

Regular Meeting, December 11, 2012

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present. It was also noted that there were nine (9) firefighters and one (1) member of the public present at the start of the meeting.

The Clerk reported that the minutes of the Workshop Meeting of Nov 12 were posted. The Clerk read the minutes of the Regular Meeting of Nov 13. A motion to approve both sets of minutes was made by Commissioners Scarlato & Eadicicco, and passed by the board.

Chairman Equils noted Mr. Timothy Hogan was present and asked him if he would like to address the board regarding his letter, requesting the board discontinue all use of the fire siren.

Mr. Hogan thanked the board, and related the family's physical and emotional issues with their autistic son, which they allude are triggered or intensified by the sounding of the siren. He feels the use of the siren is no longer warranted and requests its use be eliminated.

Chairman Equils thanked Mr. Hogan and stated the board did discuss the situation at last night's Public Workshop Meeting; and the board will seriously look into if some type of moderation in the use of the siren can be achieved.

Mr. Hogan thanked the board for their consideration and he left the meeting at 20:16 hours, at which time the board resumed its regular agenda.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

Ramtown-Howell Fire Company #2	\$21,499.19
Raymond A. Equils	150.00
Gregory Scarlato	150.00
Richard Stalling	150.00
James Eadicicco	150.00
John Thompson	839.00
Richard H. Stalling	899.00
Joseph F. Gilsenan	1,175.00
Gregory Scarlato	899.00
Martin J. Kelly, Jr.	1,189.00
James Pallitto	890.00
Tomas Connolly	1,137.00
James J. Eadicicco	835.00
James Bailey	1,222.00
Robert A. Nichols, Jr.	1,369.00
Martin J. Kelly, Jr.	10.00
Raymond Equils	137.99
Skylands Area Fire Equipment	72,922.56
Bound Tree Medical	418.56

Fire Fighters Equipment	\$591.75
All Industrial Safety	131.22
Quality Communications Systems	2,929.99
Bricktown Medical Group	160.00
Barry J. Osborn, C.P.A.	2,318.75
BWP-Carquest Auto Parts	81.84
Van Wickle Auto Supply, Inc.	179.57
Randy's Compressor Service	1,007.25
New Jersey American Water company	2,441.60
NetLink Web Services, LLC	199.00
Verizon Wireless	47.76
CIT Fin Services	101.00
Craig Meldrum	59.85
LabCorp	260.00
Bricktown Medical Group, PA	160.00
First Priority Emergency Vehicles	692.98
New Jersey Emergency Vehicles	1,725.00
New Jersey Emergency Vehicles	7,750.00
Point Bay Fuel Company	1,882.55
Ramtown-Howell fire Company #2	6,538.00
Robert A. Nichols, Jr.	+ 360.00
SUB-TOTAL	\$135,660.40

The bills were paid on a motion by Commissioners Scarlato and Stalling, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

Barry J. Osborn, C.P.A.	Proposed 2013 Budget Documents
Howell Fire Bureau	“ “ “ “
Bricktown Medical Group, PA	Accounts Receivable
NJ Motor Vehicle Commission	Registration Renewal – Ladder 490
Asbury Park Press	1st Notice of Election & Nominating Petitions
Howell Fire Bureau	“ “ “ “ “ “ “
Howell Township Clerk's Office	“ “ “ “ “ “ “
Asbury Park Press	2013 Meeting Schedule
Howell Fire bureau	“ “ “
Howell Township Clerk's Office	“ “ “
Ramtown Fire House	“ “ “
US Census Bureau	Government Census Report

The following correspondence was received:

Amboy Bank	3 Account Statements
Christopher Maher & Martin Kelly, Jr.	Medical Examination Forms
Chief Robert Nichols	2011/2012 Year End Percentage Report
Howell Twp Finance Department	Tax Allotment Check - \$226,843.12
Barry J. Osborn, C.P.A.	Submitted Documents – Proposed 2013 Budget
NJ-DCA, Gov-Connect	Notices 11/14, 11/16, 2 for 11/26, and 12/7

NJ-DCA Local Finance Board	LFN2012-31
Amboy Bank	GUDEPA Certification
NJ State Association of Fire Districts	Budget Information – Annual Meeting Minutes
VFIS/Glatfelter Insurance	Holiday Greetings
Mr. & Mrs. Timothy Hogan	Discontinue Use of Fire Dispatch Siren
Howell Twp Tax Collector	Certification/Additional Property Assessments
NJ State Fire Chiefs Association	Annual Dues & Life Insurance Issues
IRS	Notice - Past Due Taxes for year 2008
TYCO/ADT	Collection Notice
Glatfelter Claims Management	Contact Notice for Storm Damage
US Census Bureau	Census Report Notice
Pay Day Masters	Solicitation - Payroll Service
Jay C. Sendzik, Esq.	Proposed Legislation & Worker’s Comp Issues
Howell Fire Bureau	Oct/Nov Executive Board Minutes, Sept Joint Minutes,
“ “ “	Monthly/Inspection Reports
Joseph Smigelsky	Medical Examination Form
Penguin Communications	Notice Name Change – Now Penguin Management
Bricktown medical Group, Pa	Account Statement
Point Bay Fuel company	Tax Forms
Staples	Rebate Card - \$42.00
Chief Engineer Martin Kelly	Quotation – Brake Repairs – Unit 494
NJ Motor Vehicle Commission	New Registration – Ladder 490
Foremost Productions	Resubmission of Paid Invoice
Campbell Supply Company	Credit memo
M.E. Flemming & Sons	Returned Check from Norm’s Small Engine Repair

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held Nov 15, attended by himself and Alternate Scarlato. He reported reviewing the reworked budget, including Cap Levy, permits, and fees; noting the budget was approved at the December Joint Board Meeting.

Otherwise, routine meeting & bills paid. (Attachments in file)

Chief’s Report..... Chief Bob Nichols submitted his vehicle report and the chief engineer’s report. No monthly call report or percentage report was submitted. 1st Asst Chief Bailey also submitted his vehicle report.

Chief Nichols reported TYCO is still calling about past due alarm charges. Clerk Kelly advised him to disregard all calls, as the charges are in dispute.

Chief Nichols work progressing on MARP and Hydrant maps. He reported radio narrow-banding is complete.

He reported the portable radio which fell off Engine 478 and ran over cannot be repaired, so a loss claim will need to be submitted to the insurance company. Clerk Kelly stated he will need a copy of the repair report to submit with a claim. Chief also stated both lost & damaged radios will need to be replaced next year.

Reviewed Chief Engineer’s Report noting: Unit 494 needs brakes; Wiring & tray install in Unit 488 is complete; and Unit 486 still experiencing “low voltage” alarms, will need repair.

Chief then stated one (1) “pony” for preconnects in bed of Engine 478 is shot and needs replacing.

Purchaser..... Purchaser Eadicicco reported generator light, collapsible traffic cones, and salvage covers are in process for purchasing before year end.

Chief Nichols asked about purchasing the additional items discussed but not approved at November’s meeting. About \$4,000.00 is needed for them, plus additional money for the mirror extension for Engine 475 & the turn out gear hangers.

Chairman Equils responded that with the dollars earmarked last night, that line account is presently about \$100.00 over budget, but board will consider items if funds can be located.

Discussions were held on purchasing the following: 3- 15’ pony lines for hose beds; 3 - 50’ lengths of 2.500” hose; and 1 – 2.500” pony length. Cost estimated at \$1,666.00; Calibration gas cylinders for gas monitoring meters; Engineer’s tools & equipment; 5 – SCBA Mask Head Strap Netting Units; and 1 – Pole Saw for Unit 488.

Commissioners Scarlato and Eadicicco then made a motion to purchase the above items, at a total cost not to exceed \$4,500.00. It was noted the approval did not include the purchase of any foam for stock. The motion was passed unanimously by the board.

1st Asst Chief Jim Bailey then reported the rear command area of Unit 467 has no red scene or warning lights visible when the rear doors are open. Also, the doors do stay open, closers are weak, need replacing. He quoted a price of \$750.00 to address the doors & lighting.

He also reported the radios in the unit do not come on & stay on. Often need to shut down truck & restart to keep radios functioning.

The board felt the lack of warning lights posed a safety issue and approved a motion by Commissioners Eadicicco and Scarlato to approve the lighting and door work. The motion also included approval to take the unit to Quality Communications & have the radios checked out.

NEW TRUCK Commissioner Scarlato proposed installing drop down power reels and other small parts for installation (\$600.00) and another \$100.00 to purchase the previously discussed pole saw.

Commissioners Kelly and Scarlato made a motion approving the purchases, and the motion was passed unanimously. **It was also stipulated that these items close this capital project and no further purchases against the amount budgeted for this capital expenditure.**

Clerk Kelly reported on the future dates scheduled for workshop meetings of the Truck Committee, noting all are legally advertised public meetings and were included in the Public Notice, advertising the meeting dates for the year 2013.

OLD BUSINESS Following up on a decision of the board in which it was agreed to void the previous action to publicly sell the Old Unit 488; and to instead seek local fire companies or departments that suffered damaged or lost equipment during Sandy; Commissioners Scarlato and Kelly introduced **RESOLUTION #121112-01 – A RESOLUTION TO DISPOSE OF SURPLUS PROPERTY**. This RESOLUTION PROVIDES FOR THE LEGAL TRANSFER of a 1989 Chevrolet Grumman Kurbmaster Van to the Union Hose Company #1, located in the Borough of Union Beach, New Jersey, along with all necessary paperwork to complete the transfer of ownership. The resolution was passed unanimously on a ROLL CALL VOTE, with no “NAY” votes being cast.

On a question from Chairman Equils, Clerk Kelly noted the board is not yet in receipt of the new 2013/15 rental lease. Fire Company Trustee Joseph Gilsenan was present and stated it is "being worked on" to which Chairman Equils replied "we need it."

NEW BUSINESS Clerk Kelly reported all is set for the Public Hearing for the Proposed 2013 Budget, Legal Notices are submitted for publication and posting. Other legal ad/public notice is in for Election and Nominating Petitions and the 2013 Meeting Schedule will be published at year end.

On the quote for repairing the brakes on Brush Unit #494 (\$973.44) – Commissioners Scarlato and Stalling made a motion to have them done. The motion was passed unanimously.

RESERVATION of FUNDS: Per actions taken last night, Commissioners Eadicicco and Scarlato made a motion to reserve \$15,000.00 in the 2012 Budget, in the following Line Accounts. The motion was passed unanimously by the board.

Office Supplies	\$500.00	
Turn Out Gear	\$6,000.00	(2 sets already on order)
Professional Services	\$3,500.00	(medical exams & laboratory)
Materials & Supplies	\$5,000.00	(motor fuels)

Commissioner Scarlato suggested that due to the extensive renovations of the firehouse (roof, heating & water system, generator, washer/dryer, etc) perhaps the insurance company should be contacted for a revaluation of coverage. Clerk will arrange with VFIS.

GOOD AND WELFARE Nothing was presented.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were received.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$6,475.29
INTEREST	2.43
TRANSFER	<u>+ 135,000.00</u>
SUB-TOTAL	\$141,477.72
EXPENDITURES	<u>- 135,660.40</u>
CLOSING BALANCE	\$5,817.32

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,777,189.63
INTEREST	<u>+ 301.99</u>
SUB-TOTAL	\$1,777,491.62
TRANSFER TO PAYROLL	- 25,000.00
TRANSFER TO CHECKING	<u>- 135,000.00</u>
CLOSING BALANCE	\$1,617,491.62

Treasurer Stalling also noted that Check #11987 (\$10,106.23) drawn for East Coast Emergency Lighting on Sept 11, 2012 was not recorded in the computerized records.

It was on the manual bills list and recorded in the meeting minutes, but not in the computer. This was corrected tonight. The Treasurer's Report was then accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the Board.

PUBLIC COMMENT There were sixteen (16) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. Chief Nichols noted there is an invitation from the Fire Bureau, to attend a seminar dealing with FEMA, etc, being held at the Fire Academy.

He also thanked the board members for their support during this past year and for all the years of service from the board. Chairman Equils thanked Chief Nichols and his officers for their cooperation and assistance this past year.

Joe Gilsean spoke up that the board should consider applying to FEMA for mutual aid assistance rendered to Brick Township, Union Beach, and Highlands.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Eadicicco and Scarlato, and passed by the Board.

The meeting closed at 21:20 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk