Regular Meeting, April 9, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present. It was also noted that Chief Bob Nichols and seven (7) firefighters were present at the start of the meeting. It is also noted that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of March 11 and the Truck Workshop Meeting of March 21 were posted. The Clerk then read the minutes of the Regular Meeting of March 12. A motion to approve all was made by Commissioners Scarlato and Eadicicco, and passed by the board.

PAYMENT OF BILLS ….. Purchaser Eadicicco presented the following bills:

LabCorp	$352.80
Robert Kelly	1.52
Penguin Management, Inc	1,074.00
Roberts Electronic Security	312.00
Point Bay Fuel Company	1,071.87
NetLink Web Services	199.00
1st Priority Emergency Vehicles	74.86
Fire & Safety Services, Ltd	157.39
The Asbury Park Press	68.00
NJ American Water Company	2,528.80
Bricktown Medical Group, PA	640.00
Verizon Wireless	51.04
Battery Zone	231.43
VFIS Insurance	+ 25,942.12
TOTAL	**$32,705.12**

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

COMMUNICATIONS ….. The following correspondence was sent:

Bob's Uniform Shop	1 Purchase Authorizations
Bricktown Medical Group	Accounts Receivable
NJ Fire Equipment Company	Pricing – Turn Out Gear
The Asbury Park Press	Legal Notice – Truck Workshop Meeting Schedule
Howell Township Clerk's Office	Legal Notice – Truck Workshop Meeting Schedule
Howell Fire Bureau	Legal Notice – Truck Workshop Meeting Schedule
Pam Brown, VFIS of NJ	Shoulder Injury Report – John Thompson
VALIC/AIG	3 LOSAP Enrollment Applications

The following correspondence was received:

The Asbury Park Press	4 Receipts for Legal Ad Submissions
Timothy Smigelsky	Membership Application & Medical Exam Form
Amboy Bank	GUDPA Certification – January 2013
Howell Fire Bureau	Executive Board Minutes – 3/28, February Monthly/Inspection Reports
Interstate Battery	Pricing Information
NJ Motor Vehicle Commission	New Registration – Unit 486
Barry J. Osborn, CPA	NJ-PERS "TEPS" Deposit Form
Ramtown-Howell Fire Co #2	Request to Purchase Uniform
Eric Anderson – VALIC/AIG	LOSAP Distribution Forms – M. Charters
Amboy Bank	3 Account Statements
NJ Motor Vehicle Commission	Registration Renewal Form – Tanker 495
NJDCA-GovConnect	Notices dated 3/15 & 3/18
Campbell Supply Company	Notice – Credit Balance $38.76
John Thompson, Kevin King	Medical Examination Forms
Brian Hine & Robert Nichols	Medical Examination Forms
The Asbury Park Press	Affidavit of Publication
ESI Equipment	Holmatro Service Contract
Liberty Mutual Insurance Group	Request for Renewal Documents
NJ Emergency Vehicles	No Charge Warranty Invoice
Barry Paul Rose Agency	Insurance Solicitation – Workers Compensation
Bricktown Medical Group, Pa	Account Statement
TYCO/ADT	Security System Account
Howell Twp Finance Dept	April Tax Allotment Check
VFIS	Newsletter
Martin Financial Group	Insurance Solicitation – Worker's Compensation

COMMITTEES.....

Executive Board ..... Chairman Equils reported on the meeting held March 28, attended by himself and Alternate Scarlato. Bureau is getting estimate of cost to replace the downed radio transmission tower. Loss was also submitted to FEMA to see if they will cover it.

Chief Hotmar has the revised Life Hazard fees for proposal to "Joint" board. He is also working on the specs for the new vehicle. He reported all Purchase Orders are going through the township now. Chief Hotmar & Captain Lewis will be attending a seminar in Verona, NY. It was also reported there will be fireworks this year at Howell Day on July 6.

Chairman Equils reviewed nomination of Adelphia Fire Fighters for Township Valor Award, as discussed last night. Next Executive board meeting is Thursday April 25. Next Joint meeting is Thursday, June 6 at Adelphia (Station 2). (Attachments in file)

Chief's Report ….. Chief Bob Nichols submitted vehicle, call, and chief engineer's reports. Percentage report was not available tonight, but will be provided shortly. 1st Asst Chief Bailey also submitted his vehicle report. Chief reviewed chief engineer's report with the board.

Still working on hydrant maps & Mutual Aid Response Plan (MARP), hope to have completed by next month.

Chief Nichols reported one (1) injury this past period – F/F John D. Thompson injured his shoulder. Treated at Ocean Medical Center, no additional medical follow up at this time.

The chief also reported one (1) new firefighter, Timothy Smigelsky, a former Ramtown Junior Firefighter. Chief requested a folder for him, to be placed in the personnel files.

.Chief then reported annual re-certifications are complete, and he reviewed other drill and training topics. Included was a drill on Tactical Uses of Thermal Imaging Cameras, being held at Neptune FD. All day class, cost is $85.00 per person.

Commissioners Stalling and Scarlato made a motion to permit any firefighters who wish to attend – with no restriction on how many are permitted. Motion was passed by the board.

Hose Repairs – Chief Nichols suggested having repaired hose tested (except yellow 5") before restocking it. All informally agreed.

Commissioners Scarlato and Eadicicco made a motion to permit Chief Nichols to contact FailSafe & schedule the 2013 hose testing. Motion passed unanimously.

Purchaser ….. Chief Nichols presented a list of items from the proposed 2013 budget he wished the board to purchase tonight. Items total between $27,821.00 and $28,071.00.

After discussing each item on the list and making one change to increase the number of GPS Units from 2 to 3 for an additional cost of $250.00; Commissioners Kelly and Scarlato made a motion to purchase all the items listed. (List in files) The motion was passed unanimously by the board.

The officers reported needing additional gloves, flashlights, and knives for newer firefighters. Commissioners Scarlato and Stalling made a motion to purchase 6 each of the items. The motion was passed unanimously by the board.

1st Asst Chief Jim Bailey stated that Unit 467 is in need of new tires. Motion to purchase 4 new tires at Edward's Tire Company was made by Commissioners Kelly and Scarlato, and passed unanimously by the board.

Purchaser Eadicicco asked about replacement lighting for Tanker 495. Budget has $2,000.00 earmarked for this. Motion made by Commissioners Kelly and Stalling to proceed with the project. However, during discussions it became apparent there was no clear cut answer as to exactly what was to be done. Therefore the action was table until the May meeting.

On lap top computers – discussion held on where and when computers were to be installed in command vehicles. Commissioner Scarlato noted 2 lap tops were previously purchased for this purpose. He and others asked where are they.

It was determined that one was installed in Unit 466. But the one for Unit 467 was not installed due to power supply (vehicle battery) issues, and it is in the officer's room.

NEW TRUCK ….. Clerk Kelly reviewed dates for future meetings, which are also posted

OLD BUSINESS ….. Clerk Kelly has not yet been able to file the claim for the lost radio.

Chairman Equils reported progress on Driver License Review Program, proceeding with getting abstracts/reports from the state MVC.

Letter to Hogan Family not sent, but they are more than aware the siren is discontinued.

Chairman Equils continuing to update registry information for federal grant consideration.

NEW BUSINESS ..... In response to the letter from the fire company's membership committee; Commissioners Kelly and Scarlato made a motion authorizing the purchase of a Class "A" Uniform for F/F Robert Tolomei. The motion was passed unanimously.

On Fire Bureau Changes – Chairman Equils not much has changed yet in operations, other than processing of vouchers and payments.

On District Provided Medical Exams; Questions on employer's rights were posed to the district's attorney. Board is awaiting his response & guidance.

GOOD AND WELFARE ..... On consideration of presenting Valor Awards to the Adelphia Fire Fighters for their rescue actions at a recent structure fire; Commissioners Scarlato and Stalling made a motion that District 4 supports making the awards. The motion was passed unanimously.

JOINT PURCHASING COMMITTEE ….. Nothing was presented.

APPLICATIONS/TERMINATIONS ..... Clerk Kelly presented an application from Timothy Smigelsky, a recent graduate of the Ramtown Junior Firefighter Program. A motion to approve his application was made by Commissioners Scarlato and Kelly, and was passed unanimously.

TREASURER'S REPORT ..... Treasurer Stalling reported the following:

OPENING BALANCE	$3,916.26
INTEREST	2.90
TRANSFER	+ 35,000.00
SUB-TOTAL	$38,919.16
NJ-PERS (TEPS PAYMENT)	- 698.00
EXPENDITURES	- 32,705.12
CLOSING BALANCE	$5,516.04

He also reported the following balances for the Savings Account:

OPENING BALANCE	$1,498,347.59
DEPOSIT	+ 158,102.55
INTEREST	+ 212.38
SUB-TOTAL	$1,656,662.52
TRANSFER TO CHECKING	- 35,000.00
CLOSING BALANCE	$1,621,662.52

He also reported the following balances for the Payroll Account:

OPENING BALANCE	$17,961.77
TRANSFER	+ 5,000.00
INTEREST	+ 1.39
SUB-TOTAL	$22,963.16
PAYROLL FEES	- 105.00
PAYROLL PAID	- 18,878.45
CLOSING BALANCE	$3,981.26

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Eadicicco, and passed unanimously by the Board.

PUBLIC COMMENT ..... There were eight (8) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

ADJOURNMENT ..... This concluded the business before the Board so a motion to adjourn was made by Commissioner Kelly and Scarlato, and passed by the Board.

The meeting closed at 21:13 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk