

Regular Meeting, March 12, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present. It was also noted that Chief Bob Nichols and seven (7) firefighters were present at the start of the meeting. It is also noted that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of Feb 11 and the Re-Organization Meeting of March 5 were all posted. The Clerk then read the minutes of the Regular Meeting of Feb 12. A motion to approve all was made by Commissioners Scarlato and Kelly, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

LabCorp	\$352.80
ESS, Inc	383.20
TASC Fire Apparatus	132.00
Advanced Automotive & Diesel	177.85
Fire Fighters Equipment	1,676.04
Bricktown Medical Group	320.00
CIT Technical Fin Svcs	101.00
TMS Medical Technologies	190.00
M.E. Flemming & Sons, Inc	59.98
NetLink Web Services	199.00
Verizon Wireless	59.98
Brick Township M.U.A.	7,781.40
NJ American Water Company	2,528.80
NJ Motor Vehicle Commission	300.00
Quality Communications	3,060.00
NJ State Association of Fire Districts	300.00
Robert J. Kelly	+ 46.00
TOTAL	\$17,671.94

The bills were paid on a motion by Commissioners Scarlato and Kelly, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

NJ-DCA-Local Gov't Services	2013 Election & Budget Certification
Howell Township Tax Assessor	“ “ “ “
Howell Township Municipal Clerk	“ “ “ “
Bricktown Medical Group	Accounts Receivable
Eric Anderson – VALIC/AIG	2012 L.O.S.A.P. Contributions
Howell Township Finance Dept.	4 - 2013 Tax Allotment Vouchers
NJ Motor Vehicle Commission	Registration Renewal – Unit 486

The following correspondence was received:

NJ-DCA-Local Gov't Services	Approved 2013 Budget
Howell Township Finance Dept.	4 – 2013 Tax Allotment Vouchers
Amboy Bank	3 Account Statements
NJ State Assoc. of Fire Districts	Minutes of 12/1 Meeting/Annual Dues Notice
IRS	Notice – Regarding Filing of Form 940
Bricktown Medical Group	Account Statement
Thomas Connolly & Brian Schwarz	Medical Examination Forms
Blue Tarp Financial, Inc.	Notice - Past Due Balance
Liberty Mutual Insurance Group	Request for Firefighter Roster
Liberty Mutual Insurance Group	Renewal Notices & Premium Notice
Liberty Mutual Insurance Group	Renewed Policy & Coverage Poster
Ramtown-Howell Fire Company #2	Letter – Question on Insurance Coverage
Ramtown-Howell Fire Company #2	Letter – Purchase 2 Class “A” Uniforms
Sendzik & Sendzik, LLC	Information – OSHA 300 Log
TYCO/ADT	Notices/ Security System
Hutchins, Meyer, and DiLieto	Solicitation – C.P.A. Firm
NJ Motor Vehicle Commission	Registration Renewal – Unit 486
NJ-DCA – GovConnect	Notices – 2/28 and 3/11.

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held Feb 28, attended by himself and Alternate Scarlato. Bureau is still trying to resolve the loss of the communications tower during the storm. \$300,000.00 loss not yet resolved with the insurance company. Bureau is working on new fee schedule for Life Hazard Uses. Also looking to replace the bureau's 2010 Blazer with a pickup truck with a cap.

It was noted all budgets were passed during elections and there a 2 new commissioners, one each in districts 3 & 5. (Attachments in file)

Chief's Report..... Chief Bob Nichols submitted all vehicle, call, percentage, and chief engineer's reports. 1st Asst Chief Bailey also submitted his vehicle report. Reviewed chief engineer's report with the board.

The chief reported his vehicle went to Advanced Diesel 2 times to correct a computer error code and to be serviced. It also visited Pine Belt Chevrolet for a No Charge Recall Service for the Throttle Sensor.

He also reported continuing to work on MARP, hydrant maps, etc. Training is ongoing including Medi-Vac and RIT Awareness.

On Fail Safe Hose Testing Issue – Chief Nichols reported all hose downstairs has been repaired and will be restocked on Engine 475. For 2013 Testing – Board will approve scheduling it as soon as restocking project is done, hopefully no later than next district meeting.

Purchaser..... Purchaser Eadicicco reported all 2012 purchases are completed.

NEW TRUCK..... Clerk Kelly reminded all of March 21 date at 19:00 hrs, for next meeting. Will set schedule for future meetings that night, which will have to be publicly advertised. Commissioners Scarlato & Eadicicco made a motion to advertise the scheduled meetings, in accordance with the Open Public Meeting Act. The motion was passed unanimously.

OLD BUSINESS Chief Nichols advised the damaged portable radio was repaired, so the clerk only has to file an insurance claim for the lost one.

Chairman Equils reported the details of the new District Driver License Review Program; including required forms, copy of driver license, fees, and number of persons being processed in each of the 2 groups, as discussed at last night's workshop meeting.

He then noted this is a mandatory review for anyone and everyone who drives or operates any district owned vehicle.

He also specified that anyone refusing to provide the required signature or driver license will be removing themselves from being able to drive or operate any vehicle.

A motion to expend the \$15.00 per person (total of \$300.00 for the 1st group of 15) was made by Commissioners Eadicicco, and Scarlato. Fee is payable to the NJ Motor Vehicle Commission. The motion was passed unanimously by the board.

Clerk Kelly reported he is continuing to forward approved documents to NetLink, for posting on the new district website, as required by the new law that took effect in February.

Per last night's discussion about unresolved issues relating to commissioner's pensions, the Clerk will request both the district's auditor and attorney be present at the April Workshop, to pursue the problem to satisfactory conclusions.

Grants: Nothing new to report tonight, except that Chairman Equils continues to register district in new "SAMS" system.

NEW BUSINESS In response to the letter from the fire company's membership committee regarding insurance coverage: Clerk Kelly suggested a copy of the meeting minutes be forwarded to the committee, as they outline the existing policy or practice regarding the district's insurance coverage for members. All members informally agreed with this suggestion.

In response to the second letter from the fire company's membership committee: Commissioners Eadicicco and Stalling made a motion to approve the purchase of two (2) Class "A" Uniforms from Bob's Uniform Shop – one each for F/F's Christopher Maher and Salvatore Scarlato. This motion was passed on a 4 Yes to 0 No vote, with Commissioner Scarlato absenting himself from the vote, to avoid a conflict of interest, as one of the firefighters involved is his son.

GOOD AND WELFARE Chairman noted two (2) members have not complied with the district policy mandating medical exams. Kevin King and Michael Terracciano are both well past the sixty (60) day time limit for compliance.

It was noted that F/F Terracciano was to submit a letter requesting to transfer to Associate, as he has or is locating to Manasquan. The chairman noted he had spoken to F/F King more than 1 or 2 times about complying.

A motion to suspend F/F King from all firematic activities until such time as he complies was made by Commissioners Kelly and Scarlato, and passed unanimously by the board.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were presented.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$6,584.22
INTEREST	3.98
TRANSFER	<u>+ 15,000.00</u>
SUB-TOTAL	\$21,588.20
EXPENDITURES	<u>- 17,671.94</u>
CLOSING BALANCE	\$3,916.26

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,513,137.71
INTEREST	<u>+ 209.88</u>
SUB-TOTAL	\$1,513,347.59
TRANSFER TO CHECKING	<u>- 15,000.00</u>
CLOSING BALANCE	\$1,498,347.59

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$17,961.77
INTEREST	<u>+ 1.39</u>
CLOSING BALANCE	\$17,963.16

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Eadicicco, and passed unanimously by the Board.

PUBLIC COMMENT There were six (6) firefighters and two (2) junior firefighters in attendance. The two juniors were also members of the local Boy Scout Troop who were working on an assignment for a Merit Badge. It was noted there were zero (0) member of the public in attendance.

Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Eadicicco and Stalling, and passed by the Board.

The meeting closed at 20:38 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk