

## Regular Meeting, May 8, 2012

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. There were seven (7) firefighters and zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Workshop Meeting of April 9 were posted. The Clerk read the minutes of the Regular Meeting of April 10, and both sets of minutes were accepted, as corrected, on a motion by Commissioners Kelly and Scarlato, and passed by the Board.

**PAYMENT OF BILLS .....** Commissioner Eadicicco presented the following bills:

Motorola	\$2,159.42
BWP-Carquest	85.38
Bound Tree Medical, LLC	125.09
NJ American Water Company	2,417.52
Point Bay Fuel Company	1,515.38
Safe Guard	141.57
Robert's Electronics & Security	3,598.40
ERS Fleet Repairs, Inc	280.00
Edward's Tire Company	5,393.56
Bricktown Medical Group, PA	320.00
ESI Equipment, Inc	865.00
LabCorp	176.40
LifeSavers, Inc.	304.60
Atlantic Diesel	3,482.37
Battery Zone	162.95
Peggy Doyle	1,975.00
Liberty Mutual Insurance Group	3,526.83
Verizon Wireless	50.90
NJ State Association of Fire Districts	300.00
James Eadicicco	+ 44.66
<b>TOTAL BILLS .....</b>	<b>\$26,915.03</b>

The bills were paid on a motion by Commissioners Scarlato and Eadicicco, and passed by the Board.

**COMMUNICATIONS .....** The following correspondence was sent:

Liberty Mutual Insurance Company	Audit Information (2nd time sent)
Nat Alexander Company	Tax Exemption Forms
Roberts Electronics & Security	Purchase Authorization
Bricktown Medical Group, Pa	Accounts Receivable

The following correspondence was received:

Barry J. Osborn, CPA	RE: NJ-PERS "TEPS" Payment
Robert A. Nichols	Medical Examination Form
James Santora	Working Papers
NJ-DCA GovConnect	Notices 3/12, 4/3, and 4/17
Amboy Bank	2 Account Statements
Barry J. Osborn, CPA	NJ-PERS Report
Jay C. Sendzik, Esq.	Advisement – Web Site Requirements
William B. McMahon, Sr.	NJ-PERS Notice
NJ Motor Vehicle Commission	Registration Renewal – Unit 494
VFIS-NJ	Worker's Comp Premium Notice
Liberty Mutual/VFIS-NJ	Worker's Comp Audit Forms (3rd time)
Liberty Mutual Insurance Group	Credit Memo - \$2.00
ESS, Inc	Notice – Office Relocation
John Thompson, Robert Kelly	Medical Examination Forms
Austin G. Burke	Application – Junior Firefighter
NJ Association of Fire Districts	Meeting Minutes and Meeting Notice

#### **COMMITTEES.....**

Executive Board.....Chairman Equils reviewed the March 22 meeting, attended by himself and Alternate Scarlato. He reported that the proposed over-riding of dispatch codes for Knox Boxes WILL NOT allowed. No other major issues. Clerk Kelly reported receiving the district's copy of the meeting minutes. Next meeting is April 26. Otherwise, it was a routine meeting, with the bills being paid. (Attachments in file)

Chief's Report..... Chief Bob Nichols submitted his monthly, percentage, vehicle, and chief engineer's reports. 1st Asst Chief Bailey also submitted his vehicle report.

He reported the cost to install the "cigarette lighter" plugs in Tanker 495 was \$400.00. Felt this was excessive, so they will be done locally.

The batteries for the Thermal Imaging Camera in Ladder 490 are dead and need replacing; will also look at other TIC's & check their batteries. And Unit 466 is going to East Coast Lighting for "warranty" repairs.

He also reported HPD Dispatch will include hydrant locations in CAD, if the chiefs provide locations for input in system.

Asst Chief Jim Bailey reported Unit 467 is burning oil – blue smoke in exhaust. It has used 2 qts of oil since last change. Trying some oil treatment, will monitor it for another month.

Purchaser..... Purchaser Eadicicco reported that two SCBA air bottles were ordered. He also reported the labor for the ID Card Machine was taken care of. And he reported that no text books were ordered for the 1<sup>st</sup> Responder course.

He reported new defibrillator pads need to be ordered (4 adult sets and 3 Pedi sets), total cost \$304.60. Motion to approve this purchase made by Commissioners Stalling and Scarlato, and passed by the board.

Chief Nichols requested the following items from the 2012 budget be purchased:

2 – Motorola mobile radios, one for 494 and one for 466. For Brush Truck - Purchased from WPCS and installed in-house - cost \$808.00. Second one to be purchased from WPCS at \$808.00 and installed in 466 by East Coast Emergency Lighting for \$186.00;

2 - GPS Units for Units 466 & 467 – Cost is \$249.00 each from Tiger Direct;

4 - “TAC” Sticks for Energized Wire Detection, cost \$288.00 = \$1,152.00;

1 - Additional “Blitz” Monitor Unit @ \$3,882.00;

Assorted “Power Hawk” Auto Cribbing Materials @ \$1,845.00;

2 - Carbon Monoxide Detectors for EMS Bags @ \$150.00 each = \$300.00;

2 - Pulse Ox Meters 2 \$90.00 each = \$180.00;

8 sets of EMS Back Board “Secure Belts” for \$160.00;

6 – Combi-Hand Tools totaling \$1,200.00;

Assorted Mounting Hardware @\$500.00;

10- Microphones for Portable Radios - \$67.00 each = \$670.00;

Training Compact Disc Materials – “Bread & Butter Ops” @\$265.00;

2 – Four Gas Detection Meters for Units 466 & 467 = \$1,070.00;

1 Pair Turn Out Boots, Sized 9 ½, for FF/ S. Scarlato @ \$279.00; and

5 – Protective Hoods/Turn Out Gear @ \$32.50 each = \$162.50.

A motion to purchase these items was made by Commissioners Kelly and Eadicicco. Discussion ensued during which the 2 – Four Gas Detection Meters were put on hold due to questions about compatibility with existing meters and calibration equipment already owned by the district. The amended list was unanimously approved for purchase on the existing motion.

Other discussion were had on FF Chris Maher’s turn out boots being substantially “too tight.” Purchaser Eadicicco will speak to the vendor on this item.

Commissioners Eadicicco and Kelly made a motion to purchase replacement tires for Ladder 490. The motion was passed unanimously by the board.

It was discussed and informally approved for the purchaser to secure some sanitizing & disinfecting supplies(Clorox Wipes, Bleach, Vionex, SCBA Mask Wipes)

**NEW TRUCK .....** Chief Nichols advised truck is being built week of May 7 and district may see it by mid to late June. It was informally decided it will e designated as Unit #488. He also reported he had information for a lighting package. Chairman Equils asked he please forward it to the board members already working on a package.

**OLD BUSINESS .....** From “Bullet List”:

Chairman Equils reported the board has not received any word on the grant application, noting it has not yet been denied. He will check with the grant writer to determine what the next round of grants will emphasize as needing funding.

The proposed Driver License Review Program was put on hold pending assistance from VFIS on drafting a management plan.

Per last night’s discussion, Commissioners Eadicicco and Scarlato made a motion to spend \$1,400.00 with Robert’s Security, for an additional radio module to make the alarm system function. Motion was passed unanimously.

Also, per last night’s meeting, Commissioners Eadicicco and Scarlato made a motion to expend \$3,700.00 with Allison Detroit Diesel, for the Transmission ECM; motion passed unanimously.

On the Sale of Unit 499 – Clerk Kelly reported waiting to speak to attorney for guidance. Board acknowledged receipt of letter from Farmingdale Fire Dept, asking for consideration.

**NEW BUSINESS .....** On a motion by Commissioners Kelly and Stalling; Chairman Equils and Vice Chairman Scarlato were appointed as the board representatives to the 2012 Training Standards Committee, a committee of the board, for review and recommendation back to the board, for updating of Training Standards. The motion was passed unanimously by the board.

The issue of disposing of old SCBA bottles was table for the next meeting.

On a question from the board, Chief Nichols noted there has not yet been any report made to the Howell Police for the portable radio lost by FF R. Romano. Chairman Equils stressed this needs to be done A.S.A.P.

Clerk Kelly reported receiving a memo from the NJ Div of Fire Safety, forwarded by Monmouth County Fire Marshal Hank Stryker; requesting information on the purchase of SCBA bottles from the air company in the Highlands. Will provide date & number of bottles purchased.

On Annual Aerial Testing, Commissioners Scarlato and Eadicicco made a motion to authorize \$750.00 for Non-Destructive Testing (NDT) by Underwriters Laboratories. The motion was passed unanimously by the board.

Clerk Kelly reiterated his objections voiced last night as regards to changes in point structure for EMS calls implemented by the chief. See minutes of April 9 Workshop meeting.

Chief Nichols advised the board that Globe Manufacturing has offered to provide 25 sets of turn out gear at no charge, for a trial period. He also reported a similar offer from was made by the manufacturer of Morning Pride. Board agreed to allow the chief to get some trial sets and report back to board on their use.

Chairman Equils reminded all, that there are already prepared specifications for the gear and any vendor will have to meet or exceed those spec for consideration at time of purchase.

**GOOD AND WELFARE .....** Nothing was presented.

**JOINT PURCHASING COMMITTEE .....** Nothing was presented.

**APPLICATIONS/TERMINATIONS .....** Clerk Kelly reported that the fire company has terminated the memberships of Jonathan Saracino and Joseph Goncalves, and they need to be terminated here.

Motion to do so made by Commissioners Scarlato and Stalling, and passed unanimously.

**TREASURER'S REPORT .....** Treasurer Stalling reported the following: Opening Balances were adjusted to reflect a Returned Check fee of \$35.00 for the Checking Account; And to remove the Duplicated Deposit of the Insurance Reimbursement Check for \$4,269.20.

The reports read as submitted;

OPENING BALANCE	\$7,461.87
RETURNED CHECK FEE	- 35.00
CORRECTED OPENING BALANCE	\$7,426.87
INTEREST	3.40
TRANSFER	+ 15,000.00
SUB-TOTAL	\$22,430.27
EXPENDITURES	12,968.30
NJ-PERS (TEPS Payment)	- 821.14
CLOSING BALANCE	\$8,640.83

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,581,561.36
DUPLICATED DEPOSIT	<u>- 4,269.20</u>
CORRECTED OPENING BALANCE	\$1,577,292.16
INTEREST	406.80
DEPOSIT	+ 154,253.33
SUB-TOTAL	\$1,731,952.29
TRANSFER TO CHECKING	<u>- 15,000.00</u>
CLOSING BALANCE	\$1,716,952.29

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the Board.

**PUBLIC COMMENT .....** There were seven (7) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action.

**ADJOURNMENT .....** This concluded the business before the Board so a motion to adjourn was made by Commissioner Scarlato and Eadicicco, and passed by the Board.

The meeting closed at 21:13 hours.  
Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk