

Regular Meeting, September 9, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present.

It was noted that one (1) officer, four (4) firefighters, zero (0) junior firefighters, and zero (0) members of the public were present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: It was noted that 2 new firefighters, Christopher Zmuda and Ryan Devosa, will be sworn in at the Regular Public Meeting in October.

The Clerk reported that the minutes of the Regular Workshop Meeting of August 11 and the Special Truck Workshop Meeting of September 6 were posted. The Clerk then read the minutes of the Regular Meeting of August 12. A motion to approve all sets of minutes was made by Commissioners Scarlato and Stalling, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

First Priority Emergency Vehicles	\$8,279.00
ERS Fleet Repair	257.15
Taylor Oil Company	1,274.04
LabCorp	176.40
All Hands Fire Equipment	2,922.00
Life Savers	180.48
Hartford Fire	265.00
Brick Township MUA	7,781.40
Asbury Park Press	64.25
New Jersey American Water Company	2,528.80
Philips Healthcare	552.00
BWP Carquest Auto Parts	23.62
CIT Tech	99.00
Verizon Wireless	46.67
VFIS	7,644.38
NetLink Web Services	199.00
Darley Company	186.00
James Eadicicco	+ 45.00
TOTAL BILLS	\$32,524.19

The bills were paid on a motion by Commissioners Stalling and Scarlato, and passed by the board.

COMMUNICATIONS The following outgoing correspondence was recorded:

NJ Motor Vehicle Commission	Registration Renewal – Unit 467
Campbell Supply Company	Request for Refund of Credit Balance Due
Bricktown Medical Group, PA	Accounts Receivable
Liberty Mutual Insurance Groups	Resolution of James Gaul Medical Billing
NJ Compensation Rating/ Inspection Bureau	State Audit of Worker’s Compensation Coverage

The following correspondence was received:

Amboy Bank	GUDDPA Certification
Howell Fire Bureau	Joint Board Meeting Minutes for June 5
Howell Fire Bureau	Executive Board Minutes. Aug 24; Monthly and Inspection Reports
VFIS/Glatfelter Claims Dept.	Vehicle Damage Claim, Engine 475
Chief Engineer Martin Kelly, Jr.	Warranty Repair of Corrosion on Engine 475
Glatfelter Insurance	AIG Life Insurance Roster & Premium Notice
Asbury Park Press	Affidavit of Publication
Motorola	Duplicated Invoicing
Trover Solutions	Past Due Payment for Gaul MVA Injury
Bricktown medical Group	Account Statement
Darley Company	Account Statement & Billing Invoices
ESI Equipment/Holmatro	Equipment Service Report
Amboy Bank	3 Account Statements
Joseph Gilsenan	Medical Examination Form
Norm’s Engine Repair	Relocating Business – New Address
Chief James Bailey	Requests for New Equipment Purchases
NJ Dept. of Community Affairs	GovConnect Notices – 7/14, 7/22, 7/29, and 8/27.

COMMITTEES.....

Executive Board Chairman Equils reported on the meeting held Aug 24 attended by himself and Alternate Scarlato. He reported Chief Hotmar is interviewing candidates for the Part Time Inspector position. Bureau is waiting for 2 new vehicles. He noted the Joint Board Meeting was held last Thursday, September 4.

Otherwise, it was a routine meeting, with bills being approved, with the next meeting being scheduled for September 26. (Attachments in file).

Chief’s Report Chief Jim Bailey submitted his vehicle report along with the dispatch & percentage reports. Vehicle report also received from Asst Chief Eadicicco.

Chief Bailey thanked the board for acting on and approving his purchase requests at last night’s workshop meeting. He noted some items will be addressed under other agenda headings, and he had little else to report tonight.

Chief Engineer Reviewed letter from Chief Engineer Kelly, regarding the warranty repairs through Fire and Safety (Pierce Mfg.) for corrosion on the roll up doors on Engine 475.

Commissioner Scarlato reported an older Thermal Imaging Camera & Battery is installed on Engine 478. He also reviewed the procedure for proper battery use.

Purchaser Purchaser Eadicicco will take vouchers to Wildwood in the event any purchases are made there. He is working on warranty replacement of the turn-out suspenders.

He will bring them to Wildwood for the vendor to repair or replace them. He also suggested purchasing the turn-out gear for F/F Burke while in Wildwood, along with the name tags for FF's Smigelsky and Seitz. All members agreed.

On hose orders from Darley Company: The hose that was approved is in house and paid for. All other invoices are for hose that was returned and is not owed.

On 5" LDH for repair: It is still at TASC. Need to get an update on it and get it back.

NEW TRUCK Noted committee met with Pat Grubb of ESI Equipment at the Special Workshop Meeting. Board members will meet with him again in Wildwood to clear up questions on particular equipment models.

Need to look in the office, for the contract and an addendum from our attorney (Jay C.Senzik, Esq.) for the KME apparatus purchase. Some paperwork has not been fully executed and transferred between the parties. Need to resolve A.S.A.P.

Board should start to explore method for disposing of Engine 478 for when new apparatus arrives. Clerk Kelly suggested using same bid advertising company that was explored for possible sale of old Unit 488; saving the board the effort to advertise & handle sale bids.

OLD BUSINESS Clerk reported claim for lost radio still needs to be done, in addition to new claim for the lost Thermal Imaging Camera.

On Grants: Chairman Equils reported he was contacted by the grant writer in New York, looking for parties interested in applying. Chairman Equils requested he forward him the list of "Hot Topics" for this grant cycle, to see if SCBA Compressors or Radio Communications Equipment are included. We will also review list to see if anything else can benefit the district.

Clerk Kelly reported all outstanding Workers Compensation bills are finally paid.

It was noted the Proposed Medical Examination Policy is still under attorney review, awaiting a report.

No action to date on preparing specifications to advertise for a new radio communication equipment service/repair vendor.

Board noted it approval at last night's workshop meeting, reimbursing Asst Chief Eadicicco the \$45.00 for a "thumb Drive" for the State Instructors course he is taking.

NEW BUSINESS No new Policy Development Workshops were scheduled.

On the paint chipping issue with Unit 488: Chairman Equils reported the cap placement was adjusted. He will contact Ed at Atlantic again, in another attempt to resolve the chipping.

Commissioners Kelly and Stalling made a motion to ratify last night's action, approving the purchase of turn out gear for F/F Burke (cost not enumerated) and lighting modules (\$3,347.00). The motion was approved unanimously by the board.

Commissioners Kelly & Scarlato made a motion to reschedule the Budget Assembly Meeting for Monday, October 8, 2014, at 19:00 hours, and to have the meeting advertised per the Open Public Meetings Act.

Vice Chairman Scarlato asked that Attorney Sendzik and Auditor Osborn be invited to attend. It was agreed to have these gentlemen to the October Workshop Meeting instead of the Budget Assembly Meeting. The motion was then passed unanimously by the board.

Clerk Kelly reported receiving the check from Glatfelter Insurance, Claims Dept., satisfying the heat damage claim for Engine 475.

It was reported that F/F's Bardsley, Maher, Murphy, and Romano wish to attend a course "Tactical Considerations for the Incident Commander" at Middlesex Fire Academy, cost is \$73.00 each. It was also reported that F/F's Murphy and Romano also wish to take another course at Middlesex, titled Fire Officer I, costing \$210.00 each.

Commissioners Scarlato and Kelly made a motion to approve the courses and attendant costs. The motion was approved unanimously.

It was noted there has been no contact from Underwriters Laboratory regarding aerial and pump testing for 2014. Clerk Kelly will contact them about it.

Purchaser Eadicicco will contact Nat Alexander, to get testing scheduled for the SCBA's.

GOOD AND WELFARE The board noted the untimely passing of Mrs. Debra K. Hotmar, the wife of our Fire Bureau Chief, Robert H. Hotmar, and extended their condolences to the Hotmar family.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Handled after opening of meeting.

PAYROLL Commissioners Eadicicco and Scarlato made a motion to approve the 3rd Quarter Gross Payroll in the amount of \$13,200.00. The motion was passed unanimously by the board.

TREASURER'S REPORT Treasurer Stalling reported the following balances for the Checking Account:

OPENING BALANCE	\$13,387.80
INTEREST	3.29
TRANSFER	<u>+ 30,000.00</u>
SUB-TOTAL	\$43,391.09
EXPENDITURES	<u>- 32,524.17</u>
CLOSING BALANCE	\$10,866.90

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,800,357.45
DEPOSIT	+ 510.32
INTEREST	+ 258.38
SUB-TOTAL	\$1,801,126.15
TRANSFER TO CHECKING	<u>- 47,000.00</u>
CLOSING BALANCE	\$1,754,126.15

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$5,558.12
INTEREST	+ 0.66
TRANSFER	+ <u>17,000.00</u>
SUB-TOTAL	\$22,558.78
PAYROLL FEES	- 0.00
PAYROLL FEES	- 0.00
PAYROLL PAID	- 0.00
PAYROLL TAXES	- <u>0.00</u>
CLOSING BALANCE	\$22,558.78

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Eadicco, and passed unanimously by the board.

PUBLIC COMMENT There were one (1) chief or officer, five (5) firefighters, zero (0) junior firefighters, , and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board, so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 21:13 hours.
Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/tjk