

## Regular Meeting, January 14, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Eadicicco, Kelly, Scarlato and Stalling being present.

It was noted that one (1) line officer and two (2) firefighters were present at the start of the meeting; and that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of December 9; and the Budget Hearing of January 2 were posted. The Clerk then read the minutes of the Regular Meeting of December 10, noting some corrections. A motion to approve all three sets of minutes after correction was made by Commissioners Eadicicco and Scarlato, and passed by the board.

### **PAYMENT OF BILLS .....** Purchaser Eadicicco presented the following bills:

Fire and Safety Services, Ltd	\$875.00
NJEV	6,692.00
ERS Fleet Repair	1,126.00
Quality Communications Systems	181.60
Point Bay Fuel Company	837.96
LabCorp	264.60
Bob's Uniform Shop	521.85
CIT Technologies Fin Svcs	202.00
Nat Alexander	258.12
Verizon Wireless	46.61
NJ American Water Company	2,528.80
Bricktown Medical Group, PA	480.00
Raymond Equils	431.65
NetLink Web Services	199.00
Asbury Park Press	250.50
Witmer Public Safety Group	669.00
Sendzik & Sendzik, P.C	4,630.50
Blue Tarp Financial, Inc	39.99
American United Life Insurance	<u>+ 6,126.30</u>
<b>TOTAL BILL</b>	<b>\$23,361.48</b>

The bills were paid on a motion by Commissioners Scarlato and Kelly, and passed by the board.

**COMMUNICATIONS .....** The following outgoing correspondence was recorded:

Bricktown Medical Group, PA	Accounts Receivable
The Asbury Park Press – Legal Ad	1 <sup>st</sup> Notice of Election & Nominating Petitions
The Asbury Park Press – Legal Ad	Notice of 2014 Budget Hearing
Howell Township Clerk’s Office	Public Notice of 2014 Budget Hearing
Howell Fire Bureau	Public Notice of 2014 Budget Hearing
The Asbury Park Press – Legal Ad	Notice of 2014 Meeting Schedule
Howell Township Clerk’s Office	Public Notice of 2014 Meeting Schedule
Howell Fire Bureau	Public Notice of 2014 Meeting Schedule
Liberty Mutual Insurance Group	Workers Compensation Claim – James Gaul
Liberty Mutual Insurance Group	Follow Up, J. Thomson Workers Comp Claim
American United Life Insurance Co	Life Insurance Premium Payment

The following correspondence was received:

James Eadicicco	Nominating Petition
William B. McMahon, Sr.	Nominating Petition
Howell Fire Bureau	Nov Monthly & Inspection Reports
A.J. Abrams Company	Paid Invoice/ Service Contract-SCBA Tester
American United Life Insurance Co	Premium Notice & Insured Roster
James Bailey, Richard Stalling	Medical Examination Forms
Kevin King	Medical Examination Form (Personnel Item)
Amboy Bank	3 Account Statements
Point Bay Fuel Company	Invoices – Previously Paid
Jersey Shore University Med Center	Invoices – 3 Workers Compensation Claims
The Asbury Park Press	3 Affidavits of Publication
The Asbury Park Press	2 Publisher Affidavits
Sendzik & Sendzik, PC	Advisory – Change to Open Public Meeting Act
Lifesavers, Inc	Product Catalog
NJ- DCA/GovConnect	Notice 12/17
Debra Eshbach-VFIS/Glatfelter	Request for Invoice – Damaged Graphics on 488
Campbell Supply	Credit Balance Due Statement
VFIS	Newsletter
Meridian/Ocean Medical Center	Treatment Report/ James Gaul MVA
Meridian/Ocean Medical Center	Invoice for Treatment – James Gaul MVA
FF1 Company	Holiday Greetings
Bricktown Medical Group, PA	Account Statement
Safeguard Checks	Notice - Past Due Balance for NJ Sales Tax
James Gaul	Paperwork from MetLife Insurance on MVA
Kovatch Corporation/KME	Purchase Contract
Fail Safe	Holiday Greetings and 2014 Calendar
Monmouth Superintendent of Elections	Paperwork for Voter Registration Lists

**COMMITTEES.....**

Executive Board..... Chairman Equils reported on the meeting held December 19, attended by himself and Alternate Scarlato. He stated that to date, Chief Hotmar has reported no problems with operating under the control of the township government. (Attachments in file).

Chief's Report ..... Chief Jim Bailey asked what reported he is required to submit to the board. Clerk provided him the list.

Chief Bailey reported two problems with Unit 466: Siren activates when starting up vehicle; and there is a broken warning light in the rear hatch assembly. He spoke to East Coast Emergency Lighting about these items; who stated they can reprogram the siren. They will also look to see if the light can be covered under warranty.

Commissioners Scarlato and Stalling made a motion to have the items repaired or replaced, at a cost not to exceed \$500.00, if not covered under warranty. The motion was passed unanimously by the board.

Chief Bailey reported having a request from Ex-Chief Bob Nichols for the board to approve his attending class to become a Level I Surface/Ice Rescue Technician, in a class to be held at Hope Fire Company, in Allentown, NJ. Cost is \$160.00 for the 2 day class.

Board discussed lack of any district or fire company guidelines or procedures for Ice Rescue Operations.

After much discussion and many comments, Commissioners Scarlato and Stalling made a motion stating the board is not currently interested in having the fire company move in this direction, so approval for the course is not granted. The motion was passed unanimously.

Chief Engineer ..... It was reported Tanker 495 will be leaving for its' re-lighting project in 2 weeks.

Purchaser ..... Purchaser Eadicicco reported the portable radio charges arrived. He is exploring the costs for engraved name plates for the gear racks.

Commissioner Stalling reported the new tow hitch has an undersized tow ball, creating a problem, and needs to be exchanged. He and Commissioner Scarlato will take care of it.

**NEW TRUCK** ..... On a motion by Commissioners Eadicicco and Kelly; the board unanimously approved an addendum to the Kovatch Purchase Contract, enumerating exceptions to where the manufacturer would not be held liable for damages beyond their control. The addendum was reviewed and approved by the fire district legal counsel, prior to any action being taken tonight.

Following discussion with Mr. Sendzik on who should make visits to the Kovatch Plant, on behalf of the board; Commissioners Scarlato and Eadicicco made a motion to have 2 commissioners attend a meeting there on an upcoming Saturday (either January 25 or February 1), to be followed by a Special Public Meeting on either January 30 or February 6, to discuss any items that may need action, following the visit. Clerk Kelly suggested the 2 commissioners going be Chairman Equils and Vice Chairman Scarlato. No one objected to those persons and they accepted the assignments, if approved. The board unanimously approved this motion.

**OLD BUSINESS** ..... On the site plan for the proposed Alpine Estates development on Ramtown-Greenville Road: After review, the board approved one (1) hydrant for this site, as enumerated on the provided site plan, noting the valve at the end of the cul-de-sac is a "Blow-Off" valve and not a hydrant. Approval was granted on a motion by Commissioner Scarlato and Stalling, and passed unanimously by the board.

On the site plan for the proposed Woodmere at Howell development, also on Ramtown-Greenville Road: After review the board approved 7 hydrants for this site, as enumerated on the provided site plan. Approval was granted on a motion by Commissioners Kelly and Stalling, and passed unanimously by the board.

Clerk will ask Chief Hotmar on how many units are to be built on the former Williams' property on Newton's Corner Road, and if any public water systems are involved.

Clerk reported no action yet on the lost radio report or the EZPass letter for Purchaser Eadicicco.

No updates on any federal grant proposals.

Clerk will follow up with Hartford Steam Boiler on the contention an opportunity to inspect was refused. This is incorrect, as the agent accepted that there are no pressure vessels on site. Therefore, and inspection is not warranted.

Commissioner Eadicicco asked about organizing a committee to start drafting the previously discussed Fire District Policy Manual. Need to look at setting up some meetings to get started. It was informally agreed to hold off until after the February elections, and to set some date at the Re-Organization Meeting in March.

Vice Chairman Scarlato reported the Training Standards Committee will meet after the fire academy posts their new course schedule. Board will need to appoint their representatives. He also noted all officers signed up for the Training and Chief seminars.

**NEW BUSINESS .....** Clerk Kelly reported all required legal notices are filed for the upcoming election. To date, two (2) Nominating Petitions were taken out and returned as previously reported. Ballots will go to printer after the petition deadline passes.

On a motion by commissioners Eadicicco and Scarlato, the board approved the costs to re-key the locks for the Fuel Depot and the Engineer's Room, and to reissue keys to the appropriate personnel. The motion was passed unanimously by the board.

Chairman Equils brought up the topic of exploring a building for the board to purchase for office and storage space. He spoke with a real estate agent and there is not much in the district – only 3 parcels: 190 Ramtown-Greenville Rd; 75 Maxim Rd, and 250 Oak Glen Road.

After much discussion, with all 5 members expressing both positive and negative comments; it was informally agreed that the board would not act upon this idea at this time.

On Radio Programming: Chairman Equils reported speaking to Quality Communications. Board can purchase programming software for \$300.00 on Motorola State Contract which licenses an individual to program radios for one entity, for a term of 3 years.

It was also reported that programming is not part of Quality's Service Contract with us. It was informally agreed to address this item further in March, after elections., for an April payment, if approved to purchase.

**GOOD AND WELFARE .....** Nothing was presented.

**JOINT PURCHASING COMMITTEE .....** Nothing was presented.

**APPLICATIONS/TERMINATIONS .....** No applications were presented.

**TREASURER'S REPORT .....** Treasurer Stalling reported the following:

OPENING BALANCE	\$12,127.70
INTEREST	4.22
TRANSFER	+ 6,000.00
TRANSFER	<u>+ 17,000.00</u>
SUB-TOTAL	\$35,131.92
EXPENDITURES	- 6,126.30
EXPENDITURES	<u>- 17,235.18</u>
CLOSING BALANCE	\$11,770.44

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,854,655.74
INTEREST	<u>+ 284.02</u>
SUB-TOTAL	\$1,854,939.76
TRANSFER TO CHECKING	- 6,000.00
TRANSFER TO CHECKING	<u>- 17,000.00</u>
CLOSING BALANCE	\$1,831,939.76

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$10,177.07
INTEREST	<u>+ 1.45</u>
CLOSING BALANCE	\$10,178.52

The Treasurer's Report was accepted on a motion by Commissioners Scarlato and Eadicco, and passed unanimously by the board.

**PUBLIC COMMENT .....** There were three (3) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action.

**ADJOURNMENT .....** This concluded the business before the Board so a motion to adjourn was made by Commissioner Stalling and Scarlato, and passed by the Board.

The meeting closed at 21:31 hours.

Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/tjk