

Regular Meeting, October 14, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as “The Sunshine Law.”

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present.

It was noted that one (1) officer, five (5) firefighters, zero (0) junior firefighters, and five (5) members of the public were present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: With their families present; Chairman Equils administered the Oath of Office to 2 new firefighters, Christopher Zmuda and Ryan Devosa.

The Clerk reported that the minutes of the Regular Workshop Meeting of September 8 and the Budget Assembly Meeting of October 6 were posted. The Clerk then read the minutes of the Regular Meeting of September 9. A motion to approve all sets of minutes was made by Commissioners Scarlato and Eadicicco, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

Foremost Promotions	\$205.78
Penguin Management	1,074.00
CIT Technologies	99.00
New Jersey American Water	2,528.80
James Eadicicco	39.63
Middlesex County Fire Academy	146.00
First Priority Emergency Vehicles	1,645.10
Taylor Oil Company	800.60
NetLink Web Services	199.00
Weddle Tool Company	2,950.00
VFIS Insurance	4,655.00
Fire & Safety Services, Ltd	100.57
Asbury Park Press	64.25
ERS Fleet Repair	65.00
Bricktown Medical Group	160.00
Barry J. Osborn, CPA	5,150.00
Foremost Promotions	110.00
Jersey Coast Fire Equipment	104.00
Nat Alexander Company	1,031.40
Y-Pers, Inc.	105.00
Verizon Wireless	+ 46.67
TOTAL BILLS	\$21,279.80

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

COMMUNICATIONS The following outgoing correspondence was recorded:

The Asbury Park Press	Legal Ad – Meeting Notice
Howell Fire Bureau	Legal Ad – Meeting Notice
Howell Twp. Clerk’s Office	Legal Ad – Meeting Notice
Underwriter’s Laboratories	Inquiry for Annual U/L Testing Schedule

The following correspondence was received:

NJ Dept. of Community Affairs	2015 Budget Documents
ADP	Payroll Debit Notice
Underwriter’s Laboratories	Response on Annual Testing
Amboy Bank	3 Account Statements
NJ Motor Vehicle Commission	New Registration – Unit 467
Robert Nichols	Medical Examination Form
VFIS Insurance	Accident & Sickness Policy & Premium
NJ Div. of Pensions & Benefits	DCRP Enrollment – G. Scarlato
NJ Div. of Pensions & Benefits	DCRP Enrollment for R. Stalling
Howell Fire bureau	Sept. Monthly & Inspection Reports
LabCorp	List of Increasing Charges
Campbell supply Company	Check/Credit Balance Due - \$38.76
Howell Twp. Finance Dept.	Tax Allotment Check #73414 - \$190,050.75
VFIS	Newsletter
Asbury Park Press	Affidavit of Publication
Robert Lawlor	Medical Examination Form
1 st Priority Emergency Vehicles	Account Information Update Form
Chief Engineer Martin Kelly	Update – Fleet Maintenance
Gregory A. Scarlato	Executed Agreement of Understanding
Austin Higgins	Executed Agreement of Understanding

COMMITTEES.....

Executive Board Chairman Equils reported on the meeting held Sept. 25 attended by himself and Alternate Scarlato. He reported Chief Hotmar has hired a new Part Time Fire Inspector. No update on new bureau vehicles. Otherwise, it was a routine meeting, with bills being approved, with the next meeting being scheduled for October 23. (Attachments in file).

Chief’s Report Chief Jim Bailey submitted only his vehicle report. No other reports were received. No vehicle report was submitted by Asst Chief Eadicicco.

Chief EngineerReviewed report from Chief Engineer Martin Kelly regarding various repairs (some under factory warranty) and annual services and testing. (Attachment in file)

Purchaser Purchaser Eadicicco reported the 5” hose in back in house following repair at TASC Fire Apparatus. And the purchasing of the battery light units should be finalized tomorrow.

Commissioners Scarlato and Stalling made a motion to ratify last night’s approval to purchase Bail Out Gear for the 18 members who took and passed the required training; cost is \$4,000.00. And to approve the purchase of radio antennas, batteries, and charges (Cost of

\$500.00); Flashlights, knives, and reflective helmet bands (Cost of \$800.00); and Cargo Net Retainer for rear of Unit 466, and other upgrades (Cost of \$500.00). Total purchases not to exceed \$5,800.00. This motion was passed unanimously by the board.

Commissioner Scarlato reported a cord reel was pulled out of the ceiling and needs to be replaced. Cost from Northern Tool is \$249.00, plus shipping. Motion to purchase the replacement reel was made by Commissioners Eadicicco and Stalling, and passed by the board.

NEW TRUCK Commissioner Scarlato reported the board is waiting on a date from KME to visit the factory, hoping it is in the not too distant future. He also reported that John Thompson secured an estimated value of \$30,000.00 for Engine 478 from a wholesale vendor (Fireline Equipment). Board thanked John Thompson for his efforts.

It was noted that the board's legal counsel needs the vendor information for ESI Equipment for purchasing the Holmatro Extrication Equipment including; State Contract Number, Business Registration Certificate, List of items for purchase and dollar value with cumulative cost. Need to determine preference of battery pack power tool(s). John Thompson noted Point Pleasant has the battery tools, if the board wishes to visit them.

Commissioner Scarlato stated the small engine equipment is no longer fueled with regular gasoline; as it is now fueled with the fuel developed by ESI. It is provided in metal cans, and can holders are needed to store the fuel in compartments. Each holder holds two cans of fuel and 8 holders will cost \$439.00 (\$54.87 each). Motion to purchase them with cost not to exceed \$439.00 was made by Commissioners Scarlato and Stalling, and passed by the board.

OLD BUSINESS Clerk reported claim for lost radios still needs to be done.

Missing Thermal Imaging Camera from Engine 478 was located and is back in service.

Chairman Equils had nothing to report on any grant issues.

Medical Policy is awaiting report of the attorney following his review.

On radio repair & new vendor issues – Vice Chairman Scarlato reported speaking to Jason at All-Com Technologies in Wall Township about cost for repairs and a service contract; who recommends not having a service contract unless 40% or more of our units are going to be sent to the shop.

Commissioners Kelly and Scarlato made a motion to authorize All-Com Technologies as a service and repair vendor, based on their charges after secured by Commissioner Scarlato. This motion was passed by the board.

On the chipping paint on Unit 488 – it was informally agreed to disregard any future trips to Atlantic Auto Body on this issue. It was agreed to get a bottle of GM touch up paint or just clear coat the chips to prevent any rusting.

NEW BUSINESS Clerk Kelly noted that the board needs to select a date for the public Hearing for the 2015 Budget, and he suggested Monday, January 5, 2015, starting at 19:00 Hours. A motion setting this date & time was made by Commissioners Scarlato and Kelly, and passed by the board.

On Annual Testing of the Aerial Ladder and Pumps by Underwriters Laboratories; Commissioners Kelly and Scarlato made a motion to authorize the testing by U/L, if their charges are in line with prior years. Motion also included a total allowance of \$200.00 for firefighters to assist U/L during the aerial testing. This motion was passed by the board. Will keep chief advised of what dates for testing to be done on.

GOOD AND WELFARE Nothing was presented.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Handled after opening of meeting.

PAYROLL There were no payroll issues for this meeting.

TREASURER'S REPORT Treasurer Stalling reported the following balances for the Checking Account:

OPENING BALANCE	\$10,866.90
INTEREST	3.28
TRANSFER	<u>+ 22,000.00</u>
SUB-TOTAL	\$32,870.18
EXPENDITURE	- 39.63
EXPENDITURES	<u>- 21,240.17</u>
CLOSING BALANCE	\$11,590.38

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,754,126.15
DEPOSIT	+ 38.76
DEPOSIT	+ 190,050.00
INTEREST	<u>+ 279.19</u>
SUB-TOTAL	\$1,944,494.10
TRANSFER TO CHECKING	- 22,000.00
CLOSING BALANCE	\$1,922,494.10

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$22,558.78
INTEREST	+ 1.53
TRANSFER	<u>+ 0.00</u>
SUB-TOTAL	\$22,560.31
PAYROLL FEES	- 105.00
PAYROLL PAID	- 10,548.79
PAYROLL TAXES	<u>- 3,353.21</u>
CLOSING BALANCE	\$8,553.31

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Eadicicco, and passed unanimously by the board.

PUBLIC COMMENT There were one (1) chief or officer, four (4) firefighters, zero (0) junior firefighters, , and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board, so a motion to adjourn was made by Commissioner Eadicicco and Scarlato, and passed by the Board.

The meeting closed at 21:00 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/tjk