

Regular Meeting, November 13, 2012

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Kelly, and Scarlato being present. Treasurer Stalling was enroute from North Jersey, and Commissioner Eadicicco was absent due to work. It was also noted that there were zero (0) firefighters and zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Workshop Meeting of Oct 8 were posted. The Clerk read the minutes of the Regular Meeting of Oct 9. A motion to approve both sets of minutes was made by Commissioners Scarlato & Kelly, and passed by the board.

PAYMENT OF BILLS Vice Chairman Scarlato presented the following bills:

Fire & Safety Services, Ltd	\$3,068.85
Bricktown Medical Group, PA	320.00
Battery Zone	108.95
CIT Technology Fin Svcs	202.00
Liberty Mutual Insurance Group	3,398.36
Advanced Automotive & Diesel	1,607.43
Verizon Wireless	50.53
NJ American Water Company	2,441.60
Norm's Engine Repair	19.99
VFIS	4,654.00
NetLink Web Service	199.00
First Priority Emergency Vehicles	3,759.82
Van Wickle Auto Supply	206.38
Global Computer Supplies	984.77
TMS Medical Technologies	538.00
Point Bay Fuel Company	2,295.27
LabCorp	176.40
Fire Fighter Equipment Company	2,748.66
ERS Fleet Services, Inc	5,318.30
Nat Alexander Company	5,794.95
Foremost Productions	<u>+ 455.16</u>
TOTAL BILLS	\$38,348.42

The bills were paid on a motion by Commissioners Scarlato and Kelly, and passed by the Board.

COMMUNICATIONS The following correspondence was sent:

Bricktown Medical Group, PA	Accounts Receivable
Ramtown-Howell Fire Company #1	Rental lease Agreement

The following correspondence was received:

Howell Fire Bureau	Executive Board Minutes/ Monthly-Inspection Reports
Witmer Public Safety Group	Invoice – Exchange Turn Out Boots
American Financial/TYCO Indus	Collection Notice – Alarm System
Holmes & McDowell, Inc	Insurance Solicitation
KinTech	Advertisement – Printing Solutions
Glatfelter Insurance	Refund Check – Automobile – Old 499
Point Bay Fuel Company	Tax Exemption Forms
ADP	Advertisement
VFIS	3013 Accident/Sickness Policy and Premium Notice
Fire & Safety Services, Ltd	Quotation – Mirror Extensions – Engine 475
Barry Osborn, CPA	Receipt – NJ-PERS – “TEPS” Payment
LabCorp	Notices - Storm Related Office Closings
VFIS	Severe Weather & Response Alerts
Raymond Equils & James Pallitto	Medical Examination Forms
Campbell Supply Company	Account Statement
Daniel J. Gaul	Request – Sample Turn Out Gear – Educational Project
East Coast Emergency Lighting	Notice – Moved, New Location
Bricktown medical Group, PA	Account Statement
Amboy Bank	3 Account Statements
NJ-DCA-GovConnect	Notices – 8/23, 9/6, 9/10, 10/12, 10/16, 11/5, 2 x 11/9.

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held Oct 25, attended by himself and Alternate Scarlato. He reported Chief Hotmar has reworked the proposed 2013 Bureau Operating Budget, which reduced the total increase less than the legislated 2% cap. Budget has an affirmative recommendation for adoption at the December 6 Joint Board meeting.

He also reported the bureau received about 250 replacement batteries for smoke He also noted the email sent by Chief Hotmar, advising all commissioners of the damage to the fire service radio tower during Hurricane Sandy and the subsequent snow storm.

Otherwise, routine meeting & bills paid. (Attachments in file)

Chief’s Report

Chief Bob Nichols submitted his monthly, his vehicle, and the chief engineer’s reports. No percentage report was available due to the excessive call load during the storms. Many runs still need entry into the computer before generating any reports. 1st Asst Chief Bailey also submitted his vehicle report.

Chief Nichols reviewed the repairs done on Unit 466. He forwarded all paperwork on the new turn out gear to the board for processing. He also reported he is looking to “gear up” the 2 new firefighters in December.

It is noted that Treasurer Stalling arrived at the meeting at 20:32 hours.

Chief Nichols further reported still working on MARP and Hydrant maps. He noted Annual SCBA Fit Testing is about 70% complete.

He then reported that the FCC's Narrow-banding is complete on all apparatus and about 50% of the portable radios.

He also reported the portable radio from Engine 478 was damaged: it fell off the bumper and was run over. It is out for evaluation and possible repair.

Chief Nichols reported the new P/C in the radio room is operational. NFIRS is now installed on both officer's room and radio room P/C's and on laptops. The old radio room P/C will be retained for use by router.

The chief reported that some district owned traffic cones were lost during Sandy & the snowstorm.

Purchaser Purchaser Eadicicco was absent – no updating report was given.

Chief Nichols asked the board to purchase the following:

A new Pulse Ox Meter at a cost of \$200.00;

20 Sets of SCBA Mash Head Netting and Straps – No cost available tonight; and

A Portable Radio Charging Bank – Cost \$600.00.

Chairman Equils noted these were not budgeted items and consideration would be held off until the December meeting, with other commissioners concurring.

Chief Engineer Chief Nichols reviewed the Chief Engineer's report, noting what needs repair or replacement, and he reported progress on the tray installation in Unit 488.

Vice Chairman Scarlato asked the chief if Unit 488 is coming back inside the house; to which the chief replies "Yes, this weekend." Additional talk had about stowing the snow plow behind the firehouse, but no formal action was taken.

Chief Nichols noted the carbon monoxide meter on Engine 478 may have to be sent to the manufacturer for service or repair.

NEW TRUCK Clerk Kelly noted next advertised meeting is Thursday, November 29. It was also noted that dates need to be set to meet in 2013 at that meeting, so they can be advertised as required.

OLD BUSINESS Following up on the discussion at last night's workshop meeting; Commissioners Scarlato and Kelly made a motion to void the previous action to publicly sell the Old Unit 488; and to instead seek local fire companies or departments that suffered damaged or lost equipment during Sandy. This motion was passed unanimously by the board. Clerk Kelly will seek assistance from the County Fire Marshal and other local venues.

On a question from Chairman Equils; Clerk Kelly noted there has been no response from the fire company on their acceptance of the proposed terms for the rental lease.

Clerk Kelly noted the claim for the lost radio needs action, but there may now be a second claim, if the damaged one cannot be repaired.

NEW BUSINESS Clerk Kelly reported he had contacted VFIS-NJ and Glatfelter Claims Dept regarding the storm damaged heating and hot water systems in the building. Notice of claim filed; waiting for repairs to be completed for submission for reimbursement. Deductible is \$250.00.

BUDGET HEARING: Clerk Kelly updated the board on a proposed change for the hearing date. The budget submission process will allow for the board to stay with its traditional dating. Commissioners Kelly and Equils made a motion to change the date to Wednesday, January 2, 2013, at 19:00 hours. The clerk will file the required legal ad/public notice.

Clerk Kelly reported compiling the commissioner's payroll figures and Chairman Equils is taking them to ADP for the processing and issuing checks.

Chairman Equils reported he is researching types and cost of metal hangars for the new turn-out storage area. Hope to have for action at the December meeting.

GOOD AND WELFARE Clerk Kelly noted the passing this week of Honorary Life Member George A. Matthews, Rest in Peace.

The clerk read a letter from Daniel J. Gaul, requesting a donation of some old turnout gear, for a display in his public safety course classroom.

Commissioners Scarlato and Kelly made a motion to donate 2 sets of the old black gear, leaving the "Ramtown" markings on it, to show our involvement. Motion passed unanimously.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were received.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$4,999.10
INTEREST	2.62
TRANSFER	+ 40,000.00
SUB-TOTAL	\$45,001.72
EXPENDITURES	- 38,348.42
NJ-PERS – TEPS PAYMENT	- 178.01
CLOSING BALANCE	\$6,475.29

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,816,225.45
INTEREST	328.51
DEPOSIT	+ 635.67
SUB-TOTAL	\$1,817,189.63
TRANSFER TO CHECKING	- 40,000.00
CLOSING BALANCE	\$1,777,189.63

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the Board.

PUBLIC COMMENT There were six (6) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 20:58 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk