

Regular Meeting, August 13, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present.

It was recorded that one (1) firefighter was present at the start of the meeting. It is also recorded that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of July 8 and the Truck Workshop Meetings of July 11 and August 8 were posted.

The Clerk then read the minutes of the Regular Meeting of July 9. A motion to approve all was made by Commissioners Scarlato and Stalling, and passed by the board.

PAYMENT OF BILLS Clerk Kelly presented the following bills:

| | |
|--------------------------------------|--------------------|
| Firefighters Equipment Co. | \$25,578.00 |
| First Priority Emergency Vehicles | 878.00 |
| Liberty Mutual Insurance Group | 4,061.00 |
| VFISW of NJ | 617.51 |
| American United Life Insurance Co | 6,126.30 |
| Christopher Maher | 26.75 |
| Point Bay Fuel Company | 694.24 |
| Asbury Park Press | 66.00 |
| Bricktown Medical Group, PA | 160.00 |
| Ramtown-Howell Fire Company #2 | 29,112.00 |
| NetLink Web Services, LLC | 199.00 |
| Advanced Automotive & Diesel Service | 1,403.13 |
| CIT Technical Fin Svcs. | 202.00 |
| NJ American Water Company | 2,528.80 |
| John Thompson | 200.00 |
| Underwriters Laboratories | 2,520.55 |
| Global Computer Supplies, Inc. | 469.76 |
| Verizon Wireless | + 49.81 |
| TOTAL BILLS | \$74,892.85 |

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

The following correspondence was received:

COMMITTEES.....

Executive Board Chairman Equils reported on the meeting held July 25, attended by both he and Vice Chairman Scarlato.

He reminded all of the Valor Award presentation at town hall on Tuesday, 9/24 and the upcoming National Night Out.

On radio communications – Howell #2 is working, still waiting on resolution from insurance company on replacing the storm damaged radio tower.

Next Joint Commissioners meeting is Thursday, Sept 5 at 19-3.

Chief's Report Chief Bob Nichols submitted his Call, Percentage, Vehicle, and Chief Engineer's Reports. Vehicle report was also received from 1st Asst Chief Bailey.

Chief Nichols reported he is adding GPS locations to hydrant mapping. He reported 2 requests for off-site training on Utility Emergency Management and Commercial HVAC Systems. Cost is \$52.00 per person. Chief will come back to Sept meeting with the number of firefighters wishing to attend, for the board to approve.

Chief also reported 2 members wishing to take Instructor Level I Class. Cost is \$262.00 plus books. Motion to approve for reimbursement after completing class made by Commissioners Scarlato and Kelly, and passed by the board.

Chief Nichols reported he is expecting delivery of the 2 sets of turn out gear in 2 weeks. At this time, F/F John Thompson reported he has lost weight and his turn out coat is too big and needs "re-sizing" at a cost between \$200.00/\$300.00. A motion to purchase a new coat was made by Commissioners Eadicicco and Stalling, and passed by the board.

Chief Engineer Chief reviewed the Chief Engineer's Report with the board. All agreed adjustments to Ladder 490 will be made by Fire & Safety.

Purchaser Purchaser Eadicicco reported he is working with the chief to get the tools and other approved items ordered. He reported the cost of the portable radio batteries went up by \$29.00 each. He will source the best price possible and order the 10 pieces approved.

He then reported there is an SCBA in the Radio Room which will be being sent out for repair. The re-coupled 5" LDH was re-tested – no bill received to date.

Chief Nichols brought up the helmets held over from last meeting. He had 2 samples of the 1044 Model; one with flannel headband & one with the leather headband. Majority felt the flannel unit would be more comfortable and helmets would be ordered with it.

He then showed the eye shield units in both clear and yellow tinte, which is \$6.00 more. He reported the cost for helmet with the yellow lens and the "Eagle" fronts-piece holder and flannel headband liner is \$291.42.

Commissioners Kelly and Scarlato made a motion to purchase 40 helmets, as described. The motion was passed unanimously by the board.

Following additional discussion, Commissioners Kelly and Eadicicco mad a motion to purchase 10 fronts-pieces in yellow, labeled for "JUNIORS." This motion was also passed unanimously by the board.

NEW TRUCK Following discussions at the workshop meeting, Commissioners Scarlato and Kelly made a motion to send the specification package to both Pierce Manufacturing and KME, and to make a formal Request for a Proposal for selling us an apparatus. The motion was passed unanimously by the board.

OLD BUSINESS Clerk Kelly has not yet been able to file the claim for the lost radio. Clerk Kelly reported that Chief Engineer Marty Kelly met with the Western Snow plow dealer and the security system for the snow plow functions to prevent any vehicle except our from being able to hook to and lift the plow, making stealing it difficult.

Chairman Equils reported to those assembled that the board last night approved paying the additional premium to raise the insured value of the fire station to \$1,052,000.00. The bill is included on tonight's bill list for ratification.

Clerk Kelly reviewed the notice form American United Life Insurance, advising of the increase in premium for \$1,000.00 of coverage, which is also reflected in a premium payment contained in tonight's bill's list.

Clerk Kelly reported the billing problems with LabCorp are resolved. Chairman Equils advised that the district's medical examination program is back on track and anyone needing exam may schedule now.

On Underwriters Laboratories testing of the engine pumps: Board requests cost estimate be provided before repairs are done.

NEW BUSINESS On vehicles being taken to Wildwood for September's Annual Firemen's Convention: Commissioners Scarlato and Stalling made a motion to approve allowing Unit 488 to transport materials, and command units 466 & 467 to transport chiefs.

Commissioners Scarlato and Stalling made a motion allocating up to \$700.00 to purchase Public Education materials, per a request for PubEd Officer James Gaul. Motion was approved.

GOOD AND WELFARE Clerk Kelly reported Auditor Barry J. Osborn will be at the September Workshop, to present his Audit Report for the 2011/2012 year.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Motion made by Commissioners Scarlato and Eadicicco, to accept the membership application for Michael Christie, a recent graduate of the district's Junior Firefighter program. The motion was passed unanimously.

TREASURER'S REPORT Treasurer Stalling reported the following:

| | |
|-----------------|-------------|
| OPENING BALANCE | \$8,977.85 |
| INTEREST | 2.21 |
| TRANSFER | + 75,000.00 |
| SUB-TOTAL | \$83,980.06 |
| EXPENDITURES | - 74,892.85 |
| CLOSING BALANCE | \$9,087.21 |

He also reported the following balances for the Savings Account:

| | |
|----------------------|----------------|
| OPENING BALANCE | \$1,705,134.23 |
| INTEREST | + 261.71 |
| SUB-TOTAL | \$1,705,395.94 |
| TRANSFER TO CHECKING | - 75,000.00 |
| CLOSING BALANCE | \$1,630,395.94 |

He also reported the following balances for the Payroll Account:

| | |
|----------------------|-------------|
| OPENING BALANCE | \$10,688.15 |
| INTEREST | + 1.45 |
| SUB-TOTAL | \$10,689.60 |
| PAYROLL EXPENDITURES | - 0.00 |
| CLOSING BALANCE | \$10,689.60 |

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Eadicicco, and passed unanimously by the Board.

PUBLIC COMMENT There were eight (8) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Stalling and Scarlato, and passed by the Board.

The meeting closed at 21:07 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk

Workshop Meeting, August 12, 2013

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. It was also recorded that there were zero (0) line officers or firefighters present; and there were zero (0) members of the public present at the start of the meeting.

Purchaser Eadicicco began preparing the bills and vouchers, for recording and processing to print checks by Treasurer Stalling.

CRITICAL CORRESPONDENCE: Clerk Kelly reported the following:

VFIS of NJ – Increase in insured building value for the fire station and additional premium cost for it;

Liberty Mutual Insurance Group – Notice of premium due for Worker's Compensation coverage;

American United Life Insurance Company – Notice of Increased Premium Charges for Life Insurance Coverage;

Glatfelter Insurance Company – Paperwork of new "Combined Policy Coverage;

LabCorp – Resolution of Billing Problems;

Sendzik & Sendzik – Advisory on Medical Examination Privacy & Report Issues;

R & H Spring Company – No Charge Service to Fire District;

Michael Christie – Membership Application & Medical Examination Form.

OLD BUSINESS: In response to the proposal from VFIS raising the insured value of the fire house from \$700,000.00 + to \$1,052,000.00 with additional premiums of \$617.51; Commissioners Scarlato and Eadicicco made a motion to accept the proposal and pay the additional premium. The motion was passed unanimously, and will be placed on tomorrow evening's agenda for ratification.

On results of testing by Underwriters Laboratories the board informally agreed to the following:

Board will have the Chief Engineer get pricing for repairing pump deficiencies, prior to authorizing any repairs to Engines 475 & 478.

All Ground Ladders were tested and passed for certification for use.

Aerial had 2 minor adjustment issues, which will be addressed through Fire & Safety.

Regarding advisory for Attorney Jay C. Sendzik, Clerk will make copies for all commissioners. Clerk will also secure additional sample documents for Mr. Sendzik, to allow the board to develop & implement a formal policy, effective for the 2014 examination cycle. The board will leave the "current personnel issue" as is, until the new policy is drafted and implemented.

New policy will also look to include the requirement for Annual Fit Testing for SCBA use, with the testing to be done during a firefighter's birth month, same as their physical examination.

Clerk Kelly reported billing issues for LabCorp are all cleared up and the annual medical examination program can resume, clearing up any backlog, making everyone current. Chairman Equils will advise the line officers tomorrow evening.

Vice Chairman Scarlato asked where the districts are going regarding the Joint Board issue, noting the three (3) attorneys are not in agreement in the development of any plan. Item will be brought up at the September Joint meeting, by this district, if no one else.

NEW BUSINESS: Discussed approval for vehicles to be taken to Wildwood for September's Annual Firemen's Convention. The board informally approved allowing Unit 488 to transport materials, and command units 466 & 467 to transport chiefs.

It was noted that if any family members are being transported in any of these vehicles, they are not covered under the district's insurance, and are the responsibility of the person operating the vehicle. It was also noted that the commissioners prefer it not happen. This item will be on tomorrow's agenda for formal action.

NEW TRUCK Nothing was presented.

TREASURER'S REPORT Following the completion of the voucher and check entry by Treasurer Stalling, he reported bills totaling \$74,892.85, requiring a transfer of \$75,000.00. These amounts agreed with the calculations prepared by Purchaser Eadicicco.

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the board.

GOOD AND WELFARE Nothing was presented.

PUBLIC COMMENT There were zero (0) firefighters and zero (0) members of the public present, and there were no other comments offered.

ADJOURNMENT This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Eadicicco and Stalling, and passed by the board.

The meeting closed at 20:43 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk

08/12/2013