

Regular Meeting, March 8, 2011

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Saturday, January 1, 2011 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as “The Sunshine Law.”

Roll call was taken with Commissioners Equils, Kelly, McMahon, Scarlato, and Stalling being present. Chiefs Bommer and Nichols and other firefighters were also present. There was zero (0) public in attendance at the start of the meeting.

The Clerk reported that the minutes of the Workshop Meeting of Feb 7 and the Re-Organization Meeting of March 1 were posted. The Clerk’s notes of the Regular Meeting of Feb 8 were read and all minutes were accepted on a motion by Commissioners Eadicicco and Kelly, and passed by the Board on a 4 yes to 1 no vote; with Commissioner Scarlato voting no, stating he would not approve the recordings of the records from the March 8 meeting as they were still in note form.

PAYMENT OF BILLS Commissioner Eadicicco presented the following bills:

VALIC/AIG	\$46,740.00
Liberty Mutual Insurance Group	9,610.00
Brick Township Municipal Utilities Authority	7,209.00
NJ American Water Company	2,417.52
William B. McMahon, Sr.	750.00
Penguin Communications	722.09
Shore Business Solutions	381.80
ESS, Inc	220.00
Asbury Park Press	119.00
CIT Technology Fin Services	101.72
Verizon Wireless	92.64
LabCorp	91.20
BWP-Car-Quest Auto Parts	71.91
Tiger Direct	+ 48.51
TOTAL BILLS	\$68,575.39

The bills were paid on a motion by Commissioners Kelly and Eadicicco, and passed by the Board.

COMMUNICATIONS The following correspondence was sent:

Bricktown Medical Group, PA	Accounts Receivable
Barry J. Osborn, CPA	William McMahon – Stipend/NJPERS
Car Quest	Account Application
Greg Hutchinson, Howell Tax Assessor	Certify 2011 Budget & Taxes
Bruce Davis, Howell Municipal Clerk	Certify 2011 Budget & Taxes
Jeffrey Filiatreault, Howell CFO	Certify 2011 Budget & Taxes
NJ-Dept of Community Affairs	Certify 2011 Budget & Taxes
Fail Safe Hose Testing	Contract for 2011 Hose Testing Program
Ramtown-Howell Fire Company #2	Lease Agreement for Signing

The following correspondence was received:

NJ-Dept of Community Affairs	Approved 2011 Budget Document
Underwriters Laboratories	Ladder Test Report & Certification
Howell Fire Bureau	Executive Board Minutes (2/24)
	Monthly/Inspection Reports
NJ Association of Fire Districts	Minutes & Meeting Notice
Asbury Park Press	Affidavit of Publication
Bricktown Medical Group	Account Statement
Amboy Bank	2 Account Statements
Glatfelter Insurance	Re: Damage Claim – Engine 475
BWP/Car Quest	Account Application/Status
Boundtree Medical, LLC	Notice - Past Due Invoice
Lincoln Financial	Solicitation – Manage LOSAP
Liberty Mutual Insurance Group	Los Run Report/Worker’s Comp
Liberty Mutual Insurance Group & VFIS	Premium Due Notice
VFIS-NJ – Automobile Insurance Policy	Credit Due Notice – Removal of Engine 476
Eric Anderson - VALIC/AIG	List of Current LOSAP Enrollments
Howell Twp. Finance Department	4 Vouchers – 2011 Tax Disbursements

COMMITTEES.....

Executive Board..... Chairman Raymond Equils briefed the Board on the meeting held Feb 24, attended by himself and Alternate Gregory Scarlato. He reported the communications meeting for fire chiefs, first aid captains, and police personnel; to discuss updates and changes to the communications systems and equipment, required by the federally mandated “Narrow Banding” of channels that will take effect in the year 2013.

Reminder - Joint Board meeting on Thursday, March 3rd at District 19-3. Otherwise, routine meeting, bills paid. (see attached)

Chief’s Report..... Chief William Bommer submitted his written and percentage reports. All vehicle reports also submitted.

Chief Bommer reported all was well in the district and the apparatus. He had nothing new to report tonight. But stated he would hold a few items over for other portions of this meeting.

Chief Engineer Nothing to report, per Chief Bommer.

Purchaser..... New Purchaser Jim Eadicicco reported the sump pump approved in December is the only item that needs to be ordered. Only other item pending is to send out one (1) SCBA unit for repair.

OLD BUSINESS Clerk Kelly reported speaking with Administrator Mike Capper from Squankum, District 1 who confirmed that their hydrant audit was modified to reflect the previously discussed changes for hydrants along Maxim Road. He also noted that this districts billing has been changed to reflect the addition of the six (6) reassigned hydrants.

Chairman Equils reported there was no update on the grant writer tonight, but he will move forward with gathering the information necessary for any submissions.

On Turn-Out Gear: Chief Bommer reported the vendor he is working with left samples of a coat & bunker pants, for a test wear. Coat was assigned to F/F Connolly; pants to be assigned when a suitable candidate is found. The chief noted however, that this test period is in conflict with board policy about only wearing equipment provided by the board. So he asked for the board to sanction the test.

Commissioners Scarlato & Eadicicco made a motion to allow the test or trial period to take place, and the motion was passed unanimously by the board

Commissioner Scarlato reported the booster reel on Engine 478 is un-jammed, but the 2nd length of booster hose is dried out & cracked and needs replacing.

Commissioner Stalling asked to go back to the turn-out gear; stating that a specification needs to be developed stating what type/kind of gear is being purchased. Also to check what is available on the state bid list, to determine if we need to go to bid or can buy off the state contract.

Chief Bommer responded he will have that information for the April meeting.

The Clerk reported he sent the signed hose testing contract back to Fail Safe, directing them to contact Chief Bommer to set up the date.

Chief Bommer asked the board's preference for testing pumps, aerial & ground ladders, insofar as doing them earlier in the year and not too late in the fall. Board had no problem with it and left the scheduling to be worked out between the chief and the chief engineer.

The Clerk reported the lease agreement was sent back to the fire company for signature, after which the board will sign and return a fully executed copy to the company.

1st Asst Chief Bob Nichols asked to go back to the grant writer. He reported speaking to Township Manager Helene Schlegel, who is the municipal grant writer. He stated she is not familiar with the "Assistance to Firefighters Grant" Program (AFFGP) and he suspects she may not be successful in obtaining funds there.

He stated he also spoke to Mr. Penzatti – the career grant writer the board previously considered contracting with.

Asst Chief Nichols suggested that Mr. Penzatti be utilized for "AFFGP" applications for firematic equipment, per previously quoted prices. And that Mrs. Schlegel be utilized for other physical plant equipment grants.

Commissioners Kelly and Eadicicco then made a motion, to enact Chief Nichols' proposal. This motion was passed unanimously by the board.

NEW BUSINESS Clerk Kelly reported the application for enrolling Commissioner Eadicicco in the NJ-DCRP is on hold until Mr. Osborn is able to determine if Mr. Eadicicco's employment with the Port Authority of NY/NJ creates any conflict in pension eligibility.

1st Asst Chief Bob Nichols advised that there may be some "services" needed on the siren system. Needs to be looked at, it may need some fuses or a contactor, or other electric items. Clerk Kelly noted that the board needs to resent past commissioner McMahon a suitable award for his past service, suggesting a statue similar to those presented to others.

Commissioners Stalling and Eadicicco made a motion to have the clerk order the award, and the motion was passed by the board.

Commissioner Scarlato then stated he wants Unit 499, currently assigned to Fire Police Captain Bill McMahon taken from him and reassigned to being parked at the station and be added to the "Run Card" for use being directed by the chiefs. He made a motion to this effect which was seconded by Commissioner Eadicicco.

After much discussion, the motion was passed on a 3 Yes to 2 No vote, with Commissioners Eadicicco, Scarlato, and Stalling voting "Yes"; and Commissioners Equils and Kelly voting "No".

GOOD AND WELFARE Clerk Kelly reported he is only waiting for a Social Security Number to complete filing the claim for the death benefit for Life Member Joseph Oberlander.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Nothing was presented.

TREASURER'S REPORT Treasurer Stalling reported:

OPENING BALANCE	\$6,822.59
INTEREST	1.60
REVERSAL – BANK FEE	3.20
TRANSFER	<u>+ 70,000.00</u>
SUB-TOTAL	\$76,827.48
EXPENDITURES	<u>- 68,575.39</u>
SUB-TOTAL	\$8,252.09
ELECTRONIC DEBIT	<u>- 180.74</u>
CLOSING BALANCE	\$8,071.35

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,400,473.63
INTEREST	<u>+ 449.84</u>
SUB-TOTAL	\$1,400,923.40
TRANSFER TO CHECKING	<u>- 70,000.00</u>
CLOSING BALANCE	\$1,330,923.40

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Scarlato, and passed by the Board.

PUBLIC COMMENT There were eight (8) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. 1st Asst Chief Bob Nichols stated he will be representing the fire company at the communications meeting at Howell PD. Chairman Equils will represent the board.

There were no non-agenda comments offered.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioners Kelly and Stalling and passed by the Board.

The meeting closed at 21:13 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk