

Regular Meeting, August 14, 2012

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. There were five (5) firefighters and zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Workshop Meeting of July 9 were posted. The Clerk read the minutes of the Regular Meeting of July 10, and both sets of minutes were accepted on a motion by Commissioners Eadicicco and Scarlato, and passed by the Board.

PAYMENT OF BILLS Commissioner Eadicicco presented the following bills:

CIT Technology Fin Services	\$101.00
Campbell Supply Company	77.82
East Coast Emergency Lighting	671.56
Brice's Auto Supply	99.16
Tiger Direct	335.94
VFIS (Auto – New 488)	737.56
Liberty Mutual Insurance Group	3,399.82
ESI Equipment, Inc	10,741.00
Campbell Supply Company	239.87
ISG Infrasys	229.00
All Industrial Safety Products	818.00
NJ American Water Company	2,441.60
Verizon Wireless	50.11
LabCorp	436.50
Bricktown Medical Group, PA	+ 800.00

TOTAL BILLS \$21,179.94

The bills were paid on a motion by Commissioners Kelly and Scarlato, and passed by the Board.

COMMUNICATIONS The following correspondence was sent:

NJ Motor Vehicle Commission	2 Registration Renewals – Units 466 & 478
Van Winkle Auto Supply	New Account Information

The following correspondence was received:

Howell Fire Bureau	Executive Board Minutes – 6/28 & 7/26;
	June Inspection/Monthly Reports
Ex-Chief William Bommer	Police Report - Lost Portable Radio
Amboy Bank	3 Account Statements
VFIS-NJ	Auto Policy – Deletion of Unit 499
VFIS-NJ	Credit Notice - \$635.67 - Deletion of Unit 499
VFIS-NJ	Auto Policy – Addition of New Unit 488
VFIS-NJ	Additional Premium Due - \$737.56 – New 488

VFIS-NJ	Permanent Insurance Card – New 488
ADP	Account Statement
Campbell Supply Company	Account Statement
Witmer Public Safety Group	Account Statement
Fire Fighter One, LLC	Account Past Due Notice
Jay C. Sendzik, Esq.	3 Informational Items
Robert Lawlor & James Gaul	Medical Examination Forms
Richard Robertiello	Medical Examination Form
William McMahon	Medical Examination Form
Ryder Grimes & Michael Bardsley	New Member Medical Examination Forms
ADT/American Financial	Account Past Due Notice
NJ Motor Vehicle Commission	2 New Registrations – Units 466 & 478
VFIS	Newsletter
NJ-DCA GovConnect Notices	5/8, 6/11, 6/25, 7/2, 3 x 7/19, 7/23, 8/6, and 8/10.
NJ State Fire Chief’s Association	Insurance Conversion – David Williams
James Gaul	List of Fire Prevention Materials Needed
NJ State Assoc of Fire Districts	Meeting Minutes & Notice of Annual Meeting
Skyland’s Area Fire Equipment	NJ Business Certificate and Federal W-9

COMMITTEES.....

Executive Board.....Vice Chairman Scarlato reviewed the July 26 meeting, attended by himself only, as Chairman Equils was out of town.

He reported that the township council is introducing an ordinance (possibly tonight) to create a \$35.00 fee for Fire Bureau Site Reviews, as proposed by the Bureau.

All radio communications appear to be working with no reported problems.

Executive Session was held for Personnel – Contract Negotiations. Item may come before the Joint Board at its September meeting. (Attachments in file)

Chief’s Report Chief Bob Nichols submitted his monthly, percentage, vehicle, and chief engineer’s reports. 1st Asst Chief Bailey also submitted his vehicle report.

He reported he is updating the hydrant list to send to Howell PD for the CAD computer. He is also working on the mapping of the district response zones for September’s chief’s meeting.

Chief Nichols stated he would like to start “narrow banding” the district’s radios. WPCS charges \$10.00 per set. He will do it for a reduced cost. He also reported there is no date yet established by Howell PD or Monmouth County Radio, to switch to narrow banded operations.

He then reported the rear bumper on Unit 466 is repaired and the paint was blended to match. Ladder 490 is still out for repair, due back in service later this week. He reviewed the basic repairs and maintenance work being done at Fire & Safety which is listed on the Chief Engineer’s Report. Question asked if it included the Annual Service? Vice Chairman Scarlato will check with Chief Engineer Kelly on this.

Purchaser..... Purchaser Eadicicco reported he is working with the turn-out gear vendor to straighten out a few items – order will go out this week.

On buying the Finger Pulse-Ox Meter – he will go over the item with the chief prior to ordering.

On list of Public Education Materials submitted by Pub Ed Officer Jim Gaul: A motion was made by Commissioner Eadicicco and Scarlato; to purchase the items, cost not to exceed \$600.00. Motion was passed unanimously by the board.

Commissioner Eadicicco then reported that the Carbon Monoxide detectors and EMS Response Bags still need to be purchased.

Chief Bob Nichols then asked the board to purchase 4 or 5 SCBA Masks. As \$1,300.00 was budgeted for this expense; Commissioners Kelly and Eadicicco made a motion to purchase the masks, which was passed unanimously by the board.

Chief Nichols reported that some charges for portable radios had “burned up or out” and he requested the board purchase 5 new ones. As the per unit was unknown; Commissioners Kelly and Scarlato made a motion to purchase the units, at a cost not to exceed \$500.00. The motion was passed unanimously by the board.

Chief Nichols then requested an outlay of \$1,000.00 to purchase a mount/holder for the new large extrication cutting tool. Item was held over for further exploration and discussion at next meeting.

NEW TRUCK Chairman Equils reported speaking to Mike @ East Coast Emergency Lighting, who reported there is a problem installing emergency lighting in the sides of the front fenders. Lights specified will not fit due to the fender configuration. Will need to select a different light or delete them altogether. Board will look at other lighting units.

It was noted that payment for East Coast needs to be approved for Monday although the truck probably will not be ready for pickup until Friday. A motion authorizing the payment was made by Commissioners Scarlato and Eadicicco, to be paid to East Coast after the Board accepts the vehicle. The motion was passed unanimously.

The board reviewed a sketch for the pull out tray, provided by Pat Grubb of ESI. Board still needs to get the diameter of the PVC tubes for use as traffic sign holders. Board needs some more research on type and make of signs before next meeting.

OLD BUSINESS From “Bullet List”:

Chairman Equils reported the window period for applying for new round of grants is closed and the item is to be removed from the agenda for rest of this period.

Clerk Kelly reported he will have the proposal for the Driver License Review Program written for review at the September meeting.

Clerk Kelly noted last night’s discussion on the new state mandate for the board to create a public information web site. As such, the board informally agreed to invite Mr. Peter Hall from NetLink, to present his company & their web development services at the September Work Shop.

NEW BUSINESS The board noted the letter from Edison Volunteer Fire Department, asking for Unit 488 to be donated to them. The board decided informally to abide by its previous action and to continue with the sale of the truck through public auction. It was also agreed the board would consider the request, if the vehicle is not successfully sold through the public auction.

Vice Chairman Scarlato noted the district is hosting the Joint Board meeting in Sept. and will need to provide refreshments. He made a motion, seconded by Commissioner Kelly, to spend up to \$300.00 for the refreshments. The motion was passed unanimously.

The Vice Chairman requested permission to take the new Unit 488 to Wildwood for the convention. Motion to permit this was made by Commissioners Kelly and Stalling. Motion included permission for the chiefs to use their vehicles for 1 day trips to also attend Wildwood. The motion was passed unanimously.

Commissioner Eadicicco stated the company wanted to know if the board was interested in having their office painted. No opposition was voiced.

Commissioner Stalling stated he had some items to give to the line officers.

GOOD AND WELFARE Nothing was presented.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Applications for Michael Bardsley and Ryder Grimes were not acted upon as they were not yet completed.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$6,686.30
INTEREST	2.73
TRANSFER	<u>+ 20,000.00</u>
SUB-TOTAL	\$26,689.03
EXPENDITURES	21,179.94
NJ-PERS (TEPS PAYMENT)	<u>- 174.52</u>
CLOSING BALANCE	\$5,334.57

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,733,796.42
INTEREST	<u>+ 390.88</u>
SUB-TOTAL	\$1,734,187.30
TRANSFER TO CHECKING	<u>- 20,000.00</u>
CLOSING BALANCE	\$1,714,187.30

The Treasurer's Report was accepted on a motion by Commissioners Scarlato and Eadicicco, and passed unanimously by the Board.

PUBLIC COMMENT There were seven (7) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. Training Officer Jamey Pallitto thanked the board for sending himself, Colin Murphy, and Brian Schwarz to the Fire Expo Training Seminar in Baltimore, MD.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Stalling and Scarlato, and passed by the Board.

The meeting closed at 21:36 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk