

Regular Meeting, July 8, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present.

It was noted that zero (0) chiefs, six (6) firefighters, one (1) junior firefighter, and two (2) members of the public (family of the junior firefighter) were present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: Commissioners Scarlato and Eadicicco made a motion to accept a membership application from Junior Firefighter from Daniel Gaul. The motion was passed unanimously by the board.

Chairman Equils then called Mr. Daniel Gaul to the head of the room and administered the Oath of Office to him, completing his enrollment as a district Junior Firefighter.

The Clerk reported that the minutes of the Regular Workshop Meeting of June 9 were posted. The Clerk then read the minutes of the Regular Meeting of June 10. Correction noted to Opening Balance on the Payroll Account – to show \$1,327.28, not \$1,327.12. A motion to approve both sets of minutes, as corrected, was made by Commissioners Stalling and Scarlato, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

LabCorp	\$88.20
BWP CarQuest Auto Parts	113.85
CIT Tech	99.00
NetLink Web Services	199.00
Taylor Oil Company	1,545.16
American United Life Insurance Company	9,641.16
ERS Fleet Repair, Inc	427.84
All Hands Fire Equipment	731.96
Gear Grid Corporation	2,4900.00
Bricktown Medical Group, PA	160.00
Raymond Equils	767.00
Norm's Engine Repair	12.87
Verizon Wireless	46.73
Gear Grid Corporation	57.00
Robert J. Kelly	49.00
Norm's Engine Repair	23.96
James Eadicicco	+ 227.00
TOTAL BILLS	\$16,679.73

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

COMMUNICATIONS The following outgoing correspondence was recorded:

Bricktown Medical Group	Account Receivable
Tracey – Barry J. Osborn, CPA	2013 Audit Information
Jay C. Sendzik, Esq.	Medical Policy Review

The following correspondence was received:

Howell Township Finance Dept	Tax Allotment Check #72923 - \$171,045.68
Amboy Bank	3 Account Statements
Campbell Supply Company	Credit Balance Due Statement
Alyssa Pane – NJ-DCA	Late Notice – Receipt of Annual Audit
Bound Tree Medical	Account Statement
Robert J. Kelly	Medical Examination Form
Liberty Mutual Insurance Group	Final Audit Report
Liberty Mutual Insurance Group	\$0.00 Balance Due Invoice
Manalapan High School	Thank You, LEPS Academy
Bricktown Medical Group	Account Statement
American United Life Insurance	Policy Premium & Roster
Mustang Survival	Product Recall Notice
Fire & Safety Services, Ltd.	50th Anniversary Celebration
Howell Fire Bureau	May & June Executive Board Minutes;
	Monthly & Inspection Reports
First Responder “JIF”	Solicitation – Joint Insurance Fund Program

COMMITTEES.....

Executive Board Chairman Equils reported on the meeting held June 26 attended by himself and Alternate Scarlato. He reported the hiring process for a part-time inspector is on hold, until Chief Hotmar returns to full time duty.

Bureau is testing radio repeaters & receivers, due to problems reported by 19-4's lieutenant. All paperwork for the formalization of the Joint Board is due at the September Joint meeting.

Reminder - Howell Day is August 24 at Soldier's Field. 1st Asst Chief Jim Eadicicco reported that Tanker 495 will not be used to supply water for vendors.

Otherwise, it was a routine meeting, with bills being approved, with the next meeting being scheduled for July 24t. (Attachments in file).

Chief's Report Chief Jim Bailey was away on vacation out of state. Asst Chief's Eadicicco and Connolly reported for the chief.

Chiefs submitted vehicle report for Unit 467 along with the dispatch & percentage reports. No vehicle report from Chief Bailey.

Chief Bailey had a request for approval of “Bail-Out” Training for up to 15 members, at All Hand's Fire Equipment, at a cost of \$1,650.00. Commissioners Kelly and Stalling made a motion approving the purchase and the training. The motion was passed unanimously.

Related to the “Bail-Out” Training; Commissioners Kelly and Stalling made a motion to purchase 6 “Bail-Out” Escape Systems, at a cost of \$1,272.00 (\$212.00 each.)

Chief Engineer It was reported the chief engineer needs calibration supplies for the gas meters. Commissioners Scarlato and Stalling made a motion authorizing the purchases. The motion was passed unanimously.

Purchaser Purchaser Eadicicco reported lengths of 5” hose are still at TASC Fire Apparatus for repair. He will have to check on its’ status.

Hose order with W. Darley is still not correct, still problems getting the order delivered correctly. All messed up – sizes, colors, and lengths.

Billing and delivery problems are all resolved.

NEW TRUCK Vice Chairman Scarlato reported on costs for installing an awning on the side of the new truck, along with wiring and moving the side scene lights. He noted that Jim Phillip will include 2 additional power outlets at no additional cost.

Commissioners Scarlato and Stalling made a motion to accept the offer, which was passed unanimously.

Members then discussed the awning, with the informal consensus being that no one was measurably in favor of the item. However, Commissioner Stalling made a motion to relocate the side scene lights, I the event a future decision is made to proceed with an awning. Motion seconded by Commissioner Scarlato; and passed on a 3 Yes to 2 No vote, with Commissioners Eadicicco, Scarlato, and Stalling voting “Yes” and Commissioners Equils and Kelly voting “no.”

The Vice Chairman reported the delivery date for the new truck is still possible by year end, but more likely after Jan 1, 2015.

Vice Chairman Scarlato reported Pat Grubb of ESI Equipment will come to a meeting to show extrication equipment.

Motion by Commissioners Scarlato and Stalling, to select the date of Thursday, August 14 at 19:00 hours. Motion also authorized the Clerk to publish the required legal notice of a Special Meeting.

OLD BUSINESS Clerk reported claim for lost radio still needs to be done.

Chairman Equils had nothing new to report on any federal grant for equipment.

Clerk Kelly reported additional paperwork submitted to Liberty Mutual Insurance, for the only outstanding issue, which is the bill for the emergency room physician, for James Gaul.

Proposed Medical Examination Policy was being forwarded to counsel for legal review.

Still have issues with Quality Communications regarding radio repairs. It was reported that the microphone button is broken on Jim Rappleyea’s radio, but it can’t go to Quality for repair. It was agreed the board needs to source another radio repair company.

Commissioner Eadicicco reported all fleet vehicles are updated in EZPass system and have appropriate toll transponders; with Unit 488 having a new transponder. Only other issue is some old license plates are still recorded on account, which he will edit off in the future.

NEW BUSINESS As of tonight, the board continued to see no need to schedule any Policy Development Workshops, until the report is issued by the board’s counsel.

On the chipping paint condition on Unit 488, still need to get truck to shop. And need to get copy of the bill for the graphics, for submission to the insurance company.

GOOD AND WELFARE Commissioner Stalling reported Debbie Hotmar has taken a turn for the worse; with either an infection or the cancer spreading to her brain.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Handled after opening of meeting.

TREASURER'S REPORT Treasurer Stalling reported the following balances for the Checking Account:

OPENING BALANCE	\$12,249.10
INTEREST	4.07
TRANSFER	<u>+ 18,000.00</u>
SUB-TOTAL	\$30,253.17
NJ-PERS (TEPS PAYMENT)	- 0.00
EXPENDITURES	<u>- 16,679.73</u>
CLOSING BALANCE	\$13,573.44

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,681,776.17
DEPOSIT	171,045.68
INTEREST	<u>+ 261.78</u>
SUB-TOTAL	\$1,853,083.63
TRANSFER TO CHECKING	<u>- 18,000.00</u>
CLOSING BALANCE	\$1,835,083.63

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$19,327.44
INTEREST	+ 1.18
TRANSFER	<u>+ 0.00</u>
SUB-TOTAL	\$19,328.62
PAYROLL FEES	- 3,274.36
PAYROLL FEES	- 105.00
PAYROLL PAID	- 10,391.97
PAYROLL TAXES	<u>- 0.00</u>
CLOSING BALANCE	\$5,557.29

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Scarlato, and passed unanimously by the board.

PUBLIC COMMENT There were zero (0) chiefs or officers, two (2) firefighters and two (2) junior firefighters, , and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board, so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 21:01 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/tjk