

Regular Meeting, June 10, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present.

It was noted that two (2) chiefs, three (3) firefighters, one (1) junior firefighter, and two (2) members of the public (family of the junior firefighter) present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: Commissioners Stalling and Scarlato made a motion to accept a membership application for Junior Firefighter, from Stefan Maxwell Nikolof. The motion was passed unanimously by the board.

Chairman Equils then called Mr. Nikolof Lucas to the head of the room and administered the Oath of Office to him, completing his enrollment as a district Junior Firefighter.

The Clerk reported that the minutes of the Regular Workshop Meeting of May 12 and the Special Policy Development Workshop Meeting of May 19 were posted.

The Clerk then read the minutes of the Regular Meeting of May 13. A motion to approve all sets of minutes was made by Commissioners Eadicicco and Scarlato, and passed by the board.

PAYMENT OF BILLS In the absence of Purchaser Eadicicco, Treasurer Stalling presented the following bills:

James Eadicicco	\$85.43
BWP CarQuest Auto Parts	66.42
CIT Tech	99.00
Grainger	988.54
Grainger	242.80
First Priority Emergency Vehicles	9,597.30
LabCorp	176.40
Taylor Oil Company	3,140.90
MN8 FoxFire	1,090.00
All Hands Fire Equipment	3,381.44
BoundTree Medical, LLC	477.75
NetLink Web Service	199.00
Verizon Wireless	47.09
Brick Township M.U.A.	7,781.40
NJ American Water Company	2,528.80
NJ State Association of Fire Districts	300.00
Bricktown Medical Group, PA	160.00
Advanced Automotive & Diesel Service	45.95
Ramtown-Howell Fire Company No. 2	7,250.00

Lowes	304.88
Ames Eadicicco	427.99
Martin J. Kelly	150.00
Patrick Marshall	150.00
James Pallitto	150.00
Thomas Connolly	150.00
Ames Bailey	150.00
Gregory Scarlato	150.00
Richard Stalling	150.00
Raymond Equils	150.00
James Eadicicco	+ 150.00
TOTAL BILLS	\$39,741.09

The bills were paid on a motion by Commissioners Eadicicco and Scarlato, and passed by the board.

COMMUNICATIONS The following outgoing correspondence was recorded:

A.Guzzi – Monmouth Fire Academy	Medical Certification – Austin Burke – Firefighter I
Allison Ciranni, Howell Twp. Clerk	Information for Fire District’s Legal Counsel
ESI Equipment	Executed Service Contract

The following correspondence was received:

Amboy Bank	3 Account Statements
Amboy Bank	G.U.D.P.A. Certification
Stefan M. Nikolof	Junior Firefighter Application
Dale J. Seitz	Medical Examination Form
Brick Township M.U.A.	Water Quality Reporting
Campbell Supply Company	Credit Balance Due Statement
Edward’s Tire Company	Invoice for District 19-1
Keystone Financial Service	Collection Notice
NJ Association of Fire Districts	Minutes of March 1 Meeting
Liberty Mutual Insurance Group	Membership Roaster and Stipend Payments
Liberty Mutual Insurance Group	3rd Request for Information
Monmouth County Improvement Auth	Program Literature
Asbury Park Press	Invoice - Duplicate Billing
Howell Fire Bureau	Meeting Minutes – March Meeting
Tidal Emergency Physicians	Billing – James Gaul MVA
NJ-DCA, GovConnect	Notice – 6/3

COMMITTEES.....

Executive Board Chairman Equils reported on the meeting held May 22, attended by himself and Alternate Scarlato. He again noted that Howell Day will be on August 24. Location is moved to Soldier’s Field in 19-4’s district. Otherwise, it was a routine meeting, with the next meeting being scheduled for June 26. (Attachments in file).

Chief’s Report Chief Jim Bailey submitted his vehicle, dispatch, percentage reports. There was no Chief Engineer report. 1st Asst Chief Eadicicco also submitted his vehicle report.

Chief Bailey reported Probationary F/F Austin Burke is now enrolled in the fall Firefighter I class at the Monmouth County Fire Academy. He will not be attending at the Bergen County Academy.

Chief Bailey reported a request for Tanker 495 to be assigned to provide cooking water for food preparation at Howell Day. Several commissioners expressed reservations about it.

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It was informally decided by the commissioners that this use of the tanker would not be permitted; due to potential insurance liability issues, and the prospect of the tanker not being available for fire duty.

Chief Bailey reported problems with the purchase of the new portable radios and their programming. Issues involve the purchase and licensing of programming software. Someone from the board will need to contact Quality Communications about this.

Chairman Equils reported speaking to the vendor, directing them to remove the software package from the purchase.

Chief Bailey reported all 5 radios came in for Monmouth frequencies, not 3 Monmouth and 2 for Ocean County, as originally ordered. However, he suggested they be kept as is, instead of returning them. Chief Bailey replied he will forward the vendor's email to Chairman Equils, so he can contact Matt Jablonski at Quality to resolve the issues, so the radios can be programmed as we now have them in house, but can't use them.

It was noted that probably another \$600.00 will be needed to purchase the licensing and software for both the Model 1250 and 1500 radios.

ID Card Printer – Chief Bailey reported the printer in the radio room is not working properly. Might get one more printing of cards, but it will need \$2,695.00 worth of repairs to keep in service. Board informally decided not to pursue repairing it, and directed the chief to pursue getting the Monmouth County ID's in-house.

It was reported that F/F James Gaul cannot use the new helmets with the slide down eye protection due to his eyeglasses. The eye protection will not clear his frames. He asked to have the older style 2-piece flip down shields installed. It was suggested by the board members that he be given one of the newest of the last generation of helmets, with the full flip down eye & face shield.

Chief Bailey asked for two advances of \$228.00 for text books for the Instructors course to be taken by James Pallitto and James Eadicicco.

Keeping with existing policy of reimbursing for class costs after the satisfactory completion of a course, Commissioner Kelly made a motion to reimburse the firefighters upon completion of the course. The motion died for lack of a second.

Commissioner Scarlato made a motion to purchase this book for anyone who uses it, **ONLY IF THIS COURSE IS OFFERED AT THE MONMOUTH FIRE ACADEMY**, with the board retaining ownership of the books, which will be kept in the firehouse. The motion was seconded by Commissioner Stalling and passed by the board on a 3 Yes to 2 No vote; with Eadicicco, Scarlato, and Stalling voting Yes; and Equils and Kelly voting No.

Chief Bailey asked to purchase 4 Command Boards. Chairman Equils stated these were not budgeted items and would have to wait until December, to see if there was any money left.

Clerk Kelly asked Chief Bailey how many items were left on his list for purchase. He responded the biggest item is the Bail-Out System & Training is the largest item, followed by 5 or 6 more items, including turn-out gear. He noted he may hold off on doing the items for the Radio Room, due to the upcoming building renovations. Treasurer Stalling estimated that about \$50,000.00 was spent out of the \$70,000.00 allocated.

Chief Engineer Chief Bailey reported the radio antenna on Engine 478 is broken.

Purchaser Purchaser Eadicicco reported 2 lengths of 5” hose are at TASC Fire Apparatus for repair. Other replacement hose was ordered; but order got messed up at the vendor – W. Darley. Working on getting it straightened out. Other items were ordered or delivered.

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NEW TRUCK Vice Chairman Scarlato noted it is now June, and there have been no further updates on truck from KME. He suggested board should start looking at other tools and equipment for truck.

OLD BUSINESS Clerk reported claim for lost radio and letter to NJ EZPass still need to be done. Chairman Equils had nothing new to report on any federal grant for equipment.

Clerk Kelly reported additional paperwork submitted to Liberty Mutual Insurance, with most claims finally being satisfied. Only outstanding issue is the bill for the emergency room physician.

Clerk reported letter to NJ Turnpike Authority – EZPass; adding Purchaser Eadicicco to the list of account personnel was done and given to Mr. Eadicicco.

Proposed Medical Examination Policy was distributed to all board members by the clerk. Policy was reviewed and informally approved for forwarding to the board’s counsel for legal review. If approved by counsel, the board will act to adopt it.

Commissioner Stalling noted the examining physician needs to be cautioned to examine and address all the enumerated items in the policy.

NEW BUSINESS As of tonight, the board saw no need to schedule any Policy Development Workshops, until the report is issued by the board’s counsel.

On the chipping paint condition on Unit 488, Chairman Equils reported speaking to Eddie @ Atlantic Auto Body. Need to call him for a time to look at truck. But the bed needs to be unloaded first, for access to adjust the cap. Chief Bailey offered to coordinate this item.

Clerk Kelly reported he has calculated the Payroll and Phone Reimbursements for payment tonight.

On eyewear for use in SCBA Masks: Clerk Kelly noted the board has paid for the frame and single prescription lens for SCBA Masks, including his own. All board members informally agreed to continue to provide this item, where necessary.

On Award to District Firefighters from the Board, for actions deserving recognition: the board informally agreed to institute a program for recognizing firefighters who perform a task deserving of special recognition. Not included are awards for CPR Saves, which are already recognized by the fire company with an appropriate pin.

GOOD AND WELFARE With regret, the board noted the Line of Duty Death of Robert “Hawk” Meyer; a member of Union Hose Company #1, Union Beach and Belford Engine Company #3 of Middletown Township, who died at a structure fire in Union Beach. R.I.P.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS One application from Stefan Maxwell Nikolof, of 30 Albatross Drive, Howell, NJ; which was acted on at the beginning of this meeting.

TREASURER'S REPORT Treasurer Stalling reported the following balances for the Checking Account:

OPENING BALANCE	\$11,987.43
INTEREST	2.76
TRANSFER	<u>+ 40,000.00</u>
SUB-TOTAL	\$51,990.19
NJ-PERS (TEPS PAYMENT)	- 0.00
EXPENDITURES	<u>- 39,741.097</u>
CLOSING BALANCE	\$12,249.10

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,739,516.30
INTEREST	<u>+ 259.87</u>
SUB-TOTAL	\$1,739,776.17
TRANSFER TO CHECKING	<u>- 58,000.00</u>
CLOSING BALANCE	\$1,681,776.17

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$1,327.12
INTEREST	+ .16
TRANSFER	<u>+ 18,000.00</u>
SUB-TOTAL	\$19,327.44
PAYROLL FEES	-
PAYROLL FEES	-
PAYROLL PAID	-
PAYROLL TAXES	<u>-</u>
CLOSING BALANCE	\$19,327.44

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Scarlato, and passed unanimously by the board.

PUBLIC COMMENT There were two (2) chiefs, five (5) firefighters, and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board, so a motion to adjourn was made by Commissioner Scarlato and Eadicicco, and passed by the Board.

The meeting closed at 21:38 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk