase will be making the actual payments.

Medical Plan: Reviewed comments and changes, as suggested by Mr. Sendzik, which the board will address after the first of the year.

On Radio Issues: Board discussed today's visit to All-Com Communications today by Purchaser Eadicicco and Chief Bailey. It was stated that the Motorola Model 1250 Portable Radios may be discontinued in the future, but no possible date is known. It was recommended that we continue to purchase them, as there will be a 5 to 7 year period of serviceability, if or after they are discontinued.

Discussed antennas, noting height may be an issue, they might be too tall. Recommend using mid-height, not the stubby or tall ones.

On a Service Contract: cost is about \$58.00 per radio = aggregate price of \$3,900.00. Average cost per individual repair is \$350.00. Mobile Service call is \$150.00, not inclusive of parts. Charges do not cover damage or abuse level of repair.

Commissioners Kelly and Eadicicco made a motion to select AllCom Communications as an approved vendor. Motion includes authorization to repair radio in Engine 478 and the Brick Portable Radio; and approval to purchase portable radios, antennas, and batteries, when needed.

The motion was passed unanimously by the board.

**NEW BUSINESS .....** The board informally agreed there was no need at this time to schedule additional Policy Development Workshop Meetings.

In response to the note from Chief Engineer Kelly, regarding the old gasoline generator: it was informally decided to hold the unit until the public auction sale of Engine 478 is initiated, and to include the generator and any other obsolete materials in the public auction.

New Rental Lease: As presented by Trustees of the Ramtown-Howell Fire Company #2: Term of Lease is Year 2016, through 2025; at an Annual Rent of \$71,500 per year; plus an Annual Utilities Reimbursement of \$14,500.00; and an Annual Food Reimbursement of \$1,500.00. Other terms were enumerated in a printed copy, presented to all commissioners.

Commissioners Eadicicco and Scarlato made a motion to approve the terms of the lease and authorize execution of it following presentation of clean copies for the board and the fire company.

Each commissioner expressed their position on the lease contents, both favorable and not favorable. Following the comment period, the motion was approved on a 3 "AYE" to 2 "NAY" ROLL CALL VOTE; with Commissioners Eadicicco, Scarlato, and Stalling voting "AYE" and Commissioners voting "NAY."

**GOOD AND WELFARE .....** Fire Company Trustee Joe Gilsean thanked the board, on behalf of the fire company, for their partnership in the new lease.

**JOINT PURCHASING COMMITTEE .....** Nothing was presented.

**APPLICATIONS/TERMINATIONS .....** Handled after opening of meeting.

**PAYROLL .....** There were no payroll issues for this meeting.

**TREASURER'S REPORT .....** Treasurer Stalling reported the following balances for the Checking Account:

OPENING BALANCE	\$11,590.38
INTEREST	1.89
TRANSFER	<u>+ 20,000.00</u>
SUB-TOTAL	\$31,592.27
EXPENDITURES	<u>- 17,296.51</u>
CLOSING BALANCE	\$14,295.76

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,922,494.10
INTEREST	<u>+ 281.75</u>
SUB-TOTAL	\$1,922,775.85
TRANSFER TO CHECKING	<u>- 22,000.00</u>
CLOSING BALANCE	\$1,902,775.85

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$8,553.31
INTEREST	+ 1.09
TRANSFER	<u>+ 0.00</u>
SUB-TOTAL	\$22,560.31
PAYROLL FEES	- 0.00
PAYROLL PAID	- 0.00
PAYROLL TAXES	<u>- 0.00</u>
CLOSING BALANCE	\$8,554.44

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Scarlato, and passed unanimously by the board.

**PUBLIC COMMENT .....** There were seventeen (17) firefighters, zero (0) junior firefighters, , and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

**EXECUTIVE SESSION .....** There was no Executive Session.

**ADJOURNMENT .....** This concluded the business before the Board, so a motion to adjourn was made by Commissioner Eadicicco and Scarlato, and passed by the Board.

The meeting closed at 21:17 hours.

Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk