

Regular Meeting, April 8, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Eadicicco, Kelly, and Scarlato being present. Commissioner Stalling was absent on a Medical Excuse following cardiac surgery.

It was noted that tow (2) chiefs, four (4) firefighters and zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Re-Organization Meeting of March 4, the Regular Workshop Meeting of March 10 were posted. The Clerk then read the minutes of the Regular Meeting of March 11; during which a correction was noted regarding the foam used at the mulch fires, and the Subtotal in the Payroll Account.

A motion to approve all sets of minutes, after correction, was made by Commissioners Eadicicco and Scarlato, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

All hands Fire Equipment	\$1,919.65
Verizon Wireless	46.72
BWP Carquest	126.24
NJ American Water Company	5,057.60
VFIS	27,407.46
Asbury Park Press	62.00
NetLink Web Services	199.00
ERS Fleet Repair Services, Inc	989.15
TASC Fire Apparatus	192.00
Edward's Tire Company	408.75
Bricktown Medical Group	480.00
Kiefer Awards	504.00
Robert Kelly	9.50
Penguin Management	1,074.00
CIT Technical	174.00
LabCorp	264.00
Roberts Electronics	312.00
Bob's Uniform Shop	42.95
Raymond Equils	860.06
Raymond Equils	34.20
Quality Communications Company	408.00
Witmer Public Safety Group	+ 380.00
TOTAL BILLS	\$40,951.88

The bills were paid on a motion by Commissioners Scarlato and Kelly, and passed by the board.

COMMUNICATIONS The following outgoing correspondence was recorded:

Liberty Mutual Insurance Group	Requested Audit Information
VALIC/AIG Insurance	Mark Chivers Death Claim Form
Bricktown Medical Group, PA	Accounts Receivable
Liberty Mutual Insurance Group	Follow –up John Thompson Claim
Sally Gibbs/LabCorp	Accounts Receivables Resolution
Fail Safe Hose Testing	Acceptance of Hose Testing Proposal
VALIC/AIG Insurance	Updated Enrollment Application – M. Bardsley
Kate Sendzik, Esq.	Request to Make Electronic NJ-PERS Payment
Asbury Park Press	Legal Ad – Public Notice Special Workshop Meeting
R. Hotmar, Howell Fire Bureau	Legal Ad – Public Notice Special Workshop Meeting
P. Wollman, Howell Township Clerk	Legal Ad – Public Notice Special Workshop Meeting

The following correspondence was received:

Kate Sendzik, Esq.	Approval to Make Electronic NJ-PERS Payment
NJ-DCA Gov-Connect	Notices – 2 for 3/5, 3/7, and 3/10
Skyland’s Fire Equipment	Packing Slip – Completing Order
Howell Twp Finance Dept	Tax Check #72482 = \$161,543.14
Sally Gibbs/LabCorp	Past Due Account Balance
Austin Burke	Agreement of Understanding & Medical Exam Form
Amboy Bank	3 Account Statements
Safeguard Business Systems	Past Due Statement for NJ Sales Tax
Asbury Park Press	Affidavit of Publication
Continental Fire & Safety	Account Statement
Campbell Supply Company	Credit Balance Account Statement
Brian Hine & John Thompson	Medical Examination Forms

COMMITTEES.....

Executive Board Chairman Equils reported on the meeting held March 27, attended by himself and Alternate Scarlato. He reported that all fire districts should have their local enabling resolutions regarding reformation of the Joint Board, by the June Joint meeting. Only District 4 and 1 other had theirs at this Executive meeting.

He also noted that 2 copies of the resolutions are required. One copy is for the Joint Board Meeting Minutes Book; second one for local district chairing the board. Also need the final resolution for signing at the June meeting.

Next meeting is April 24th. (Attachments in file).

Chief’s Report Chief Jim Bailey submitted his vehicle, dispatch, percentage reports. There was no Chief Engineer report. 1st Asst Chief Eadicicco also submitted his vehicle report.

Chief Bailey reported the officers are looking into the I.D. Card printing issues; need for a password, etc. New Fit Test Machine is in service, testing is being done. Replacement foam was delivered to the county fire academy this past Saturday.

Chairman Equils reported there was no resolution yet on the radio license, to allow Brian Schwarz to program any Model 1250 Portable Radios.

Chief Engineer Flasher on Unit 486 was fixed on Monday.

Purchaser Purchaser Eadicicco reported the turn out boots for Robert Hotmar were delivered; Clerk can release check to vendor.

After discussion, it was informally agreed that new turnout gear for Probationary Fire-Fighter Austin Burke will not be ordered until he graduates the fire academy.

Board again discussed buying replacement batteries for portable radios. Chief Bailey's list of items being requested for purchase will be reduced to only 5 batteries. But Purchaser Eadicicco will not be ordering them this week.

He also reported that the only item approved at last meeting that was not purchased yet is the Milwaukee Tool Kit. He also stated the delivery of the gear racks is pending. And he is making progress on the other items.

NEW TRUCK John Thompson reported KME is estimating December 13 as the date for the final inspection of the new apparatus.

OLD BUSINESS Clerk reported claim for lost radio and letter to NJ EZPass still need to be done. Chairman Equils had nothing new to report on any federal grant for equipment.

Clerk Kelly reported the Boiler Inspection" issue with Hartford Steam Boiler is resolved. Inspection is required to the presence of a pressure valve and the BTU Rating of the furnace.

Clerk Kelly reported additional paperwork submitted to Liberty Mutual Insurance, yet Worker's Compensation Claims are still unsatisfied.

As was done at last night's Workshop Meeting, Vice Chairman reviewed the proposed changes to the Training Standards, following review by the board's committee. Following the review during which he noted additional changes to the IMS/Incident Command Language; Commissioners Eadicicco and Kelly introduced a motion to adopt the new standards. The motion was passed unanimously by the board.

NEW BUSINESS Following review and discussion at last night's Workshop Meeting; the board acted to ratify its decision. Commissioners Kelly and Scarlato made a motion to approve the amended list of items submitted by Chief Bailey, including the lighting upgrade for Ladder 490; with total monies approved for all purchased set at \$19,204.50. The motion was passed unanimously by the board.

The board noted there is a Special Workshop Meeting this Thursday at 19:00 hours for the purpose of developing policies for the district. This is a Public Meeting, and was advertised as required. Board will start with policies for vehicles and drivers, then medical examinations.

GOOD AND WELFARE Clerk Kelly reported receiving paperwork from Mrs. Veronica Chivers, widow of former member Mark Chivers; regarding a claim for his LOSAP Account. He reported speaking with Eric Anderson and receiving a written statement of Mr. Chivers' time, which verified he was vested in the program.

As such, the Clerk will process the claims paperwork, for payment directly from VALIC/AIG to Mrs. Chivers.

Following last night's discussion, the board informally affirmed that any absences by Treasurer Stalling due to his cardiac surgery, will be accepted and covered by the board.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS One application from Austin Burke, of 14 E. Shenandoah Road, Howell, a recent graduate of 19-4's Junior Firefighter Program.

A motion to accept him as an Active Member was made by Commissioners Kelly and Scarlato, and passed unanimously by the board.

Chairman Equils then administered the Oath of Office to Firefighter Burke.

TREASURER'S REPORT Asst Treasurer Equils reported the following:

OPENING BALANCE	\$9,639.16
INTEREST	.96
TRANSFER	+ 40,000.00
SUB-TOTAL	\$49,640.12
NJ-PERS (TEPS PAYMENT)	- 184.26
EXPENDITURES	- 40,951.88
CLOSING BALANCE	\$8,503.98

The Asst Treasurer was unable to report the balances for the Savings and Payroll Accounts.

The Asst Treasurer's Report was accepted on a motion by Commissioners Scarlato and Eadicicco, and passed unanimously by the board.

PUBLIC COMMENT There were two (2) chiefs, three (3) firefighters, and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board, so a motion to adjourn was made by Commissioner Scarlato and Eadicicco, and passed by the Board.

The meeting closed at 20:54 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk