

Regular Meeting, July 9, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Kelly, Scarlato and Stalling being present. Purchaser Eadicicco was enroute to the building, but will arrive late.

It was recorded that five (5) firefighters were present at the start of the meeting. It is also recorded that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of June 10 and the Truck Workshop Meeting of June 13 were posted.

The Clerk then read the minutes of the Regular Meeting of June 11. A motion to approve all was made by Commissioners Scarlato and Stalling, and passed by the board.

PAYMENT OF BILLS Clerk Kelly presented the following bills:

LabCorp	\$176.40
Verizon Wireless	103.00
Point Bay Fuel Company	964.94
BWO Carquest Auto Parts	90.70
Ward Diesel Filter Systems	885.00
ERS Fleet Repair, Inc.	1,240.08
NJ American Water Company	2,528.80
NetLink Web Services	199.00
All Industrial Safety Products	818.74
Firefighter One	9,796.00
Fire Fighters Equipment Company, Inc	380.40
TASC Fire Apparatus	1,321.80
Bricktown Medical Group, PA	+ 320.00
TOTAL BILLS	\$18,824.86

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

The Asbury Park Press	Legal Notice – Truck Workshop Meeting Schedule
Howell Township Clerk's Office	Legal Notice – Truck Workshop Meeting Schedule
Howell Fire Bureau	Legal Notice – Truck Workshop Meeting Schedule
Tracey @ Barry Osborn, CPA	2012 Payroll Data – For Audit Report
Tracey @ Barry Osborn, CPA	2012 Audit Information
NJ Turnpike Authority	Toll Payment
ESI Equipment	Executed Service Contract
Bricktown Medical Group, PA	Accounts Receivable

The following correspondence was received:

Howell Fire Bureau	May Executive Board Minutes & Reports
Underwriter Laboratories	Testing Proposals & Price Quotes
Liberty Mutual	Appointment Confirmation
Point Pleasant-Brick Radiology	Past Due Statement – Worker’s Compensation
NJ Association of Fire Districts	March Meeting Minutes
William M Mahon & Robert Lawlor	Medical Examination Forms
Howell Twp. Finance Department	Quarter Tax Allotment – Check #70711 - \$167,402.70
Sendzik & Sendzik, LLC	Legal Advisory – Public Records
Campbell Supply Company	Credit Balance Due Statement
VFIS	Newsletter
Amboy Bank	3 Account Statements
NJ Dept of Community Affairs	Compliance Notice budget Audit for 2012
IRS	Notice – Filing March 2012 Quarterly Return
NJ-DCA – GovConnect	Notices – 5/29, 6/11, 6/13, 2 for 6/26, and 6/27

COMMITTEES.....

Executive Board..... Vice Chairman Scarlato reported on the meeting held June 27, attended by him only. Chairman Equils was traveling out of state. He reported the need to settle the issue of the five district acting “Jointly” on issues, and the need to hold a “Joint” meeting to resolve the matter. He stated at the June meeting that District 4 was on board to move forward, but no other district representatives stated a position.

Chief’s Report..... Chief Bob Nichols submitted his Call, Percentage, Vehicle, and Chief Engineer’s Reports. Vehicle report was also received from 1st Asst Chief Bailey.

Chief Nichols reported hydrant mapping is completed for submission. On recent dispatch problem on night-time carbon monoxide call at 9 Lilac (4 hits) and another EMS dispatch; Chief Nichols reported he sent a letter to Dispatch Supervisor Stephen Gerrity and to Fire Bureau Chief Hotmar. He also noted the dual dispatch for 19-1 was not received either. Call was finally dispatched by “County” due to the system failure at Howell PD. Other problem is that dispatchers did not follow timing procedures for dispatches and responses. The Chief also noted he received a response today from Supervisor Gerrity.

Chief reported 2 applicants for Fire Fighter I Class at Fire Academy. Discussed new medical form initiated by academy. Clerk Kelly noted no one at the board level was aware of any new form, superseding the district’s medical certification. He noted everyone needs to be included in discussions, so everyone is on the same page.

Chief Nichol reported 5 fire fighters are not in compliance regarding annual re-certifications; and 2 have not yet got their SCBA Mask Fit Testing. 28 members had their testing done in house on a test machine borrowed from 19-1, which provide various test documentation.

Vice Chairman Scarlato asked why the board was getting the list of non-compliant persons. Chief responded of the board to enforce compliance. Follow up question by Clerk Kelly as to why this is not before the company’s Training Compliance Committee, to which no answer was received.

Chairman Equils noted that it is the board’s opinion that an annual compliance deadline is actually December 31, so the board will entertain the issue and make a decision at a later time.

It was reported F/F Christopher Maher would like to take a “CEVO” class. Motion to approve reimbursement, after passing and certification, made by Commissioners Kelly and

Stalling, and passed by the board.

Chief Engineer Chief reviewed the Chief Engineer's Report, noting need for 6 new batteries in Ladder 490. Also noted the suggestion to upgrade to LED lighting on most apparatus.

Purchaser Purchaser Eadicicco reported he ordered the replacement booster hose for Unit 494. He also spoke to George at FailSafe Hose Testing about testing the re-coupled 5" hose. George stated the 5" is tested to 200 PSI. And that the hose can be brought to Wall Station 52, where they are testing hose, and they will test it there. They will not come back here for only 5 lengths. Lt Pallitto said he will take care of transporting the hose.

Purchaser Eadicicco reported the cribbing materials are in house and he is working on ordering the power tools, reflective marking tape, and replacement batteries. Helmet fronts pieces were in stock at the station and not ordered.

He also stated that Fire Fighter Equipment will submit a formal voucher, before board will pay their \$25,000.00 + invoice and the bill will be paid next month.

Chief Nichols asked the board to approve the last major purchase item for 2013. A decision is needed if it will be New Turn Out Helmets or Bail out Packs.

Bail Out Packs require vendor performed individual training for every person issued one. After discussing the items thoroughly, there was an informal consensus between the board members, not to proceed with the Bail Out Packs.

The Turn Out Helmets were quoted to be Cairns helmets, Model 1044, costing \$271.00 each (state contract.) Helmet includes shell and integrated flip shield eye protection. The board also discussed other options such as eagle fronts piece holders, leather or fabric sweat bands, and helmet lights, noting we will need 40 helmets, for all, including line and safety officers. Will get sample for next meeting.

Chief also noted he would like to purchase a Fit Testing Machine in December, if funds are left in account. Cost per state contract is \$8,068.00 for the machine and another \$190.00 for the mask attachment. Total cost is \$8,261.00. Board informally agreed to look at item in Dec.

On upgrading lighting on Tanker 495 – Board noted item is still an active discussion, but additional funding is needed. Chief Nichols asked to have Tank Water Level Tank Lighted Gauges added to proposal.

The chief noted Unit 466 still needs to have an oil change. And it also has an electrical issue with "dimming" of lights when the air conditioning is in use. Board directed to take it to Pine Belt Chevrolet for service & repair.

NEW TRUCK Clerk Kelly reviewed dates for future meetings, which will be posted after the legal notice is printed. Meeting dates selected at the Public Workshop Meeting held on Thursday, July 11; Monday, July 29; Thursday, August 8; and Monday, August 19.

All meetings will commence at 19:00.

OLD BUSINESS Clerk Kelly has not yet been able to file the claim for the lost radio.

On 2103 Grant Programs – Chairman Equils sent email to the grant writer asking about radios, pagers, and LDH; he is waiting on a response.

On the ongoing issue of medical exams and information to the board: Clerk spoke to Attorney Kate Sendzik. She will get the opinion from the attorney specializing in these issues and forward it to us.

On the Pension Issues – Clerk Kelly and Vice Chairman Scarlato will attempt to meet with Kate Sendzik next week to review situation and problems.

LabCorp Billing Issues – Clerk contacting Ms. Jen Sorentino – a management person at LabCorp, as recommended by Bricktown Medical Group, to resolve the billing issue and get program back on track.

NEW BUSINESS On testing program by Underwriters Laboratories, for aerial, ground ladders, and pumps: Motion made by Commissioners Scarlato and Eadicicco, to have U/L perform the tests, as outlined in their proposal, that was reviewed at last night's work shop meeting. The motion was passed by the board.

Commissioners Scarlato and Stalling also made a motion to approve a \$200.00 stipend for the person/persons who assist U/L on the day of the aerial testing. The motion was passed by the board.

GOOD AND WELFARE Nothing was presented.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were presented.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$7,800.45
INTEREST	2.26
TRANSFER	<u>+ 20,000.00</u>
SUB-TOTAL	\$27,802.71
EXPENDITURES	<u>- 18,824.86</u>
CLOSING BALANCE	\$8,977.85

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,557,519.51
DEPOSIT	167,402.70
INTEREST	<u>+ 212.02</u>
SUB-TOTAL	\$1,725,134.23
TRANSFER TO CHECKING	<u>- 20,000.00</u>
CLOSING BALANCE	\$1,705,134.21

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$23,983.77
INTEREST	+ 2.12
SUB-TOTAL	\$23,985.89
PAYROLL EXPENDITURES	- 13,297.74
CLOSING BALANCE	\$10,688.15

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Kelly, and passed unanimously by the Board.

PUBLIC COMMENT There were seven (7) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. Jamey Pallitto said he is disheartened by the heated discussion and battles between the board & line officers. No other non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Stalling and Kelly, and passed by the Board.

The meeting closed at 21:53 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk

Workshop Meeting, July 8, 2013

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. It was also recorded that there were zero (0) line officers or firefighters present; and there were zero (0) members of the public present at the start of the meeting.

Purchaser Eadicicco began preparing the bills and vouchers, for recording and processing to print checks by Treasurer Stalling.

Clerk Kelly reported the number of resolutions previously approved regarding membership in the NJ Pension System (NJ-PERS & NJ-DCRP) was actually five (5), not 3 as originally interpreted. All understood the clerk's explanation and agreed with the final result.

CRITICAL CORRESPONDENCE: Clerk Kelly reported the following:

Underwriter's Laboratories (U/L) - Proposals for annual testing of the aerial ladder, and other testing for pumps and ground ladders;

NJ Turnpike Authority – Explained reason for balance due the Authority for an unpaid toll. District No Fee EZPass units are only valid on the NJ Turnpike or the Garden State Parkway; and someone traveled on the Atlantic City Expressway, resulting in the payment due.

OLD BUSINESS: Clerk Kelly reported medical exams and lab work are still on hold, pending resolution of the billing problems with LabCorp. Letter to marketing supervisor being sent, trying to fix it.

No resolution yet of the Medical Privacy (HIPPA) Reporting issue from the attorney. Need to contact Mr. Sendzik again, for his written opinion.

Joint Agreement between the five Howell Fire Districts – 3 different attorneys are involved in varying degrees – no resolution of situation yet.

Vice Chairman Scarlato reported dispatch problem with Carbon Monoxide call last week. Apparently it was initially an equipment issue, with a failed dispatch console at Howell PD. However, dispatcher failed to follow response time protocol, failing to notify second company as required.

He suggested the board needs to make sure the issue is followed up with the PD's Dispatch Supervisor, to assure it doesn't happen again.

NEW BUSINESS: Discussed proposals from U/L for necessary testing. Proposals included the following costs: Aerial Ladder - \$750.00; Ground Ladders by the foot with Heat Sensor Indicating Labels – at a minimum of \$450.00; 4 pumps @ \$400.00 each = \$1,600.00. Board elected to not have any generators tested. Commissioners Eadicicco and Kelly made a motion to place these items on the agenda for approval at tomorrow night's regular meeting. The motion was passed by the board.

The Clerk noted that as in the past, district personnel will be required to be on hand to operate the aerial device during the testing. They will also need to be on hand in the morning each test day, to open the station and move out and re-house apparatus, or assist with staging the ground ladders for the testing.

Commissioners Scarlato and Stalling made a motion to allow a \$200.00 stipend, payable to the firefighter or firefighters, who assist U/L during the test period, and to place this item on the agenda for tomorrow's regular meeting. The motion was passed by the board.

NEW TRUCK: Clerk Kelly reported there will be upwards of 5 different KME Apparatus at the South Monmouth County Fire Chief's Annual Picnic in Spring Lake Heights next week on Wednesday (7/18) if anyone wants to come and look at them.

Next "Truck" meeting is this Thursday (7/11) at 19:00 hrs. Pierce Manufacturing is supposed to be here to present their proposed specifications.

TREASURER'S REPORT Following the completion of the voucher and check entry by Treasurer Stalling, he reported bills totaling \$18,824.86, requiring a transfer of \$20,000.00. These amounts agreed with the calculations prepared by Purchaser Eadicicco.

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the board.

GOOD AND WELFARE Nothing was presented.

PUBLIC COMMENT There were zero (0) firefighters and zero (0) members of the public present, and there were no other comments offered.

ADJOURNMENT This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Eadicicco and Stalling, and passed by the board.

The meeting closed at 20:05 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk

07/08/2013