

### **Workshop Meeting, September 10, 2012**

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Kelly, Scarlato, and Stalling being present. Commissioner Eadicicco was absent at the start of the meeting, but is enroute from work. It was also recorded that there were zero (0) firefighters or public present at the start of the meeting.

Vice Chairman Scarlato began working on preparing the bills and vouchers, for processing by Treasurer Stalling to print checks.

Mr. Peter Hall of NetLink was present to make proposal to the board to engage their services for website development to be in compliance with the public information requirements of legislation recently enacted by the state (Assembly Bill No. A-3908 - P.L.2011, c167).

He outlined various levels of service and related costs in a written proposal to establish a web site and various domain names; copying and posting of all required documents, contact information for board members and other officials and professionals.

He stated NetLink is currently servicing Howell Districts 2 & 5, Manalapan #1, Marlboro, and Englishtown; all of which are using the "Premium" package. His is a monthly service with no term of contract. And they will notify the state of actions taken by the district to comply with the law, and additional notice when compliant.

Mr. Hall concluded his presentation, Chairman Equils thanked him, and he left at 19:21 hours and the board resumed its' regular agenda. It is also noted that Chief Nichols arrived at 19:21 hours.

**CRITICAL CORRESPONDENCE:** Clerk Kelly reviewed items from US GovBid regarding the proposed public auction sale of old Unit 488.

**OLD BUSINESS:** Commissioners Scarlato and Stalling made a motion to approve contracting with US GovBid to conduct the public auction and sale of "Old 488" at their 5.5% handling rate. The motion was passed unanimously and will be placed on tomorrow's agenda for ratification.

It was noted Commissioner Eadicicco arrived at 19:48 hours.

Clerk Kelly distributed copies of the proposed District Driver License Review Policy/Procedure. The board reviewed it, made some changes: All reviews to be conducted annually; Check to see if the license abstracts can be obtained by The Board at no charge, or if not, at what cost; Reduced the penalty for Class "A" violations to 12 months; Submit names for review quarterly throughout the year; Removed the Chief as the person securing/reviewing the abstracts; and removed the entire Class "B" penalty portion.

The policy/procedure was approved (as modified) on a motion by Commissioners Scarlato and Eadicicco, and passed unanimously by the board. The need to develop a form to request the abstract and secure a contact to obtain them also needs to be done. As such, the item is to be placed on tomorrow's agenda for ratification.

**NEW BUSINESS:** Based on tonight's presentation by Peter Hall; Commissioners Kelly and Scarlato made a motion to hire NetLink for 3 months (Oct, Nov, Dec) utilizing the Premium Plan at an all inclusive cost of \$199.00 per months. The motion was passed unanimously and will be placed on tomorrow night's agenda for ratification.

Chairman Equils reported that tomorrow evening, the fire company is supposed to present the board their proposal for the rental lease renewal. Clerk will add it to tomorrow's agenda.

On purchasing the Pull Out Tray for the NEW 488: Commissioner Eadicicco presented a quote from P/L Custom-NJEV with various options and prices. Commissioner Stalling had a revised quote from ESI Equipment in the amount of \$4,138.00.

After discussion of needs, preferences, and options; Commissioners Stalling and Scarlato made a motion to have the tray fabricated (utilizing Options #2 & #) and installed locally by NJEV of Wall, NJ, at a total cost of 4,750.00. It was agreed that this item will be placed on tomorrow's agenda for ratification.

Commissioner Stalling noted more research is needed on type, brand, and vendors for the traffic control signs for use with this vehicle.

On the snow plow, Commissioner Scarlato stated his desire to see it stored inside the building. Board will look at the feasibility of doing that.

Commissioner Scarlato also suggested setting the dates for Truck Committee meetings at tomorrow night's meeting. Clerk will place it on the agenda.

**TREASURER'S REPORT .....** Following the completion of the voucher & check entry by Treasurer Stalling, he reported bills totaling \$69,721.37; requiring two (2) transfers, one of \$10,000.00 and another one of \$60,000.00. These amounts agreed with the list prepared by Purchaser Eadicicco.

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Stalling, and passed unanimously by the board.

**PUBLIC COMMENT .....** There were three (3) firefighters and zero (0) members of the public in attendance at the close of the meeting.

**ADJOURNMENT .....** This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Stalling and Scarlato, and passed by the board. The meeting closed at 21:10 hrs. Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk

**09/10/2012**