

Regular Meeting, June 11, 2013

Chairman Raymond Equils called the meeting to order at 20:03 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Stalling being present. Vice Chairman Scarlato was absent due to work. It was recorded that five (5) firefighters were present at the start of the meeting. It is also recorded that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of May 13 and the Truck Workshop Meeting of May 30 were posted.

The Clerk then read the minutes of the Regular Meeting of May 14. A motion to approve all was made by Commissioners Eadicicco and Stalling, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

Bob's Uniform Shop	\$1,488.10
Liberty Mutual Insurance Group	3,655.33
Advanced Automotive & Diesel Service	45.95
BWP Carquest Auto parts	91.08
NJ American Water Company	2,528.80
Edward's Tire Company	1,453.64
NJ Turnpike Authority	9.00
ESI Equipment, Inc.	1,153.00
NetLink Web Services	199.00
Brick Township Municipal Utilities Authority	7,781.40
Fire Fighters Equipment Company	1,628.73
Ramtown- Howell fire Company #2	7,250.00
Richard Stalling	150.00
Gregory Scarlato	150.00
Raymond Equils	150.00
Robert Nichols	150.00
James Eadicicco	150.00
James Bailey	150.00
Thomas Connolly	150.00
James Pallitto	150.00
CIT Technologies Fin Svcs	101.00
Point Bay Fuel company	<u>+ 1,562.23</u>
TOTAL	\$30,147.26

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

WPCS/Quality Communications Executed Service Contract

The following correspondence was received:

Amboy Bank	GUDPA Certification – Ending March 2013
Martin J. Kelly, Jr.	Accident Report – Leg Injury
LabCorp	Account Statement
2 nd Dispatch Com	Solicitation
Bricktown Medical Group, PA	Account Statement
Amboy Bank	3 Account Statements
Meridian/Ocean Medical Center	Past Due Statement – Worker’s Compensation
Point Pleasant-Brick Radiology	Past Due Statement – Worker’s Compensation
NJ State Fire Chiefs Association	Newsletter
Sendzik & Sendzik, LLC	Advisory – Drafting Bid & Specifications
Liberty Mutual Insurance Group	Premium Audit Report
“ “ “ “	Final Exposure & Rate Report
“ “ “ “	Policy Endorsements (4/19/13) With Changes
“ “ “ “	Loss Prevention Report & Recommendations
“ “ “ “	2 nd Policy Endorsements (4/9/13) No Changes
VFIS/American United Life Insur.	Rate Changes
VALIC-AIG	Notice – New Remittance Address
WPCS/Quality Communications	Work Ticket #64756
Jersey Coast Fire Equipment	No Charge Work Ticket
Brick Township MUA	Electronic Water Quality Reports
Witmer Public Safety Group	Account Statement
Point Bay Fuel Company	Advisory- Oil Assistance Program
Joseph J. Schipsi, Inc.	Insurance Solicitation
TYCO/ADT Security	Security System Billing
Campbell Supply Company	Statement – Credit Balance Due

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held May 23, attended by himself and Alternate Scarlato. He reported the new vehicle for the bureau was removed for the Bureau’s budget and included in the township’s Capital Budget.

He reported that as of now, nothing has really changed in the bureau’s operation, with the takeover by the township. Howell Day is scheduled for Saturday, July 6. (Attachments in file)

Chief’s Report..... Chief Bob Nichols submitted his Call, Percentage, Vehicle, and Chief Engineer’s Reports. Vehicle report was not received from 1st Asst Chief Bailey.

Chief Nichols reported hydrant mapping still in progress and the “MARP’s” were sent to Dispatch at Howell Police Department.

He reported one (1) minor leg injury to Martin J. Kelly, Jr., no medical attention to date.

Chief requested 3 Personnel Jackets/Folders; on each for Timothy Smigelsky, Michael Bardsley, and Ryder Grimes. See Clerk after meeting.

Timothy Smigelsky and Michael Christy have completed applications to the Fire Academy for Fire Fighter I, except for the required medical certification. Clerk will provide certification to academy after Junior Firefighter Christy turn 18 years of age and gets his district medical exam.

Chief Nichols also reported Annual Re-Certifications are to be completed by next fire company meeting. Otherwise he will submit the name of those not in compliance to the board at the July meeting.

He also noted that Unit 466 is due for an oil change; four (4) portable radios are in for repair; Radio in Unit 467 was repaired & had the antenna replaced.

Chief Engineer Chief Nichols reviewed the Chief Engineer's report with the board, noting new tires were installed on Unit 486. He also noted the 5" LDH that failed on the hose testing was re-coupled and need to be retested prior to being placed in service.

It was informally agreed to have Purchaser Eadicicco contact Fail Safe for re-testing.

Purchaser Purchaser Eadicicco reported he still needs to order the replacement booster hose for Unit 494 and the 2 sets of turn out gear previously approved.

He will also meet with Chief Nichols to resolve any other outstanding issues, including batteries for portable radios.

Chief Nichols asked for 6 new "Firefighter" front pieces for helmets. Clerk Kelly stated he wasn't positive, but believed there were some new ones in the office. In the event there weren't, Commissioners Eadicicco made a motion to purchase 6 front pieces. Motion seconded by Commissioner Stalling, and passed by the board.

Chief Nichols asked for the board to purchase additional SCBA Mask Voice Modules. As they were not budgeted items, Chairman Equils stated this request would have to wait until December, to see if any funds remained in the Material & Supplies Account.

Chief Nichols then asked the board to purchase the following items from the 2013 Budget: Pancake Compressor, Assorted Air Tools, and a "Sawz-All," cost not to exceed \$1,5550.00. Motion to approve was made by Commissioners Kelly and Stalling, and passed by the board.

He also requested the board purchase the Auto Crib Set, to be carried on Unit \$86, at a cost of \$2,000.00; and 2 MSA Thermal Imaging Cameras and accessories, at a maximum of \$15,900.00.

Commissioners Kelly and Stalling made a motion to approve the purchases as requested. Chairman Equils noted this number of cameras was reduced to one (1) from two (2) during last October's Budget Meeting; therefore funding for two (2) cameras is not available.

Commissioners Kelly and Stalling amended their motion to approve on one (1) TIC and related accessories, at a cost not to exceed \$9,500.00 for the auto cribbing and the camera.

The amended motion was passed unanimously by the board.

NEW TRUCK Clerk Kelly reviewed dates for future meetings, which will be posted after the legal notice is printed. Meeting dates selected at the Public Workshop Meeting held on May 30 are: Thursday, July 11; Monday, July 29; Thursday, August 8; and Monday, August 19.

All meetings will commence at 19:00. All members expressed the hope to conclude the specification process by the end of August, so the project can go to bid & purchase.

OLD BUSINESS Clerk Kelly has not yet been able to file the claim for the lost radio.

Chairman Equils reported progress on Driver License Review Program, and that all driver licenses reviewed are current and valid. No further actions are necessary at this time.

On 2103 Grant Programs – Chairman Equils reported speaking to the grant writer who stated that Trunked Radio Systems appear to be the “hot” item for consideration this year.

While we can apply for grant consideration, our interest for funds for SCBA Compressors and/or Large Diameter Hose do not seem to be as much a priority this year.

The writer also noted funding for the 2013 grant cycle has been reduced. He will check further and report back on possible funding for VHF system wide upgrades, like is being done in Monmouth County.

On the ongoing issue of medical exams and information to the board: No formal report yet from the board’s attorney, Mr. Jay C. Sendzik, Esq. He has another attorney more familiar with these issues, working on the matter for him.

NEW BUSINESS Clerk Kelly reported he was contacted by LabCorp regarding problem with their billing for our medical examination program. Issue will be pursued further with our doctor’s office manager and LabCorp’s sales representative.

Board discussed instances of Probationary Firefighters being used in operations not suitable for un-certified individuals. After interaction between the board and the company line officers; the officers were advised and instructed to follow past practices, restricting un-certified personnel from operating in “Hot Zones.”

Commissioners Eadicicco and Stalling made a motion to ratify last night’s approval of Payroll in the amount of \$12,525.00. The motion was approved unanimously by the board.

On the advice of counsel, the board acted on the following five (5) **RESOLUTIONS:**

RESOLUTION #06-11-2013-01: RESOLUTION AUTHORIZING THE APPOINTMENT AND REDESIGNATION OF A CERTIFYING OFFICER FOR THE PURPOSE OF THE PUBLIC EMPLOYEES’ RETIREMENT SYSTEM (PERS).

The resolution was introduced by Commissioner Eadicicco and seconded by Commissioner Stalling, and approved on a Roll Call Vote with Commissioners Eadicicco, Equils, Kelly, and Stalling voting in the affirmative. Commissioner Scarlato was absent. And there were no votes in the negative.

RESOLUTION #06-11-2013-02: RESOLUTION AUTHORIZING THE APPOINTMENT AND DESIGNATION OF A SUPERVISING OFFICER FOR PURPOSES OF THE PUBLIC EMPLOYEES’ RETIREMENT SYSTEM (PERS).

The resolution was introduced by Commissioner Eadicicco and seconded by Commissioner Stalling, and approved on a Roll Call Vote with Commissioners Eadicicco, Equils, Kelly, and Stalling voting in the affirmative. Commissioner Scarlato was absent. And there were no votes in the negative.

RESOLUTION #06-11-2013-03: RESOLUTION AUTHORIZING THE APPOINTMENT AND DESIGNATION OF A CERTIFYING OFFICER FOR PURPOSES OF THE DEFINED CONTRIBUTION RETIREMENT PROGRAM (DCRP).

The resolution was introduced by Commissioner Eadicicco and seconded by Commissioner Stalling, and approved on a Roll Call Vote with Commissioners Eadicicco, Equils, Kelly, and Stalling voting in the affirmative. Commissioner Scarlato was absent. And there were no votes in the negative.

RESOLUTION #06-11-2013-04: RESOLUTION AUTHORIZING THE APPOINTMENT AND DESIGNATION OF A SUPERVISING OFFICER FOR PURPOSES OF THE DEFINED CONTRIBUTION RETIREMENT PROGRAM (DCRP).

The resolution was introduced by Commissioner Eadicicco and seconded by Commissioner Stalling, and approved on a Roll Call Vote with Commissioners Eadicicco, Equils, Kelly, and Stalling voting in the affirmative. Commissioner Scarlato was absent. And there were no votes in the negative.

RESOLUTION #06-11-2013-05: RESOLUTION AUTHORIZING PARTICIPATION IN THE DEFINED CONTRIBUTION RETIREMENT PROGRAM (DCRP) PURSUANT TO N.J.S.A. 43:15C-1. ET SEQ.

The resolution was introduced by Commissioner Eadicicco and seconded by Commissioner Stalling, and approved on a Roll Call Vote with Commissioners Eadicicco, Equils, Kelly, and Stalling voting in the affirmative. Commissioner Scarlato was absent. And there were no votes in the negative.

(Attachments for resolutions are in file)

GOOD AND WELFARE Nothing was presented.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were presented.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$7,945.77
INTEREST	1.94
TRANSFER	<u>+ 30,000.00</u>
SUB-TOTAL	\$37,947.71
EXPENDITURES	<u>- 30,147.26</u>
CLOSING BALANCE	\$7,800.45

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,587,280.49
INTEREST	<u>+ 239.02</u>
SUB-TOTAL	\$1,587,519.51
TRANSFER TO CHECKING	<u>- 30,000.00</u>
CLOSING BALANCE	\$1,557,519.51

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$23,981.78
INTEREST	<u>+ 1.99</u>
CLOSING BALANCE	\$23,983.77

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Kelly, and passed unanimously by the Board.

PUBLIC COMMENT There were six (6) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION There was no Executive Session.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Kelly and Stalling, and passed by the Board.

The meeting closed at 21:24 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk